

TOWN BOARD MEETING

The Regular Meeting of the Town Board of the Town of Cortlandville was held at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, with Supervisor Tupper presiding.

Members present:

Supervisor, Richard C. Tupper
Councilman, Theodore V. Testa
Councilman, John C. Proud
Councilman, C. Randolph Ross
Councilman, Douglas E. Withey
Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John A. DelVecchio; Highway Sup't. Glenn Bassett; Court Clerk, Pamela Bassett; Josie Williams; Town Residents: Pamela Jenkins; Robert Martin; Stephen Flatt; Donna Johnson; Tom Williams; and Jeff Guido.

Supervisor Tupper called the meeting to order.

Councilman Testa made a motion, seconded by Councilman Withey, to approve the Town Board Minutes of July 3, 2019. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Proud, to receive and file the Cortlandville Zoning Board of Appeals Minutes of July 9, 2019. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Proud, to receive and file the Cortlandville Planning Board Minutes of July 9, 2019. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Proud, to receive and file the Cortlandville Board of Assessment Review Minutes of 2019. All voting aye, the motion was carried.

RESOLUTION #183 AUTHORIZE PAYMENT OF VOUCHERS – AUGUST

Motion by Councilman Testa

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the vouchers submitted have been audited and shall be paid as follows:

Funds A, B, DA, DB, HG, SF, SS, SW	Voucher #1091-1197	
	General Fund A	\$ 98,690.71
	General Fund B	\$ 49,233.74
	Highway Fund DA	\$ 0.00
	Highway Fund DB	\$ 84,060.54
	Gutchess Lumber SC Project HG	\$ 0.00
	C'Ville Fire District SF	\$ 0.00
	Sewer Fund SS	\$ 5,137.34
	Water Fund SW	\$ 7,140.25
Funds CD1, CD3, CD4	Voucher #(None)	
	BMills Rehab CD1	\$ 0.00
	Town Wide Rehab CD3	\$ 0.00
	Business Devl CD4	\$ 0.00
Funds TA, TE	Voucher #29-31	
	Trust & Agency TA	\$ 43,052.29
	Expendable Trust TE	\$ 0.00

Supervisor Tupper noted that there were no requests for privilege of the floor.

Councilman Ross apprised the Board that he and Councilman Withey recently received a tour of the Cortland County Jail from Sheriff Helms and Undersheriff Rigg. Also present were two representatives from the Village of McGraw and County Legislator Michael Barylski. The main concern with the Jail is that there is not enough room to house the inmates and provide space for education, training and rehabilitation; the Jail lacks approximately 2,000 sq. ft. The only training currently available to inmates is GED training. He and Mr. Withey explained that local businesses such as Forkey Construction would be willing to hire up to 15 people if they had certain skills, however the Jail doesn't have the space to provide the necessary training. Councilman Withey commented on the cleanliness of the facility, which was painted by the inmates. Discussion occurred amongst the Board regarding diversion programs, recent changes in State Law, and the need for education.

RESOLUTION #184 ACCEPT CORTLAND COUNTY SHERIFF'S OFFICE
ANNUAL REPORT FOR 2018

Motion by Councilman Withey

Seconded by Councilman Ross

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby accept the Cortland County Sheriff's Office Annual Report for 2018 as submitted by Sheriff Mark E. Helms.

Supervisor Tupper briefly commented on the Audit Report of the Fiscal Affairs of the Town of Cortlandville for the year 2018. He mentioned that the auditors found no fault with the Town's accounting records and that they complimented department heads for their cooperation and assistance throughout the process. He explained that the Town's assets have increased. While more money was spent in 2018 than in 2017, the effect was about \$100,000 difference in the general fund total balance. Supervisor Tupper was pleased with the audit.

RESOLUTION #185 ACCEPT AUDIT REPORT OF THE FISCAL AFFAIRS OF THE
TOWN OF CORTLANDVILLE FROM INSERO & CO. CPA'S,
LLP THE PERIOD ENDING DECEMBER 31, 2018

Motion by Councilman Ross

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Audit Report of the fiscal affairs of the Town of Cortlandville from Insero & Co. CPA's, LLP for the period ending December 31, 2018 for the Town of Cortlandville is hereby accepted and shall be received and filed.

Councilman Proud made a motion, seconded by Councilman Testa, to receive and file the monthly report of Justice Casullo for the month of June 2019, and for Justice LeFevre for the month of June 2019. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Testa, to receive and file the monthly report of Code Enforcement Officer, Kevin McMahon for the month of July 2019. All voting aye, the motion was carried.

Councilman Proud made a motion, seconded by Councilman Withey, to receive and file the monthly report of the Supervisor for the month of July 2019. All voting aye, the motion was carried.

Councilman Proud made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Town Clerk for the month of July 2019. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Cortland Community SPCA for the month of July 2019. All voting aye, the motion was carried.

Councilman Proud made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Fire & Safety Inspection Officer, Desiree Campbell for the month of July 2019. All voting aye, the motion was carried.

Councilman Proud made a motion, seconded by Councilman Testa, to receive and file correspondence from Charter Communications, dated July 18, 2019, regarding programming services. All voting aye, the motion was carried.

Councilman Proud made a motion, seconded by Councilman Withey, to receive and file correspondence from Charter Communications, dated July 29, 2019, regarding programming services. All voting aye, the motion was carried.

Under old business, Councilman Proud recalled that at the July 17, 2019 Town Board Meeting, the Board authorized the Supervisor to make application for a Source Water Protection Fund Grant in the amount of \$215,000 to purchase ±105.78 acres of property on Lime Hollow Road from Farm East, LLC adjacent to the Town's Lime Hollow wells. He explained that the application was filed prior to the deadline, and that the DEC acknowledged receipt of the application. The Town Clerk's office would be provided with an electronic copy of the completed application as submitted. Supervisor Tupper explained that the State CFA would announce the recipients of the grant in early December 2019. Councilman Proud explained that the purchase of the land for \$215,000 as well as the costs for the appraisals, attorney fees, and for an environmental survey, could be included in the grant. A 25% match was required from the Town.

Under new business, Town Clerk Rocco-Petrella apprised the Board that she recently issued a fair permit for "Seedstock", a 3-day music festival held in the Town. She reported that the event was well attended and that to her knowledge was a success. She mentioned that the fee for a fair/circus/carnival is \$5.00 per day, and suggested that the Board may want to discuss increasing the fee during budget time.

Town Clerk Rocco-Petrella mentioned that she was working to revise the Town's permit application and permit for the display of fireworks. She explained that due to a change in the law (Penal Law Section 405.00) the update was necessary. The Brockway Truck Show made application for a permit for public display of fireworks for their event to be held August 9, 2019, which alerted her to the change in the law. No permit fees are associated with the fireworks permit application.

Attorney DelVecchio reported:

OMNIA Partners, Public Sector – Procurement:

Attorney DelVecchio apprised the Board that Water & Sewer Sup't. Alteri was requesting Board authorization to allow him to sign up with OMNIA Partners, Public Sector, a cooperative purchasing organization for public sector procurement. OMNIA provides services to state and local government, K-12 education, colleges and universities. Attorney DelVecchio recommended the Board adopt a resolution to authorize Water and Sewer Sup't. Alteri to sign-up for the free service to help the Town receive the best pricing in its procurement strategy.

RESOLUTION #186 AUTHORIZE TOWN TO SIGN UP WITH OMNIA PARTNERS,
PUBLIC SECTOR FOR PROCUREMENT PURPOSES

Motion by Councilman Ross

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

WHEREAS, OMNIA Partners, Public Sector is a cooperative purchasing organization for state and local government, K-12 education, colleges and universities and has a team of certified public procurement professionals and cooperative purchasing experts that act as advocates to enhance procurement strategy and savings within public agencies, therefore

BE IT RESOLVED, the Town Board does hereby authorize Water and Sewer Sup't., Peter Alteri to sign-up with the free service offered by OMNIA Partners for assistance with public sector procurement.

Town Zoning Ordinance – Permitted Sign Requirements:

Attorney DelVecchio presented the Board with a copy of Section §178-112 of the Cortlandville Zoning Code with suggested changes regarding Permitted Sign Requirements. Attorney DelVecchio and Planning & Zoning Officer, Bruce Weber have discussed changes to the Code regarding prohibited illuminated signs. For the past 30-years it has been customary for the Zoning Board of Appeals (ZBA) to issue use variance permits for illuminated signs for businesses, with the condition that the sign is illuminated for two hours before the business opens and for two hours after the business is closed. PZO Weber and Attorney DelVecchio suggested an amendment to the ordinance to allow for illuminated signs. A large number of use variance applications are made for this purpose only, and is often the only reason the ZBA has to convene. Attorney DelVecchio questioned whether the Board would like him to draft a local law to amend the Zoning Ordinance to remove the prohibitions for businesses, professional offices, recreational and social activities and religious institutions, and to add a condition that building mounted signs may be illuminated two hours before opening until two hours after closing.

Supervisor Tupper questioned whether a change to the Ordinance should wait until the new Comprehensive Plan is complete. After Board members discussed the matter, it was decided that because the amendment does not affect fees or any long-term matters, that Attorney DelVecchio should draft the amendment to be presented to the Board at their next meeting.

There was discussion regarding the receipt of a letter of intent to retire from Katherine S. Wickwire, Chair of the Town Planning Board. Councilman Testa praised Ms. Wickwire and her many years of service and dedication to the Town and said she will be greatly missed. As a former Planning Board Member, Attorney DelVecchio stated that Ms. Wickwire went above and beyond the duties required for the position. Town Board members expressed deep regret to receive and file the letter of intent.

Councilman Testa made a motion, seconded by Councilman Ross, to receive and file the letter of intent to retire from Town Planning Board Member and Chair, Katherine S. Wickwire, notifying the Board of her intent to retire after the September 25, 2019 Planning Board Meeting. All voting aye, the motion was carried.

There was discussion regarding the resignation from David Plew from the Cortlandville Zoning Board of Appeals (ZBA). Mr. Plew was resigning after 41 years of service on the ZBA, which he served as Chair from 1985 until 2017. The Board expressed gratitude for his many years of service and wished him well.

**RESOLUTION #187 ACCEPT RESIGNATION FROM DAVID B. PLEW FROM
THE CORTLANDVILLE ZONING BOARD OF APPEALS**

Motion by Councilman Withey

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

WHEREAS, after 41 years of service to the Town of Cortlandville as a Member of the Cortlandville Zoning Board of Appeals, in which he served as Chairman from June 17, 1985 until December 31, 2017, David B. Plew submitted his letter of resignation to the Town Clerk, therefore

BE IT RESOLVED, the Town Board does hereby accept the letter of resignation from David B. Plew as Member of the Cortlandville Zoning Board of Appeals, effective July 29, 2019, and it is further

RESOLVED, that the resignation is hereby received and filed.

There was discussion regarding the draft vision statement (Chapter 3, *Cortlandville's Vision*) submitted by the Town's Comprehensive Plan Committee for review by the Town Board.

Jean Lowenstein, principal planner for CHA, and members of the Comprehensive Plan Committee were all commended for their time, effort and expertise devoted to the new Comprehensive Plan.

Councilman Proud and Councilman Ross indicated they would like clarification of the term "Town Center" as mentioned under "Town Character" in Section 2.0. They questioned whether it would be an economic center or a social center?

Councilman Proud said he was most interested in the Committee's view of future development in the Town. He said it's a fine balance between progress and simply maintaining the current status quo. Councilman Proud said that no one likes change, but technology drives change. He commented that the recent applications for solar farms were proof of that. He used the example of a proposal the Town received years ago for a senior housing development with smaller lot sizes, setbacks and such. At the time, it was known that there was a need for the type of development proposed, but the Town Code would not allow for such a development at the time. Councilman Proud stressed that if the Town is going to develop, resources and land will need to be used. He reiterated that a balance is necessary.

Councilman Withey commented that the Town should focus on industries and their needs assessments for the future. He said that a Town Center or Community Center is critical for people to gather and express views in the Town.

Councilman Ross thanked all those who have worked on the new Comprehensive Plan thus far.

Councilman Proud pointed out that a common risk for a vision statement is an organization not living up to its vision. He suggested a workshop to review the vision statement goal by goal and to address any possible changes that should be made. The Board would then submit its recommendations back to the Comprehensive Plan Committee. Councilman Proud noted that the public would have a chance to participate in discussion during future public hearings held prior to the Plan being adopted.

RESOLUTION #188	SCHEDULE SPECIAL TOWN BOARD MEETING – WORKSHOP TO DISCUSS CHAPTER 3 "CORTLANDVILLE'S VISION" FOR THE TOWN'S NEW COMPREHENSIVE PLAN
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Motion by Councilman Proud

Seconded by Councilman Testa

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby schedule a Special Town Board Meeting for Thursday, August 15, 2019 at 10:00 a.m. at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road in the Town of Cortlandville, for the purpose of conducting a workshop to discuss Chapter 3 "*Cortlandville's Vision*" for the Town's new Comprehensive Plan.

RESOLUTION #189	AMEND TOWN OF CORTLANDVILLE FEE SCHEDULE TO REVISE THE BUILDING PERMIT FEES
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Motion by Councilman Ross

Seconded by Councilman Testa

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby amend the Town of Cortlandville Fee Schedule (last amended 12/3/2014 by Resolution #245 of 2014) to revise the Building Permit Fees for residential and commercial construction as suggested by Code Enforcement Officer, Kevin McMahon, as follows:

Building Permit:

Residential

Pools, Accessory structures, Solid fuel
burning devices, etc.

\$ 60.00 base plus \$2.00 per \$1,000 of cost
(increase from \$40.00 plus \$2.00/thousand of cost)

New construction	\$ 0.30 per square foot
Alterations and renovations	\$ 0.20 per square foot
Solar Permits	\$ 0.20 per square foot panels (new fee)
Renewal Permit	\$ 50.00 (new fee)
Certificate of Compliance for non-permit projects	\$ 100.00 (new fee)

Commercial

Signs, accessories, etc.	\$ 60.00 plus \$2.00 per \$1,000 of cost (increase from \$40.00 plus \$2.00/thousand of cost)
New construction	\$ 0.30 per square foot
Alterations and renovations	\$ 0.20 per square foot
Pole type construction:	\$ 0.10 per square foot (eliminate fee)
Solar Permits	\$ 0.10 per square foot panels (new fee)
Renewal Permit	\$ 100.00 (new fee)
Certificate of Compliance for non-permit projects	\$ 100.00 (new fee)

Agricultural

Zoning compliance only - no building plan review	\$ 50.00
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Building Demolition:

Residential Structures:	\$ 0.05 per square foot
Commercial Structures:	\$ 0.10 per square foot

There was discussion regarding a new sewer agreement between the Town of Cortlandville and the Village of Homer. Attorney DelVecchio explained that the term of the original sewer agreement between the Town and the Village had expired. The revised agreement would update the information and the calculations used to accomplish the proper billing by the Village and the proper payment by the Town regarding the collection and treatment of sewage. The revised agreement also contains a provision that allows both municipalities to review and amend the agreement every five years as circumstances change.

RESOLUTION #190 AUTHORIZE SUPERVISOR TO SIGN THE SEWER AGREEMENT BETWEEN THE TOWN OF CORTLANDVILLE AND THE VILLAGE OF HOMER (REVISED: JULY 11, 2019)

Motion by Councilman Testa
Seconded by Councilman Proud
VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize the Supervisor to sign the Sewer Agreement between the Town of Cortlandville and the Village of Homer (Revised: July 11, 2019) regarding the collection and treatment of sewage, and it is further

RESOLVED, the Agreement shall be reviewed every five (5) years and, by written mutual agreement of the Town and Village, may be amended from time to time as circumstances change, and it is further

RESOLVED, the ultimate term of the Agreement shall end in the year 2049, at which time a new agreement shall be made and approved by both the Village and Town.

RESOLUTION #191 ACKNOWLEDGE RECEIVING NOTICE OF PETITION FOR
REVIEW OF ASSESSMENT

Motion by Councilman Ross

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby acknowledge, by receiving and filing, the Notice of Petition from Wal-Mart Stores East, LP #1781, for property located at 819 Bennie Road in the Town of Cortlandville, tax map #105.00-02-07.000, regarding their current assessed valuation of real property.

RESOLUTION #192 ACKNOWLEDGE RECEIVING THE SMALL CLAIMS
ASSESSMENT REVIEW PETITION

Motion by Councilman Proud

Seconded by Councilman Withey

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby acknowledge, by receiving and filing, the Small Claims Assessment Review Petition from Christine Xaver and Edward Matlak, for property located at 3361 Page Green Rd. in the Town of Cortlandville, tax map #96.00-10-09.000, regarding their current assessed valuation of real property.

Councilman Withey made a motion, seconded by Councilman Proud to receive and file correspondence from Cortland County Attorney, Karen Howe to the Supervisor of Scott, Kevin Fitch, dated July 24, 2019, acknowledging receipt of the Town of Scott's letter reserving its right to terminate its Workers' Compensation Policy with New York State Mutual. All voting aye, the motion was carried.

Supervisor Tupper commented that while the Town of Cortlandville sent a letter to the County reserving its right to withdraw from the County's Workers' Compensation Policy, the Town did not withdraw from the Plan for 2020. However, the City of Cortland, Town of Scott, Town of Truxton and Town of Virgil withdrew from the Plan. Other than the County, the Town of Cortlandville is now the largest municipality other than the County participating in the Plan. The Board hoped that positive changes could be made to the Plan for 2020, including the availability of detailed financial data regarding the Plan. Councilman Proud indicated that County officials were committed to making changes to the County's local law regarding the Plan by December 31, 2019. A meeting was tentatively scheduled by County officials for August 28, 2019 to discuss the Plan.

Councilman Proud made a motion, seconded by Councilman Testa to receive and file correspondence from Supervisor Tupper to Chairman of the Cortland County Legislature, Kevin Whitney, Cortland County Attorney, Karen Howe and Clerk of the Legislature, Eric Mulvihill, dated July 18, 2019, regarding the Town of Cortlandville's right to terminate its Workers' Compensation Policy with New York State Mutual. All voting aye, the motion was carried.

Councilman Proud made a motion, seconded by Councilman Ross to receive and file correspondence from Cortland County Attorney, Karen Howe to Supervisor Richard Tupper, dated July 24, 2019, acknowledging receipt of the Town's letter reserving its right to terminate its Workers' Compensation Policy with New York State Mutual w. All voting aye, the motion was carried.

RESOLUTION #193

ESTABLISH THE STANDARD WORK DAY FOR
EMPLOYEES WITH THE TITLE “RECREATION
ATTENDANT” FOR THE TOWN OF CORTLANDVILLE

Motion by Councilman Proud
Seconded by Councilman Ross
VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, that the Town Board of the Town of Cortlandville, Location code 30279, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<u>Title</u>	<u>Standard Work Day (Hrs/day)</u>
Recreation Attendant	8.00

AND IT IS FURTHER, RESOLVED, this resolution shall be effective immediately.

RESOLUTION #194

ESTABLISH THE STANDARD WORK DAY FOR AN
APPOINTED OFFICIAL OF THE TOWN OF
CORTLANDVILLE FOR THE YEAR 2019

Motion by Councilman Ross
Seconded by Councilman Testa
VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0
ADOPTED

BE IT RESOLVED, the Town Board does hereby establish the standard work day for the following appointed official and will report the following days worked to the New York State Local Employees’ Retirement System based on the record of activities maintained and submitted by this official to the Town Clerk:

<u>Appointed Officials:</u>	<u>Standard Work Day:</u>	<u>Name:</u>	<u>Term of Office:</u>	<u>Record of Activities:</u>
Planning Board Member	6 hours	Laird R. Updyke	03/20/2019-12/31/2020	2.23

There was discussion regarding correspondence from the New York State Department of Environmental Conservation (NYS DEC) regarding the resubmission of the Mining Permit application by Route 13 Rocks, LLC for coordinated review and comments.

Councilman Withey was pleased that a provision would be included for Route 13 Rocks, LLC to provide a bond if the mining permit is approved. He commented that blue green algae and the toxins that transmit when the algae spores, can transport from water into the soil, which was a concern. He made comments regarding the report and the flow of water.

Councilman Proud said that the resubmission of the application is a partial response to NYS DEC requests. He explained that the Route 13 Rocks, LLC application was to mine 100 feet into the Aquifer. There are two parts to the application. The first part is for an above the Aquifer mining operation along their “haul road” along Route 13. The second part of the application is to mine the existing limit of the mine down 100 feet into the Aquifer. Councilman Proud’s concern was the risk to the Town and the sole source Aquifer if the mining operation changes from a “gravel mine” to an “open pit mine”. Councilman Proud stressed that the risk was on the Town and said that a bond would need to be substantial, such as a bond of perpetuity, which would be difficult to do. He stressed the Board’s responsibility to protect the Town’s sole source Aquifer. The Town has adamantly opposed the application since it was submitted, which the applicant was aware of.

Attorney DelVecchio stated the Town Planning Board shares Councilman Proud's concerns. His hope is that the NYS DEC will take proper control of the situation. Councilman Ross questioned whether the Town should have its engineering firm, CHA, review the application. Councilman Proud explained that the Cortland County Soil & Water Conservation Board was involved in the review of the application and had the expertise necessary to assist the Town.

Councilman Proud made a motion, seconded by Councilman Withey, to receive and file correspondence from New York State Department of Environmental Conservation (NYS DEC), dated July 31, 2019, regarding Route 13 Rocks, LLC resubmission of a mining permit for review and comments. All voting aye, the motion was carried.

RESOLUTION #195 AMEND THE 2019 BUDGET AND AUTHORIZE
SUPERVISOR TO TRANSFER FUNDS

Motion by Councilman Testa

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Supervisor is hereby authorized and directed to transfer funds to adjust the accounts of the 2019 Budget for the Town of Cortlandville, to account for disability insurance for new employees, to account for repairs to the Town's roads from the Highway Fund, and to account for the final cost of the Terrace Road Well Water Main Design Project as follows:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A1990.4	A9055.8	\$ 50.40
DB5110.4	DB5112.2	\$90,887.75
SW8340.41	SW8320.42	\$ 1,062.15

There was discussion regarding correspondence from the NYS Department of Public Service Commission, dated July 30, 2019, regarding NYSEG's request for approval from the NYS Department of Public Service for proposed increases in electric and gas delivery rates effective April 2020. Supervisor Tupper explained that as proposed, NYSEG's average monthly gas bill will increase by \$1.66. He noted that the Town only has gas available through NYSEG and not electric. The Commission will hold public statement hearings in different service territories during the month of August. Comments for consideration were requested by August 26, 2019. Fact sheets were available for the public's review and would also be posted to the Town's website.

There was discussion regarding the Town's email system and difficulties encountered with it not working properly. The County IT Department maintains the Town's email and suggested the problems could be corrected with new server, which would be very costly, or by the Town contracting with a larger vendor for a new user license. Deputy Director, Jack Hess suggested that the best option, and most cost effective, was for the Town to contract with a larger vendor. He suggested the Town contract with Onix Networking Corporation, which is an authorized Google G Suite Reseller. The County will still perform the maintenance and the Town email addresses/domain name would remain the same (Ex: townclerk@cortlandville.org).

RESOLUTION #196 AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH
ONIX NETWORKING CORPORATION REGARDING THE
TOWN'S EMAIL AND USER LICENSES

Motion by Councilman Ross

Seconded by Councilman Proud

VOTES: AYE – Tupper, Testa, Proud, Ross, Withey NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize the Supervisor to sign the agreement between Onix Networking Corporation and the Town of Cortlandville regarding the Town's email system and user licenses to be licensed by Google G Suite, for the total cost of \$3,000.00 for a 12-month term.

No further comments or discussion were heard.

Councilman Proud made a motion, seconded by Councilman Testa to adjourn the Regular Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Kristin E. Rocco-Petrella

Kristin E. Rocco-Petrella, RMC
Town Clerk
Town of Cortlandville

*Note:

The draft version of this meeting was submitted to the Town Board for their review on August 16, 2019.

The final version of this meeting was approved as written at the Town Board meeting of August 21, 2019.