

TOWN BOARD MEETING

As a result of COVID-19, and the Executive Order of the Governor of the State of New York, the Regular Meeting of the Town Board of the Town of Cortlandville was held via Zoom, video and telephone conferencing, with Supervisor Williams presiding.

Members present: Supervisor, Thomas A. Williams
 Councilman, Jay E. Cobb
 Councilman, Jeffrey D. Guido
 Councilman, Theodore V. Testa
 Councilman, Douglas E. Withey
 Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John A. DelVecchio; and Anthony Pace.

Due to technical difficulties the videoconference meeting did not start at 5:00 p.m. as scheduled.

Supervisor Williams called the meeting to order. A roll call was conducted with all members of the Board, Town Attorney and Town Clerk present.

Councilman Testa made a motion, seconded by Councilman Cobb, to receive and file the Cortlandville Planning Board Minutes of March 3, 2020. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Testa, to approve the Draft Town Board Minutes of May 20, 2020. All voting aye, the motion was carried.

RESOLUTION #142 AUTHORIZE PAYMENT OF VOUCHERS – JUNE

Motion by Councilman Withey
 Seconded by Councilman Guido
 VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0
 ADOPTED

BE IT RESOLVED, the vouchers submitted have been audited and shall be paid as follows:

Funds A, B, DA, DB, HG, SF, SS, SW	Voucher #680-766		
	General Fund A	\$	17,465.18
	General Fund B	\$	6,337.14
	Highway Fund DA	\$	0.00
	Highway Fund DB	\$	24,543.31
	Gutchess Lumber SC Project HG	\$	2,060.42
	C'Ville Fire District SF	\$	0.00
	Sewer Fund SS	\$	62,071.05
	Water Fund SW	\$	60,493.70
Funds CD1, CD3, CD4	Voucher #(None)		
	BMills Rehab CD1	\$	0.00
	Town Wide Rehab CD3	\$	0.00
	Business Devl CD4	\$	0.00
Funds TA, TE	Voucher #(None)		
	Trust & Agency TA	\$	0.00
	Expendable Trust TE	\$	0.00

[Per Town Board Resolution #112 of 2020, "Privilege of the Floor" was suspended until such time as the Governor of the State of New York removes the restrictions per Executive Order 220.1 issued on March 12, 2020, to temporarily suspend the Open Meetings Law (Article 7 of the Public Officers Law) due to COVID-19.]

Councilman Cobb made a motion, seconded by Councilman Guido, to receive and file the following monthly reports: 1) Town Clerk – May 2020; 2) Tax Collector – May 2020; 3) Town Justice LeFevre and Town Justice Mathey – May 2020; 4) Water & Sewer Department – May 2020; 5) Cortland Community SPCA – May 2020. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Testa, to receive and file correspondence from Charter Communications, dated June 16, 2020, regarding programming services. All voting aye, the motion was carried.

Attorney DelVecchio reported:

Proposed Local Law Prohibiting Weapons in Town Buildings:

Attorney DelVecchio apprised the Board he was looking into whether or not the Town had a policy or local law previously adopted regarding the allowance of weapons on Town property and whether law enforcement could disallow the public entry into Town buildings if they had a weapon. He stated that the Office of Court Administration has rules and regulations regarding not allowing weapons in the court room, however a question arose as to whether weapons were permitted in the buildings at all. Attorney DelVecchio and the Town Clerk were looking into the matter. Discussion occurred amongst the Board with the consensus being that the Town would be remiss if such a policy did not exist and that a policy was necessary if one was not already in place. Attorney DelVecchio explained that if the Town adopted a local law, a penalties provision could be included to give the Town the right to bring an enforcement action and impose additional penalties. Supervisor Williams was in favor of adopting a local law rather than only having a policy, which could be enforced by the Sheriff's Department. Attorney DelVecchio would report back to the Board at the next meeting with possible language to address concerns.

At this time in the meeting, a member of the public, Anthony Pace, joined the meeting.

Proposed Bonding for Town Vehicles:

Attorney DelVecchio recalled prior discussion regarding the possibility of going to bond for the purchase of new Highway Department and Water/Sewer Department vehicles that were previously approved for purchase and on order. Due to COVID-19 and uncertainties in the unearned revenue for the Town as budgeted for in 2020, Supervisor Williams suggested at a prior meeting that the Town seek a short-term bond for the purchase of the vehicles that could be paid off if the Town's finances allowed. Attorney DelVecchio apprised the Board he spoke with Bond Counsel regarding the matter and reported that the procedure is rather simple to pursue. If the Board was still interested in seeking bonds he would ask Bond Counsel to start the process for formal documentation; further Board approval would be necessary.

Supervisor Williams explained there was money in the 2020 Budget for the purchase of the new trucks, however he was concerned there could be a budget shortfall due to the potential decrease in the projected sales tax revenue. He expected the new highway truck to be delivered in September (the purchase was authorized in 2019 and included in the 2020 Budget).

Councilman Withey stated he was opposed to bonding for the vehicles and that the Board should stay focused on what was budgeted for; the Board should work hard to get around the penalties of COVID-19. Councilman Guido stated he would like to see the 2nd quarter financial reports before moving forward with bonding. Supervisor Williams explained that he already started preparation for the 2021 budget. He explained that timing of the financial reports and when the Board would have information regarding the sales tax revenue.

If the Town went to bond, Councilman Guido asked if there would be a penalty for early payoff. Attorney DelVecchio did not think there would be penalty. Supervisor Williams stated he was told that the early payoff could be written into the bond.

Supervisor Williams apprised the Board he was trying to save as much money as possible this year. He reported on areas that the Town would be saving money, which included the following: the Highway Department had three less employees – two positions would not be filled this year which would result in savings for salary and benefits not being paid; there was one announced retirement within Town Hall. Supervisor Williams reiterated his concern for sales tax revenue and what the Town would actually receive versus the \$2.3 million budgeted.

After further discussion, Attorney DelVecchio stated he would report back to the Board at the next meeting with more information.

Town Board Reports:

Councilman Withey reported on the Town's workers' compensation plan with PERMA. He and Supervisor Williams attended a workers' compensation meeting at the County on June 16, 2020. He gave the Board a brief synopsis of the discussion that was had, which included the following: payment for workers' compensation is now payroll based; "tail claim" discussion – the Town had approximately \$50,000 in tail claims; new plan may save the Town 7-10% as to what the Town would have to pay for workers' compensation in the open market. Most municipalities in the County opted into PERMA (Village and Town of Homer opted out). Overall, Councilman Withey stated that the new plan was working well.

Supervisor Williams added that there may be adjustments or credits on the 2020 policy based on how the Town is conducting business at this time. For instance, due to COVID-19 and cutbacks, the Town Highway Department employees would not be paving as much as they normally do and therefore would not be working in as potentially dangerous situations. Supervisor Williams asked Highway Sup't. Bassett and Water & Sewer Sup't. Alteri to keep track of the work being completed by employees and hoped that by reporting the work the Town may receive a refund.

Supervisor Williams reported:

Update on Town Hall:

Supervisor Williams updated the Board on some changes to the Raymond G. Thorpe Municipal Building – Town Hall. The employee entrance now has a picnic table and a bench would be added. A new drop box was installed curbside at the main entrance to be used for Town Hall and Town Court business. Also, now that the Court is open to the public, he explained that a court clerk is directing the public when possible to use the drop box.

Supervisor Williams informed the Board that Nick Alteri working at the reception desk is a tech savvy and is certified Google Suite instructor. He will be teaching the Town employees how to use Google Suite while Town Hall is closed to the public. Board members were encouraged to attend the training as well. He also mentioned that the Town may use the platform “Google Meet” for future Board meetings rather than utilizing Zoom as it had more capabilities including transcription which would be helpful. Attorney DelVecchio explained that the Town Clerk must transcribe all Town Board meetings held by videoconference (in addition to the official Board Minutes) which is time consuming.

Planning Board & ZBA Meetings:

Supervisor Williams apprised the Board that there was some confusion at the June 2, 2020 Planning Board and Zoning Board of Appeals meetings held in the Municipal Garage. He was under the impression that a temperature check would be done upon entry to the meetings to safeguard against asymptomatic people in respect to the coronavirus; that did not happen. The next Planning/ZBA meetings would be held on June 30, 2020 and Town employee, Nick Alteri would be present to check people in as he does in the Town Hall daily, which would help with contact tracing if needed.

Assistant Bookkeeper – Work Anniversary:

Supervisor Williams informed the Board that Assistant Bookkeeper Megan Johnson recently completed two years of employment with Town. He complimented her work and mentioned that he encouraged her to continue her education towards a bachelors’ degree. Mrs. Johnson would be taking online courses starting in the fall. Supervisor Williams explained that the Town provides for/pays for continuing education. Mrs. Johnson would also be taking on new responsibilities once Bookkeeper Marcia Hicks retired at the end of July.

Policy for Masks and Social Distancing:

Supervisor Williams apprised the Board that a question arose as to the Town’s official position regarding employees/officials wearing masks and social distancing when interacting with the public or at a public meeting. Supervisor Williams asked the Board to adopt an official policy and outlined the policy which was agreed upon and adopted as set forth below.

RESOLUTION #143	APPROVE COVID-19 SAFETY POLICY FOR THE TOWN OF CORTLANDVILLE
-----------------	---

Motion by Councilman Testa

Seconded by Councilman Guido

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby approve the COVID-19 Safety Policy for the Town of Cortlandville as follows:

1. Approved masks shall be worn by all employees, Board Members and any member of the public while in any Town Building, except employees working alone in individual offices or work areas;
2. All employees shall wear masks when dealing with other employees unless they are a minimum of six feet apart;
3. All employees shall wear masks in hallways in all Town Buildings;
4. All employees shall be screened for temperature as they arrive for work each day;
5. All employees, Town Board members and public shall wear masks at any indoor meeting; unless due to medical reasons, wearing a mask would be detrimental to his/her health in which case the person(s) shall be seated at all times and remain six feet from others. The Town Supervisor or Board Chairperson will make the determination for exception. A temperature screening will be done as all people enter the building.

Replacement of Driveway Pipe:

Supervisor Williams apprised the Board that he personally purchased two pieces of black plastic drain pipe from JC Smith in Syracuse to be installed at the driveway at his home. Because the driveway pipe is in the right of way he cannot complete the work himself and it must be completed by the Highway Department. Supervisor Williams disclosed the information so that the Board and public were aware.

Playground at Gutches Lumber Sports Complex:

Supervisor Williams informed the Board he had a meeting today with Highway Sup't. Bassett and Laura Cassalia from the Town's engineering firm, CHA, to discuss plans for the accessible playground at the Gutches Lumber Sports Complex (GLSC). The Town has approximately \$84,292.39 in Community Development Block Grant (CDBG) program income funds already committed (and approved by the NYS Office of Community Renewal) for the playground, as well as a \$10,000 donation for the playground. There are three major components of the playground: a "small" play area for age's two to five that is accessible for children with disabilities; a "medium" play area for ages six to twelve; and a "large" play area for older children.

Supervisor Williams explained that if the Town purchases the small and medium components as well as the material needed for the ground cover, the total cost would be approximately \$115,000; \$20,000 short of what the Town has on hand to spend. To purchase the equipment for all three components of the playground the cost would be approximately \$150,000. CHA would provide a new quote embracing what he and Highway Sup't. Bassett suggested, taking out a fair amount of the labor that would be provided (by the Town and volunteers).

Supervisor Williams stated that after discussing the project and the Town budget, he and Highway Sup't. Bassett agreed they would like the Town to purchase the equipment and complete the playground project utilizing surplus funds in the highway budget that would not be spent in 2020. For example, there is \$150,000 in the budget for snow removal that was not anticipated to be spent by the end of the year; surplus in personnel due to summer help employees not hired; excess funds in the budget for the purchase of salt. Supervisor Williams stated that the Town could easily finance the completion of the small and medium portion of the project; or finance the rest of the project outside of what the Town already has and to complete the project. Supervisor Williams stated that the Board would know more about the Town's finances in July after the financial reports are complete for the first half of the year and would also have the complete project pricing.

There was a brief discussion regarding fundraising for the GLSC. Supervisor Williams stated he was considering publishing a newspaper advertisement for fundraising purposes and memorial contributions. Councilman Testa explained that his fundraising efforts paused due to COVID-19, but stated there were many possibilities for naming rights at the park that would generate money for the park. He boasted about the future of the GLSC and the potential impact it would have on the community when completed.

Councilman Testa mentioned that screening was necessary for the pavilion area to protect people from possible fly balls from the baseball field. Supervisor Williams indicated that the screens were being looked into, and added that the location of the playground was also moved back further for safety reasons. The playground would still be visible from the baseball fields.

Councilman Withey stated he was in favor of at least purchasing the equipment to avoid losing the grant funds, and asked if the Town had a location to store the equipment until it could be installed. Supervisor Williams explained that the Town was looking into a lease agreement with Byrne Dairy to utilize the old barn on their property. Purchasing and storing the equipment would not be a problem. The Board would revisit the matter at a future Board meeting.

Park Outdoor Advertising of New York, Inc. – Proposed Billboard on Town Property:

Supervisor Williams apprised the Board that included in their agenda packet was an unsolicited proposal from Park Outdoor Advertising of New York, Inc. to install an electronic billboard on Town property at the Gutches Lumber Sports Complex. However, there is an “alienation clause” that is strict about municipalities entering into commercial agreements. Attorney DelVecchio explained that the Gutches Park is a Town park. Any changes to the property could be considered alienation. A public park is to be used as a park for the public. The municipality should not be profiting off of certain things associated with a public park. The Town has to be careful about such an arrangement.

Supervisor Williams stated he would ask Park Outdoor Advertising if they have run into this situation before and would ask them to do the research. He explained that the proposal was to lease/rent land for \$14,000 per year.

COVID-19 Testing:

Supervisor Williams stated he would like to offer employees and officers of Town, if they don’t have insurance to pay for a COVID-19 test, that the Town would pay for the test. He stated that it would be to protect Town Hall and employees; an underinsured person may hesitate to get the test done or avoid getting tested. Providing the means for the test would help protect the Town Hall and employees and eliminate possible hesitation to be tested for the disease when needed. The Board was in favor of Supervisor Williams’ suggestion.

**RESOLUTION #144 AUTHORIZE COST OF COVID-19 TESTING FOR TOWN
EMPLOYEES AND OFFICERS TO BE PAID BY THE
TOWN OF CORTLANDVILLE**

Motion by Councilman Cobb

Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct that the cost of a COVID-19 test be paid for by the Town of Cortlandville for Town employees and officers of the Town, in the event that the employee or officer’s insurance does not cover the cost of the test.

Under new business, Supervisor Williams explained that the PBR (Prep Baseball Report, New York) was anxious to get started its baseball season, utilizing the Gutches Lumber Sports Complex. The PBR wanted assurance that the Town would not be imposing anything more than what the State was already requiring as a result of COVID-19. Supervisor Williams read the proposed resolution aloud, which the Board was in favor of.

**RESOLUTION #145 DECLARE THAT THE TOWN OF CORTLANDVILLE HAS
ABIDED BY ALL NYS REGULATIONS PERTAINING
TO THE COVID-19 EMERGENCY SHUTDOWN RULES**

Motion by Councilman Guido

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board of the Town of Cortlandville hereby declares that the Town of Cortlandville has abided by all New York State regulations pertaining to the COVID-19 Emergency Shutdown rules and will continue to do so, and it is further

RESOLVED, that when the Phase 4 reopening plan is set by New York State, all recreation facilities and programs of the Town of Cortlandville will be allowed to open and begin as regulated by the directions set forth by Phase 4 of reopening.

RESOLUTION #146 AUTHORIZE RENEWAL OF THE TOWN'S COMMERICAL
INSURANCE POLICY FOR THE YEAR 2020/2021 WITH
SELECTIVE INSURANCE COMPANY

Motion by Councilman Withey

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and accept the renewal of the Town of Cortlandville's Commercial Insurance Policy with Selective Insurance Company for a one year renewal, from July 1, 2020 through June 30, 2021 for the following policies: Commercial Property coverage; Commercial General Liability coverage; Commercial Inland Marine coverage; Commercial Crime Coverage; and it is further

RESOLVED, the Town's Insurance Agent, Bailey Place Insurance, shall look into alternate markets for competitive pricing for the Town's renewal in 2021.

RESOLUTION #147 AUTHORIZE RENEWAL OF THE TOWN'S CYBER
SECURITY INSURANCE POLICY FOR THE YEAR 2020/2021
WITH TRAVELERS

Motion by Councilman Withey

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and accept the renewal of the Town of Cortlandville's Cyber Security Insurance Policy with Travelers Casualty and Surety Company of America for a one year renewal, from July 1, 2020 through July 1, 2021, for the total premium cost of \$2,952.00.

Supervisor Williams recalled that the Board discussed the three potential water and sewer projects at previous meetings and ultimately resolved to let out to bid for two of the three projects that CHA completed design specifications for, including the Hillside Drive sewer repair and the Lime Hollow well contact time project. The third project, which the Board decided to postpone, was for the Route 281 water main extension. However, CHA suggested the Board include the Route 281 water main extension as an alternate bid since the engineering was complete and the Town may receive a lower bid on the project at this time. The Board would not have to follow through and award the alternate bid. At the suggestion of CHA, which was included in the information provided to the Board at the June 3, 2020 meeting, Supervisor Williams asked the Board to amend the previously adopted resolution to let out to bid for the "Miscellaneous Water and Sewer Improvements" to include the alternate bid option. There would be no additional cost to the Town to include the alternate bid. The Board was in agreement with the understanding that the alternate bid for the Route 281 water main extension did not have to be awarded.

RESOLUTION #148 AMEND TOWN BOARD RESOLUTION #131 OF 2020,
"AUTHORIZE SUPERVISOR TO LET OUT TO BID FOR THE
TOWN OF CORTLANDVILLE MISCELLANEOUS WATER
AND SEWER IMPROVEMENTS" TO INCLUDE AN
ALTERNATE BID OPTION FOR THE ROUTE 281
WATER MAIN EXTENSION PROJECT

Motion by Councilman Withey

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby amend Town Board Resolution #131 of 2020 adopted June 3, 2020, "Authorize Supervisor to let out to Bid for the Town of Cortlandville Miscellaneous Water and Sewer Improvements" to include an Alternate Bid option for the Route 281 Water Main Extension Project, as follows:

RESOLUTION AUTHORIZE SUPERVISOR TO LET OUT TO BID FOR THE
"TOWN OF CORTLANDVILLE MISCELLANEOUS WATER
AND SEWER IMPROVEMENTS"

Motion by Councilman Withey

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to let out to bid for the "Town of Cortlandville Miscellaneous Water and Sewer Improvements" to include the following projects:

Lime Hollow Chlorine Contact Time WM Loop: Installation of approximately 600 feet of 30-inch DOP water main and associated valves and fittings in the open grassy area adjacent to the Lime Hollow well site;

Hillside Drive Sewer Repairs: Replace approximately 250 feet of 8-inch PVC sewer main on Hillside Drive, which has developed pipe sags, along with minor repairs to laterals in the vicinity;

AND IT IS FURTHER, RESOLVED, the Town Board hereby authorizes an Alternate Bid option to include the following water improvement project:

Route 281 Water Main Extension: Installation of approximately 400 feet of 8-inch DIP water main along Route 281, to connect the dead-end 8-inch DIP main on Blue Creek Road with the 8-inch ductile iron main on Fisher Avenue; and

AND IT IS FURTHER, RESOLVED, sealed bids will be received by the Town of Cortlandville Town Clerk's office at 3577 Terrace Road, Cortland, NY 13045 until 12:00 p.m., July 8, 2020, at which time they will be publically opened and read, and it is further

RESOLVED, the bid shall be awarded at the July 15, 2020 Town Board meeting at 5:00 p.m.

Councilman Testa made a motion, seconded by Councilman Withey, to receive and file correspondence from Cortland County Soil & Water Conservation District, dated June 10, 2020, regarding the May 2020 Stormwater Pollution Prevention Plan (SWPPP) Amendment for the Gutches Lumber Sports Complex. All voting aye, the motion was carried.

RESOLUTION #149 REFER AQUIFER PROTECTION PERMIT APPLICATION
SUBMITTED BY BUILDER'S BEST HOME IMPROVEMENT
CENTER INC. FOR PROPERTY LOCATED AT 3798 LUKER
ROAD TO THE TOWN AND COUNTY PLANNING BOARDS
FOR REVIEW AND RECOMMENDATIONS

Motion by Councilman Testa

Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Aquifer Protection Permit application submitted by Builder's Best Home Improvement Center Inc. for property located at 3798 Luker Road, tax map #95.00-09-01.000, shall be forwarded to the Town and County Planning Boards for review and recommendations, and it is further

RESOLVED, the Aquifer Protection Permit application is hereby received and filed.

No further comments or discussion were heard.

Councilman Testa made a motion, seconded by Councilman Withey, to recess the Regular Meeting to an Executive Session to discuss personnel matters. All voting aye, the motion was carried.

The meeting was recessed at 6:26 p.m.

Councilman Withey made a motion, seconded by Councilman Cobb, to adjourn the Executive Session and reconvene the Regular Meeting. All voting aye the motion was carried.

The Executive Session was adjourned at 6:39 p.m.

Supervisor Williams explained that two items were discussed in Executive Session: a contract with HR One for Human Resources through the end of 2020; and hiring a consultant to assist the Town in the budget preparation process. Due to COVID-19, Supervisor Williams explained that he was trying to get “ahead of the game” with the budget. The suggestion was to hire former Town Supervisor, Richard Tupper as a consultant to assist in the budget preparation process in the amount of \$1,500 per month, and not to exceed \$6,000.

RESOLUTION #150 AUTHORIZE SUPEVISOR TO SIGN AGREEMENT WITH HR
ONE FOR HUMAN RESOURCE SERVICES FOR THE TOWN
OF CORTLANDVILLE

Motion by Councilman Withey

Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to sign the agreement with HR One, 220 W. Manlius Street, PO Box 118, East Syracuse, NY 13057, to provide Human Resource Services for the Town of Cortlandville through December 31, 2020.

RESOLUTION #151 AUTHORIZE SUPERVISOR TO ENGAGE THE SERVICES OF
RICHARD C. TUPPER AS A CONSULTANT FOR THE TOWN
OF CORTLANDVILLE TO ASSIST IN THE PREPARATION
OF THE 2021 TOWN BUDGET

Motion by Councilman Cobb

Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to engage the services of former Town Supervisor, Richard C. Tupper as a consultant to assist the Town of Cortlandville with the preparation of the 2021 Town Budget, in the amount of \$1,500 per month and shall not exceed \$6,000.

No further comments or discussion were heard.

Councilman Withey made a motion, seconded by Councilman Cobb, to adjourn the Regular Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Kristin E. Rocco-Petrella

Kristin E. Rocco-Petrella, RMC
Town Clerk
Town of Cortlandville

*Note:

The draft version of this meeting was submitted to the Town Board for their review on June 26, 2020.

The final version of this meeting was approved as written at the Town Board meeting of July 01, 2020.