

## PUBLIC HEARING NO. 1

2016 TOWN-WIDE HOUSING REHABILITATION GRANT  
CDBG #287HR326-16

A Public Hearing was held by the Town Board of the Town of Cortlandville at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, concerning the 2016 Town-wide Housing Rehabilitation Grant awarded to the Town of Cortlandville (CDBG #287HR326-16) in the amount of \$383,000.00. Pursuant to 24 CFR 570.486, the Town is required to hold a public hearing during the grant implementation period to provide details with respect to the program and program progress, solicit comments with respect to funded activities and program administration, and answer questions with respect to the CDBG Program or grant activities.

## Members present:

Supervisor, Richard C. Tupper  
Councilman, Theodore V. Testa  
Councilman, John C. Proud  
Councilman, John P. Reynolds  
Councilman, Douglas E. Withey  
Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John Folmer; Highway Sup't. Glenn Bassett; Deputy Town Clerk, Patty Romer; Court Clerk, Pam Bassett; Jean Loewenstein from CHA; Cortlandville Fire Department Representatives: Courtney Metcalf, Larry Biviano, Tony Cincotta, and Brian Pendell; Emmanuel Pothos; Doug Stafford; Tim Chace; Dave Stafford; News Reporter: Jacob DeRochie from the *Cortland Standard*; and Videographer, Sharon Stevans.

Supervisor Tupper called the Public Hearing to order.

Town Attorney, John Folmer, read aloud the published, posted and filed legal notice.

Supervisor Tupper explained that this was the second public hearing, required under the Community Development Block Grant Program (24 CFR 570.486) to be held during the administrative phase of the grants awarded. A handout was available to those in attendance that provided programs, goals, progress and expenditures.

Supervisor Tupper offered privilege of the floor to those in attendance.

No requests were made.

No further comments or discussions were heard.

Councilman Proud made a motion, seconded by Councilman Reynolds, to adjourn the Public Hearing. All voting aye, the motion was carried.

The Public Hearing was adjourned at 5:06 p.m.

## PUBLIC HEARING NO. 2

DRAFT AGRICULTURE & FARMLAND PROTECTION PLAN  
FOR THE TOWN OF CORTLANDVILLE

A Public Hearing was held by the Town Board of the Town of Cortlandville at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, concerning the Draft Agriculture & Farmland Protection Plan for the Town of Cortlandville.

## Members present:

Supervisor, Richard C. Tupper  
Councilman, Theodore V. Testa  
Councilman, John C. Proud  
Councilman, John P. Reynolds  
Councilman, Douglas E. Withey  
Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John Folmer; Highway Sup't. Glenn Bassett; Deputy Town Clerk, Patty Romer; Court Clerk, Pam Bassett; Jean Loewenstein from CHA; Cortlandville Fire Department Representatives: Courtney Metcalf, Larry Biviano, Tony Cincotta, and Brian Pendell; Emmanuel Pothos; Doug Stafford; Tim Chace; Dave Stafford; News Reporter: Jacob DeRochie from the *Cortland Standard*; and Videographer, Sharon Stevans.

Supervisor Tupper called the Public Hearing to order.

Town Attorney, John Folmer, read aloud the published, posted and filed legal notice.

Councilman Proud introduced Jean Loewenstein, Senior Planner for CHA, to the Board and those in attendance. The Town's Agriculture & Farmland Protection Plan Committee worked closely with Ms. Loewenstein who was present to discuss the Draft Agriculture & Farmland Protection Plan (the "Plan").

Jean Loewenstein explained that she assisted the Committee for over a year to complete the Plan. She recognized the members of the Committee: Amanda Barber; John Proud; Paul Fouts; Glenn Goldwyn; Alan Gandelman and Eric Law. She explained the reasons to plan for agriculture which are as follows: economic impact, as agriculture generates \$80-120 million annually; to reduce unintended consequences such as development pressure and land conversion; and to protect agricultural land for the 19,400 acres in the agricultural district.

The Committee evaluated different scenarios before they promoted the Plan to the Town. The Buffer Scenario creates a buffer or growth boundary. The lands outside the growth boundary remain an agricultural use and allow future growth and protection of agricultural lands. It protects approximately 19,400 acres of land for agricultural use. The lands within the buffer would require additional study during the Town's Comprehensive Plan process to address the extension of sewer and water, potential zone changes, appropriate land conservation measures and incentives to direct development in these areas.

Ms. Loewenstein explained that the Committee developed a set of five goals to direct the overall direction of the Plan. The goals are: 1. Educate and engage the community; 2. Establish an Agricultural Advisory Committee (AAC); 3. Protect farmland resources; 4. Identify strategies and actions to enhance agriculture; and 5.) Enhance economic development opportunities for agricultural businesses and activities. Ms. Loewenstein's primary recommendation was to adopt the Plan. Other key recommendations cited were to establish the Agricultural Advisory Committee; to encourage agriculture farmer representation on boards and special committees; regulatory restrictions such as amending zoning-limit allowable uses in Agricultural zones and developing rural design guidelines; evaluate and implement voluntary land use conservation measures such as permanent conservation easements, Transfer of Development Rights (TDR) or Purchase of Development Rights (PDR); refine Comprehensive Planning process; establish a permanent location for a year round farmer's market; and to work with the farming community and businesses to identify new opportunities and locations for agricultural businesses.

Ms. Loewenstein identified the next steps for the Plan: 1. The Town Board accepts the Plan; 2. County Planning reviews; 3. County Agricultural & Farmland Protections Bureau; 4. NYS Department of Ag & Markets; 5. Adoption by the Town of Cortlandville and integration into the Town's Comprehensive Plan. Ms. Loewenstein thanked the Board for their time and made herself available for questions.

Councilman Withey questioned how long until the Board could formally adopt the Plan. Ms. Loewenstein explained that the Town would need to receive a response from NYS Ag. & Markets before being able to adopt the Plan, which she expected could take approximately 3 months.

Supervisor Tupper offered privilege of the floor to David Stafford.

David Stafford prefaced his discussion by stating that his parents purchased a 105 acre farm on Kinney Gulf Road 67 years ago, which he and his sisters now own. In reading the first draft of the Plan, he felt five items in the draft pointed at his farm. Mr. Stafford expressed his plight through decades of development. The Town sewer line that was to be installed in the middle of his farm and the clusters of residential houses around his farm have made it extremely difficult to farm or to sell. Farmers did not want to farm closely to residential areas, and owners of homes in surrounding subdivisions did not want to hear tractors running in the middle of the night or deal with the odor of manure. These difficulties and high taxes have created a financial strain. Mr. Stafford adamantly requested the Board consider Purchase of Development Rights (PDR) when adopting the Plan.

No further comments or discussions were heard.

Councilman Proud made a motion, seconded by Councilman Testa, to adjourn the Public Hearing. All voting aye, the motion was carried.

The Public Hearing was adjourned at 5:38 p.m.

## TOWN BOARD MEETING

The Regular Meeting of the Town Board of the Town of Cortlandville was held at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, with Supervisor Tupper presiding.

## Members present:

Supervisor, Richard C. Tupper  
Councilman, Theodore V. Testa  
Councilman, John C. Proud  
Councilman, John P. Reynolds  
Councilman, Douglas E. Withey  
Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John Folmer; Highway Sup't. Glenn Bassett; Deputy Town Clerk, Patty Romer; Court Clerk, Pam Bassett; Jean Loewenstein from CHA; Cortlandville Fire Department Representatives: Courtney Metcalf, Larry Biviano, Tony Cincotta, and Brian Pendell; Emmanuel Pothos; Doug Stafford; Tim Chace; Dave Stafford; News Reporter: Jacob DeRochie from the *Cortland Standard*; and Videographer, Sharon Stevans.

Supervisor Tupper called the meeting to order.

Councilman Proud made a motion, seconded by Councilman Testa, to approve the Special Town Board Minutes of May 25, 2018. All voting aye, the motion was carried.

Councilman Proud explained that the Town Board held the special meeting to conduct a workshop on finances and suspected the Board would hold more workshops in the future.

The Town Board Minutes of June 6, 2018 were presented to the Board for their review.

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**RESOLUTION #163                      AUTHORIZE PAYMENT OF VOUCHERS – JUNE**

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Motion by Councilman Proud

Seconded by Councilman Withey

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0  
ADOPTED

BE IT RESOLVED, the vouchers submitted have been audited and shall be paid as follows:

Funds A, B, DA, DB, HE, HG, SS, SW	Voucher #763-843	
	General Fund A	\$ 16,295.53
	General Fund B	\$ 5,855.87
	Highway Fund DA	\$ 0.00
	Highway Fund DB	\$ 209,781.37
	Saunders Rd Sewer HE	\$ 0.00
	Gutchess Lumber SC Project HG	\$ 656.20
	New Highway Garage HH	\$ 308.28
	Sewer Fund SS	\$ 59,806.83
	Water Fund SW	\$ 134,460.79
Funds CD1, CD3, CD4	Voucher #(None)	
	BMills Rehab CD1	\$ 0.00
	Town Wide Rehab CD3	\$ 0.00
	Business Devl CD4	\$ 0.00
Funds SF, TA, TE	Voucher #(None)	
	C'Ville Fire District SF	\$ 0.00
	Trust & Agency TA	\$ 0.00
	Expendable Trust TE	\$ 0.00

Supervisor Tupper offered privilege of the floor to those in attendance. No requests were made.

Councilman Reynolds made a motion, seconded by Councilman Testa, to receive and file the monthly report of Town Code Enforcement Officer McMahon for the month of May 2018. All voting aye, the motion was carried.

Councilman Reynolds made a motion, seconded by Councilman Testa, to receive and file the monthly report of Justice LeFevre for the month of May 2018. All voting aye, the motion was carried.

Councilman Reynolds made a motion, seconded by Councilman Testa, to receive and file the monthly report of Justice Casullo for the month of May 2018. All voting aye, the motion was carried.

Councilman Reynolds made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Water & Sewer Department for the month of May 2018. All voting aye, the motion was carried.

RESOLUTION #164                      ACCEPT 2018 TAX COLLECTOR'S SUMMARY

Motion by Councilman Withey

Seconded by Councilman Proud

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0

ADOPTED

BE IT RESOLVED, the 2018 Tax Collector's Summary from January 1, 2018 through June 15, 2018 is hereby accepted and shall be received and filed.

Councilman Proud made a motion, seconded by Councilman Testa, to receive and file correspondence from Charter Communications, dated June 8, 2018, regarding programming services. All voting aye, the motion was carried.

Under old business and in regard to the Draft Agriculture & Farmland Protection Plan (the "Plan"), Councilman Proud thanked Mr. Stafford for his comments. He mentioned that he and Mr. Stafford discussed his concerns numerous times and that such comments were heard, voiced and addressed by the Agriculture & Farmland Protection Plan Committee. Councilman Proud reasoned that the Town does not appear as it did years ago and the Town has and will continue to develop. He said the question is how the residents want the Town to develop. He emphasized the need for an updated Comprehensive Plan, which the Town was currently undertaking. The Plan was considered first because the Town received grant money to move forward with it. The Plan would serve as a chapter in the Comprehensive Plan, which will address all relative and key issues for future development.

Jean Loewenstein took an opportunity to address Mr. Stafford's concerns and further explained developer rights and specifically the difference between Transfer of Development Rights (TDR) and Purchase of Development Rights (PDR).

RESOLUTION #165                      ACCEPT DRAFT AGRICULTURE & FARMLAND  
PROTECTION PLAN FOR THE TOWN OF CORTLANDVILLE

Motion by Councilman Proud

Seconded by Councilman Testa

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby accept for the record the Draft Agriculture & Farmland Protection Plan for the Town of Cortlandville, dated May 2018.

Aquifer Protection Permit –Cortlandville Fire District:

Attorney Folmer recalled that the Board held a public hearing on May 16, 2018 regarding the Aquifer Protection Permit application submitted by the Cortlandville Fire District to construct a live fire training/educational facility. Attorney Folmer explained that the Fire District submitted Part 1 of SEQRA as well as Part 2. He instructed the Board to ignore the Part 2 submitted by the Fire District as they complete their SEQRA Review, as it was the Board's responsibility as lead agency to complete Part 2. While the County Planning Board determined the permit type as an unlisted action, Attorney Folmer recommended the Board complete the long form under SEQRA as it was a more complete review with lengthier questions.

Attorney Folmer read aloud Part 2 of the Full Environmental Assessment Form as the Board members discussed and indicated their answers to each of the questions. The Board completed Part 2 and directed Attorney Folmer to prepare Part 3 to be presented to the Board for the July 11, 2018 Town Board meeting. Based on the discussion that occurred while completing Part 2, it was the Board's intent to issue a Negative Declaration under SEQRA and issue the Aquifer Protection Permit. Attorney Folmer advised that the Aquifer Permit could not be issued until the Town transferred property to the Fire District as requested and agreed upon at a prior meeting.

The Board determined it would add the Aquifer Protection Permit application to the July 11, 2018 meeting agenda to complete Part 3 of the SEQRA, issue a Negative Declaration, and approve the Aquifer Permit. Attorney Folmer intended to make Part 3 available to the Board for review prior to the meeting.

Attorney Folmer apprised the Board that he, Councilman Proud and Councilman Withey met to discuss the Rt. 13 ROCKS, LLC mining permit and the Town's response to the NYS DEC. Attorney Folmer read the following letter out loud addressed to the Commissioner of the NYS DEC.

When we saw that this application intended to permit mining 100 feet and more into the water table, our concern was immediate. The level of that concern escalated where the applicant's consultants, at their first appearance before the Planning Board, acknowledged that they were unaware of the proximity of this site to municipal wells that serve to provide our residents, and others, water from our sole source aquifer.

These concerns led us to seek Lead Agency Status for the SEQRA review, and we were disappointed when the Department was granted that status, but took heart in the fact that coordinated review process would provide us with the opportunity to participate as an active and involved party.

We were pleased also when the Department indicated that the application was incomplete and asked for reams of details on a variety of subjects. We have reviewed the new submission within our capability, and are no less concerned than we were when the project was first submitted.

Quite frankly, we see conflicting messages in the mission statement of the DEC. One portion of that statement seems to foster and promote mining, while the overall mission is to protect the environment itself as well as the citizens of the State from irreversible environmental harm.

Our sole source aquifer serves the residents of the Town of Cortlandville, the City of Cortland, the Village of Homer and the Village of McGraw. The thousands of residents in those areas depend on it for clean and pure drinking water. The Town itself has, for many years had in place a stringent series of controls over projects that would have a deleterious effect on this natural resource, are not ready to relax our vigilance to permit mining for this a resource that is found in a multitude of areas.

We see no way in which the potential threat of damage to our aquifer from this project can be mitigated to the level not only of that as required by SEQRA, but in a manner that will prevent a possible multi-generational disaster to our area. No reclamation plan, no legion of conditions, no level of inspections can assure the people of this area that their water supply will remain safe and secure.

In your letter to Senator Seward, you indicated that our concerns with this project would be "of paramount" concern. This is not sufficient...they should be the SOLE concern!

We are unwilling to rely on statistical data and computer projections to protect our resource and will avail ourselves of any and all remedies available to us to prevent this project from going forward.

**RESOLUTION #166**

**AUTHORIZE SUPERVISOR TO SEND A LETTER TO THE COMMISSIONER OF THE NYS DEC REGARDING THE TOWN'S POSITION ON THE RT. 13 ROCKS, LLC GRAVEL MINING PERMIT APPLICATION**

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Motion by Councilman Withey

Seconded by Councilman Proud

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey NAY - 0

**ADOPTED**

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to send a letter to the Commissioner of the New York State Department of Environmental Conservation, with copies to state and local officials, and interested parties, regarding the Town's position on the Rt. 13 ROCKS, LLC mining permit application.

**Reduction in Speed Limits – Court of Appeals Ruling:**

Attorney Folmer apprised the Board that on June 7, 2018, the Court of Appeals found that New York State could be held responsible as the proximate cause of an accident if the State failed to complete a traffic study or failed to implement mediation designs that would restrict traffic. The State could be held liable for damages for injury or death as a result of the State's failure to abide by their obligation to provide a safe transportation system. Attorney Folmer would provide a copy of the decision to be filed in the Town Clerk's office for reference regarding applications for traffic control measures and urged the Board to strongly consider this information for future applications.

**Meeting with Attorney Zoghlin – SEQRA Review:**

Attorney Folmer informed the Board that he, Town Clerk Rocco-Petrella and PZO Weber recently met with Attorney Mindy Zoghlin who specializes in SEQRA review. Attorney Zoghlin made recommendations for the Town to follow when a SEQRA review is necessary. Attorney Folmer asked Attorney Zoghlin to consider serving as a consultant when necessary for SEQRA review and requested she forward a proposed letter of retainer for the Board's review which he received. He would provide a copy to Supervisor Tupper and the Board to review and decide if they would like to enter into an agreement with Attorney Zoghlin. Attorney Folmer offered his personal and professional advice to seriously consider the agreement as he finds Attorney Zoghlin to be extremely competent.

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**RESOLUTION #167                      ACCEPT CHANGES TO THE ADOPTED 2016 EMPLOYEE HANDBOOK FOR THE TOWN OF CORTLANDVILLE**

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Motion by Councilman Proud

Seconded by Councilman Reynolds

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and accept the following changes to the 2016 Employee Handbook for the Town of Cortlandville to be effective immediately:

**202      Part-Time Employees**

A part-time employee is an employee who is hired for a continuing, unspecified period and is regularly scheduled to work less than 35 hours per week. **Part-time employees are not eligible for benefits until status changes to full-time.**

**1006      Vacation Leave**

**Eligibility** - Full-time employees are eligible for paid vacation leave for a period of rest and relaxation in recognition for services performed throughout the year. **Part-time and temporary employees are not eligible for paid vacation leave but are allowed unpaid time off with prior Department Head approval.**

**Employees hired after September 1, 2017**

<b>Completed, Continuous Length of Service as of Anniversary Date</b>	<b>Vacation Leave Credited as of Anniversary Date</b>	<b>Administrative Hours</b>	<b>Highway/Water/Sewer Hours</b>
0-12 months	5 days after 3 months of service	70 hours	80 hours
2-10 Years	10 Days	70 Hours	80 Hours
11-15 Years	15 Days	105 Hours	120 Hours
16 Years +	20 Days	140 Hours	160 Hours

Vacation leave is credited based on the number of hours an employee is normally scheduled to work, up to a maximum of eight hours per day and 40 hours per workweek for a full-time employee.

**New Employees** - A newly hired employee is given Administrative - 35 hours, Highway/Water/Sewer – 40 hours after the completion of 3 months of continuous service. Vacation cannot be taken until the completion of three (3) months. Any time remaining at the end of the first year of service will be forfeited.

RESOLUTION #168                      ADOPT INFORMATION SECURITY POLICY FOR THE  
TOWN OF CORTLANDVILLE

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Motion by Councilman Proud

Seconded by Councilman Testa

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0

ADOPTED

WHEREAS, access to the Town of Cortlandville's information systems has been provided to all authorized Town entities, employees, consultants, contractors, interns, volunteers, and temporary workers for the purpose of providing service to the residents of the Town of Cortlandville, and

WHEREAS, all users have a responsibility to maintain and protect the Town's information assets against accidental or intentional disclosure or compromise; each user also has the responsibility to maintain and protect the Town's public image and to use the Town's information systems in a legal/ethical manner consistent with Town and department policies, and

WHEREAS, information is essential to all services the Town provides, and as a result, information security is a critical factor in the delivery of Town services, therefore

BE IT RESOLVED, to ensure that the Town's information resources are used in a responsible and productive manner, the Town Board does hereby adopt the Information Security Policy (last revised 11/16/2017) for the Town of Cortlandville.

RESOLUTION #169                      ADOPT TOWN OF CORTLANDVILLE EVACUATION  
PROCEDURE FOR THE RAYMOND G. THORPE MUNICIPAL  
BUILDING

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Motion by Councilman Proud

Seconded by Councilman Testa

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby adopt the Town of Cortlandville Evacuation Procedure, dated May 14, 2018, for the Raymond G. Thorpe Municipal Building located at 3577 Terrace Road, Cortland, New York.

RESOLUTION #170                      AUTHORIZE "TEMPORARY CLOSURE" OF A SECTION OF  
FAIRGROUND DRIVE AND CARROLL STREET FOR THE  
2018 CORTLAND COUNTY JR. FAIR

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Motion by Councilman Withey

Seconded by Councilman Testa

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0

ADOPTED

WHEREAS, the Town received a request from the Cortland County Fair Manager, Richard Bush, to authorize a "Temporary Closure" of a section of Fairground Drive and Carroll Street during the 2018 Cortland County Fair, and

WHEREAS, the temporary closure will not prohibit emergency vehicles access to Fairground Drive or Carroll Street, and

WHEREAS, the Town Highway Sup't. has reviewed and approved the temporary closure, therefore

BE IT RESOLVED, the Town Board does hereby authorize a "Temporary Closure" on a portion of Fairground Drive and Carroll Street, being the "corner" where the two roadways connect, from July 9, 2018 through July 15, 2018 for the 2018 Cortland County Jr. Fair, and it is further

RESOLVED, signage for the temporary closure shall be provided by the Cortland County Fair Board.



RESOLUTION #171      AUTHORIZE APPROVAL OF PAYMENTS REGARDING THE  
TOWN-WIDE HOUSING REHABILITATION GRANT  
PROGRAM CDBG #287HR326-16

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Motion by Councilman Proud

Seconded by Councilman Withey

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize approval of payment for the following regarding the Town-Wide Housing Rehabilitation Grant Program-CDBG #287HR326-16:

Voucher #44: Tom Kile Carpentry & Masonry - \$4,800.00

Voucher #45: Actually Affordable Construction - \$1,322.28

Voucher #46: Builders Best Do It Center - \$602.75

Voucher #47: Joseph Jenne - \$12,000.00

Councilman Proud made a motion, seconded by Councilman Testa, to receive and file correspondence from NYS Homes & Community Renewal, dated June 15, 2018, regarding the 6-month Completion Notice for the Town-Wide Housing & Rehabilitation Grant Program (CDBG #287HR326-16). All voting aye, the motion was carried.

There was discussion regarding the request for a zone change for a 2.82 acre landlocked parcel owned by Emmanuel Pothos, located off of Weaver Road in the Town of Cortlandville. Supervisor Tupper offered privilege of the floor to Mr. Pothos.

Mr. Pothos informed the Board that he purchased the former Alexander/Staley farm off of Route 11 and Weaver Road in Polkville consisting of a 13.01 acre parcel zoned B-3 Planned Commercial Business, tax map #87.00-05-05.000, and a contiguous 2.82 acre landlocked parcel zoned Agricultural, tax map #87.00-05-11.000. He requested the 2.82 acre parcel be rezoned to B-3 Planned Commercial Business to be consistent with the neighboring parcels. The landlocked parcel could not be accessed without having access to the other parcels around it.

Attorney Folmer explained that in order to change the zoning it had to be done by way of local law. The Town would have to draft a local law, forward it to the Town and County Planning Boards for review and recommendations, and conduct a SEQRA review. Mr. Pothos indicated he understood the process and realized it could take time. He explained the future use was intended to be off-premise advertising to cater to Interstate 81.

RESOLUTION #172      AUTHORIZE TOWN ATTORNEY TO DRAFT A PROPOSED  
LOCAL LAW FOR A ZONING LAW AND MAP  
AMENDMENT FOR PROPERTY OWNED BY EMMANUEL  
POTHOS IN THE TOWN OF CORTLANDVILLE

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Motion by Councilman Withey

Seconded by Councilman Proud

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0  
ADOPTED

WHEREAS, the Town Board received a request for a Zoning Law and Map Amendment from Emmanuel Pothos for a 2.82 acre parcel located off of Weaver Road, tax map #87.00-05-11.000, to be rezoned from Agricultural to B-3 Planned Commercial Business, and

WHEREAS, the landlocked parcel is contiguous with parcels designated as B-3 Planned Commercial Business, therefore

BE IT RESOLVED, the Town Board does hereby authorize and direct the Town Attorney to draft a proposed local law for a Zoning Law and Map Amendment for property owned by Emmanuel Pothos located off of Weaver Road, tax map #87.00-05-11.000, to be rezoned from Agricultural to B-3 Planned Commercial Business, and it is further

RESOLVED, the request from Mr. Pothos, received June 18, 2018, is hereby received and filed.

RESOLUTION #173      AUTHORIZE SUPERVISOR TO CREATE A SECOND FULL-  
TIME CODE ENFORCEMENT OFFICER POSITION FOR THE  
TOWN OF CORTLANDVILLE

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Motion by Councilman Proud

Seconded by Councilman Testa

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to create a second full-time Code Enforcement Officer position for the Town of Cortlandville in accordance with the Civil Service Law and Rules.

RESOLUTION #174      APPOINT KEVIN J. MCMAHON AS A FULL-TIME CODE  
ENFORCEMENT OFFICER FOR THE TOWN OF  
CORTLANDVILLE

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Motion by Councilman Proud

Seconded by Councilman Withey

VOTES: AYE - Tupper, Testa, Proud, Reynolds, Withey    NAY - 0  
ADOPTED

BE IT RESOLVED, that Kevin J. McMahon, of 1047 Route 90, Homer, New York, is hereby appointed to the full-time position of Code Enforcement Officer for the Town of Cortlandville, effective June 25, 2018, at an annual salary of \$60,060.00.

No further comments or discussion were heard.

Councilman Proud made a motion, seconded by Councilman Testa, to adjourn the Regular Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 6:44 pm.

Respectfully submitted,

*Kristin E. Rocco-Petrella*

Kristin E. Rocco-Petrella, RMC  
Town Clerk  
Town of Cortlandville

\*Note:

The draft version of this meeting was submitted to the Town Board for their review on July 5, 2018.

The final version of this meeting was approved as written at the Town Board meeting of July 11, 2018.