

## SPECIAL TOWN BOARD MEETING

The Special Meeting of the Town Board of the Town of Cortlandville was held at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, with Supervisor Tupper presiding.

Members present:

Supervisor, Richard C. Tupper  
Councilman, John C. Proud  
Councilman, John P. Reynolds  
Town Clerk, Kristin E. Rocco-Petrella

Absent:

Councilman, Theodore V. Testa  
Councilman, Douglas E. Withey

Others present were: Town Attorney, John Folmer; Town Bookkeeper, Marcia Hicks; and Assistant Town Bookkeeper, Megan Johnson.

Supervisor Tupper called the Special Meeting to order for the purpose of discussing the proposed Local Law for Solar Energy Systems and the 2019 Tentative Budget.

The Board moved to item I-4 on the agenda to “Complete SEQRA review and consider adoption of Local Law related to Solar Energy Systems in the Town.” Although the Board reviewed Part 2 of SEQRA at the October 17, 2018 Town Board Meeting, Councilman Proud brought it to the Board’s attention that there were several boxes on Part 2 that were left blank on the document itself. The Board reviewed such items again and ensured the form was complete for the record.

The following questions were reviewed again and marked as having “No, or small impact may occur”:

- Page 5, 8.(f.) The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.
- Page 6, 9.(d.)( ii.) Recreational or tourism based activities
- Page 7, 11.(d.) The proposed action may result in loss of an area now used informally by the community as an open space resource.
- Page 8, 15.(a.) The proposed action may produce sound above noise levels established by local regulation.
- Page 8, 15.(b.) The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.

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**RESOLUTION #255                      ACKNOWLEDGE CHANGES MADE TO PART 2 OF SEQRA  
FOR THE PROPOSED LOCAL LAW FOR SOLAR ENERGY  
SYSTEMS**

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Motion by Councilman Proud

Seconded by Councilman Reynolds

VOTES: AYE - Tupper, Proud, Reynolds

NAY - 0

ABSENT – Testa, Withey

ADOPTED

WHEREAS, the Town Boards reviewed Part 2 of SEQRA for the proposed Local Law for Solar Energy Systems at the October 17, 2018 Town Board Meeting in which each question was reviewed for the record, and

WHEREAS, Councilman Proud discovered that some of the questions answered were left blank on the Part 2 SEQRA form, therefore

BE IT RESOLVED, the Town Board does hereby acknowledge the changes made to Part 2 of SEQRA for the proposed Local Law for Solar Energy Systems to complete the questions unintentionally left blank, identified as the following: Page 5, 8.(f.); Page 6, 9.(d.)( ii.); Page 7, 11.(d.); Page 8, 15.(a.); Page 8, 15.(b.).

Councilman Reynolds suggested the Board not complete the SEQRA review or take action on the Local Law until more Board members were present. Councilman Proud noted that a quorum was present and that action could be taken, however he agreed to postpone action until another meeting to allow Councilman Testa and Councilman Withey to be in attendance.

Attorney Folmer excused himself from the meeting at 10:15 a.m.

The Board discussed the 2019 Tentative Budget. Supervisor Tupper apprised the Board he spent time computing the projected revenue for the Gutchess Lumber Sports Complex for 2019, which he estimated conservatively at \$40,000.00. He explained that 4 tournaments were tentatively scheduled for the new park and that inquiries have been made by local high schools and nearby colleges to use the fields for their sports teams. Supervisor Tupper explained that the estimated revenue was computed with the rental fees of \$50/hour and \$15/hour to have an attendant from the Town on site (when necessary). Supervisor Tupper noted that Cortland City Youth Bureau Director, John McNerney utilizes a computer program for scheduling that would be used to create the schedule for the park.

The Board discussed the proposed tax levy. Supervisor Tupper explained that with the changes discussed by the Board in previous workshops, the tax levy decreased approximately \$400,000 from \$2.3 million to \$1,944,000. The Board planned to use \$220,000 from Highway Reserves for equipment. Also, less money was being taken from the unexpended fund balance than in the past.

With the changes made to the 2019 Tentative Budget, Bookkeeper Hicks computed that the tax levy was \$65,532 over the tax levy limit. To stay within the tax levy limit, the Town was able to raise taxes \$34,956 from the 2018 levy limit. When the Board started their budget discussions, the tentative budget was \$385,000 over the tax levy limit.

Supervisor Tupper explained that he was conservative with the projected revenue, noting that the 2019 sales tax revenue may be higher than budgeted.

Councilman Proud commented that he anticipated the Town would receive an order from the NYS Department of Health to complete work on all of its wells due to the Town's recent issue regarding ecoli being reported in the raw water at the Terrace Road well. Supervisor Tupper explained that the Water Improvement Fund could be used to pay for the cost of the anticipated project. Bookkeeper Hicks added that the water fund balance would be enough to substantiate the cost.

Supervisor Tupper suggested the Board recess the Special Meeting to October 30, 2018 to allow the Bookkeeper time to finalize the Preliminary Budget and to provide copies. The Board would also complete the SEQRA and take action on the proposed Local Law for Solar Energy Systems at that time.

Councilman Proud made a motion, seconded by Councilman Reynolds, to recess the Special Meeting until Tuesday, October 30, 2018 at 2:00 p.m. All voting aye, the motion was carried.

The Special Meeting was recessed at 10:40 a.m.

Respectfully submitted,

*Kristin E. Rocco-Petrella*

Kristin E. Rocco-Petrella, RMC  
Town Clerk  
Town of Cortlandville

\*Note:

The draft version of this meeting was submitted to the Town Board for their review on October 30, 2018.

The final version of this meeting was approved as written at the Town Board meeting of November 19, 2018.