

SPECIAL TOWN BOARD MEETING

The Special Meeting of the Town Board of the Town of Cortlandville was held at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, with Supervisor Tupper presiding.

Members present:

Supervisor, Richard C. Tupper
Councilman, Theodore V. Testa
Councilman, Ronal L. Rocco
Councilman, John C. Proud
Councilman, Gregory K. Leach
Town Clerk, Karen Q. Snyder, RMC

Others present were: Town Attorney, John Folmer.

Supervisor Tupper called the Special Meeting to order and mentioned that he notified both the *Cortland Standard* and the local radio station of the Special Meeting for the purpose of paying the end of the year bills.

RESOLUTION # AUTHORIZE PAYMENT OF VOUCHERS – YEAR END 2015

Motion by Councilman Proud
Seconded by Councilman Leach
VOTES: AYE - Tupper, Testa, Rocco, Proud, Leach NAY - 0
ADOPTED

BE IT RESOLVED, the vouchers submitted have been audited and shall be paid as follows:

Funds A, B, DA, DB	Voucher #1191-1217	
	General Fund A	\$101,270.24
	General Fund B	\$ 177.82
	Highway Fund DA	\$ 0.00
	Highway Fund DB	\$ 14,652.87
Funds CD1, CD3, CD4	Voucher #(None)	
	BMills Rehab CD1	\$ 0.00
	Town Wide Rehab CD3	\$ 0.00
	Business Devl CD4	\$ 0.00
Fund HA, HB, HC, HD, HE, SS, SW	Voucher #482-491	
	Luker Rd Water HA	\$ 0.00
	Owego St Water HB	\$ 0.00
	NYS Rt 13 Sewer Rehab HC	\$ 0.00
	Oakcrest/Pendleton Sewer HD	\$ 0.00
	Saunders Rd Sewer HE	\$ 0.00
	Sewer SS	\$ 109.98
	Water SW	\$ 1,698.24
Funds SF, TA, TE	Voucher #(None)	
	C’Ville Fire District SF	\$ 0.00
	Trust & Agency TA	\$ 0.00
	Expendable Trust TE	\$ 0.00

With regard to the year-end transfers to balance the 2015 Budget, Supervisor Tupper mentioned that the Town received \$23,217.21 more in CHIPS funds than what was put in the budget. If the Town does not amend the budget to the higher amount then the Town would not receive the additional funds next year.

Supervisor Tupper mentioned that the Town did not receive the funds due from Sun Auto to be paid to CHA. The Town already paid the money to CHA so a transfer of funds was necessary to balance the account. Supervisor Tupper explained that the rest of the transfers were minor bookkeeping items.

Supervisor Tupper also explained that Highway Sup’t. Bush ordered and received a new vinyl salt shed cover for the Highway Department’s salt shed. The cover was paid for however it was necessary to encumber \$9,982.35 for the labor to install the cover. Highway Sup’t. Bush also wanted to roll over \$62,000 that he budgeted for in 2015 to purchase a new sander in 2016.

Lastly, Supervisor Tupper explained that the Town received new computer equipment but has not yet received a bill. It was therefore necessary to encumber the funds to pay for the equipment in 2016. The total to be paid to the Computing Center was \$9,927.00.

RESOLUTION # AUTHORIZE TRANSFER OF FUNDS TO BALANCE
ACCOUNTS FOR THE 2015 BUDGET

Motion by Councilman Proud

Seconded by Councilman Leach

VOTES: AYE - Tupper, Testa, Rocco, Proud, Leach NAY - 0

ADOPTED

BE IT RESOLVED, the Budget Officer is hereby authorized and directed to transfer funds to adjust the accounts of the 2015 Budget for the Town of Cortlandville as follows:

- 1) **GENERAL FUND A - TOWN WIDE:** Transfer \$10,542.88

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A1110.41	A1110.4	\$ 2,822.54
A1430.41	A1430.1	\$ 600.00
	TOTAL:	\$ 3,422.54

- 2) **GENERAL FUND B - PART TOWN:** Transfer \$17,013.73

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
B7110.24	B1910.4	\$ 7,017.00
B7110.24	B3197.4	\$ 305.00
B7110.24	B3650.4	\$ 2,985.35
B7110.24	B7110.25	\$ 6,012.13
B8010.2	B8010.4	\$ 294.25
B8664.4	B8664.1	\$ 400.00
	TOTAL:	\$17,013.73

- 4) **SW – WATER FUND:** Transfer \$9,999.38

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SW1990.4	SW9710.7	\$ 9,999.38
	TOTAL:	\$ 9,999.38

- 5) **DB - HIGHWAY FUND PART TOWN:** Encumber \$9,982.35

PO #0115 – Hybrid Building Solutions

Labor to install Salt Containment Roof \$ 9,982.35

TOTAL: \$ 9,982.35

- 6) **GENERAL FUND A - TOWN WIDE:** Encumber \$9,927.00

PO #0122 – The Computing Center

Computer Equipment \$ 9,927.00

TOTAL: \$ 9,927.00

RESOLUTION # AMEND THE 2015 BUDGET AND AUTHORIZE
SUPERVISOR TO TRANSFER FUNDS

Motion by Councilman Proud

Seconded by Councilman Leach

VOTES: AYE - Tupper, Testa, Rocco, Proud, Leach NAY - 0

ADOPTED

BE IT RESOLVED, the Supervisor is hereby authorized and directed to transfer \$23,317.21 from DB3501 to DB5110.4 to account for an increase in the Town's 2015 Chips Revenue, and it is further

RESOLVED, the 2015 Budget is hereby amended.

RESOLUTION # AMEND THE 2016 BUDGET AND AUTHORIZE
SUPERVISOR TO TRANSFER FUNDS

Motion by Councilman Proud

Seconded by Councilman Leach

VOTES: AYE - Tupper, Testa, Rocco, Proud, Leach NAY - 0
ADOPTED

BE IT RESOLVED, the Supervisor is hereby authorized and directed to transfer \$62,000.00 into the Highway Department's .2 Equipment Fund to be used to purchase a sander, and it is further

RESOLVED, the 2016 Budget is hereby amended.

Councilman Proud questioned whether there was a problem with Sun Auto and why they were not paying the bill due to CHA. Attorney Folmer explained that the Town forwarded a copy of the bill from CHA to Sun Auto to be paid for engineering fees due as a result of their application to the Town. According to Attorney Shafer, Sun Auto's CFO wanted a detailed bill of the work performed rather than a bill stating only the amount due. Sun Auto intended to pay the bill when they received it in such form. Attorney Folmer requested CHA provide a new detailed bill to the Town so the Town could be reimbursed.

Councilman Rocco questioned whether the Board was aware of what was going on at Pall Trinity with regard to layoffs. The Board briefly discussed the matter. A company in Germany purchased Pall Trinity and there have been many changes with the company including layoffs. Supervisor Tupper indicated that the work being done at their Cortlandville facility could be done at their other plants. It would be devastating to the community if Pall Trinity closed its Cortlandville plant.

Attorney Folmer requested the Board reconvene to an Executive Session.

Councilman Leach made a motion, seconded by Councilman Rocco, to recess the Special Meeting to an Executive Session. All voting aye, the motion was carried.

The meeting was recessed at 10:10 a.m.

The following information was received from the Supervisor's office.

Councilman Leach made a motion, seconded by Councilman Rocco, to adjourn the Executive Session and reconvene to the Special Meeting. All voting aye, the motion was carried.

No further comments or discussion were heard.

Councilman Leach made a motion, seconded by Councilman Rocco, to adjourn the Special Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Karen Q. Snyder, RMC
Town Clerk
Town of Cortlandville

*Note:

The draft version of this meeting was submitted to the Town Board for their review on Febraury 10, 2016.
The draft version of this meeting was approved as written at the Town Board meeting of _____.