

## SPECIAL TOWN BOARD MEETING

The Special Meeting of the Town Board of the Town of Cortlandville was held at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, with Supervisor Tupper presiding.

## Members present:

Supervisor, Richard C. Tupper  
 Councilman, Theodore V. Testa  
 Councilman, John C. Proud  
 Councilman, Gregory K. Leach  
 Town Clerk, Karen Q. Snyder, RMC  
 Councilman, Walter J. Kasperek

## Absent:

Others present were: Town Attorney, John Folmer; John McNerney, Director Cortland Youth Bureau; Diana Meunier; News Reporter: Peter Blanchard from the *Cortland Voice*.

Supervisor Tupper called the special meeting to order.

There was discussion regarding the proposed contract with Market & Feasibility Advisors to complete an Economic Impact and Feasibility Study for the Town's proposed Multi-Sports Complex on Route 13. Supervisor Tupper explained that the Board reviewed information regarding the contract at the last Town Board Meeting on March 30, 2016. The cost of the study would not exceed \$35,600. The Board should receive a draft study by May 9, 2016.

Supervisor Tupper thanked John McNerney, Michelle Phelps, and Garry VanGorder for reviewing the submittals and making a recommendation to the Board. Mr. McNerney informed the Board that six submittals were received from the RFP that was put out. The company Market & Feasibility Advisors was recommended based on their experience. Mr. McNerney explained that the next step would be to have a conference call with Market & Feasibility Advisors to set up a timeline for the project. Representatives would come to the Town for 3-4 days to meet with key individuals in the community who have athletic backgrounds, and to prioritize some of the information needed for applying to grants. The company would also make a final presentation in regards to their findings.

RESOLUTION #71      AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH  
 MARKET & FEASIBILITY ADVISORS TO COMPLETE AN  
 ECONOMIC IMPACT & FEASIBILITY STUDY FOR THE  
 TOWN'S PROPOSED MULTI-SPORTS COMPLEX ON  
 ROUTE 13

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Motion by Councilman Leach

Seconded by Councilman Proud

VOTES: AYE - Tupper, Testa, Proud, Leach      NAY - 0

ABSENT - Kasperek

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to sign the contract with Market & Feasibility Advisors, dated March 31, 2016, to complete an Economic Impact & Feasibility Study for the Town's proposed Multi-Sports Complex on Route 13, in an amount not to exceed \$35,600.00.

No further comments or discussion were heard.

Councilman Testa made a motion, seconded by Councilman Proud, to adjourn the Special Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Karen Q. Snyder, RMC  
 Town Clerk  
 Town of Cortlandville

## \*Note:

The draft version of this meeting was submitted to the Town Board for their review on April 20, 2016.

The draft version of this meeting was approved as written at the Town Board meeting of May 5, 2016.