

TOWN BOARD MEETING

The Regular Meeting of the Town Board of the Town of Cortlandville was held at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Cortland, New York, with Supervisor Williams presiding.

Members present:

Supervisor, Thomas A. Williams  
Councilman, Jay E. Cobb  
Councilman, Jeffrey D. Guido  
Councilman, Theodore V. Testa  
Councilman, Douglas E. Withey  
Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John A. DeVecchio; Cortland County Residents: Jenae Withey, and Victor Siegle.

Supervisor Williams called the meeting to order.

Councilman Cobb made a motion, seconded by Councilman Withey, to receive and file the Cortlandville Planning Board Minutes of December 3, 2019. All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Withey, to receive and file the Cortlandville Zoning Board of Appeals Minutes of December 3, 2019. All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Withey, to receive and file the Cortlandville Planning Board Minutes of January 7, 2020. All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Withey, to approve the Special Town Board Minutes of December 30, 2019 as submitted. All voting aye, the motion was carried.

RESOLUTION #38

AMEND 2020 BUDGET AND AUTHORIZE SUPERVISOR TO  
TRANSFER FUNDS TO ACCOUNT FOR AN INCREASE IN  
THE 2020 CONTRACT WITH CORTLAND REGIONAL  
SPORTS COUNCIL

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Motion by Councilman Withey  
Seconded by Councilman Guido  
VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to amend the 2020 Budget for the Town of Cortlandville and to transfer \$2,000.00 from A1910.4 (Contingency) to A6989.4 (Economic Opportunity & Development) to account for the increase in the approved 2020 contract with the Cortland Regional Sports Council.

RESOLUTION #39

AUTHORIZE PAYMENT OF VOUCHERS – FEBRUARY

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Motion by Councilman Testa  
Seconded by Councilman Cobb  
VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0  
ADOPTED

BE IT RESOLVED, the vouchers submitted have been audited and shall be paid as follows:

Funds A, B, DA, DB, HG, SF, SS, SW	Voucher #101-188	
	General Fund A	\$ 311,126.25
	General Fund B	\$ 1,090.22
	Highway Fund DA	\$ 0.00
	Highway Fund DB	\$ 24,009.74
	Gutchess Lumber SC Project HG	\$ 0.00
	C’Ville Fire District SF	\$ 813,244.00
	Sewer Fund SS	\$ 142,485.27
	Water Fund SW	\$ 11,011.99

Funds CD1, CD3, CD4	Voucher #(None)		
	BMills Rehab CD1	\$	0.00
	Town Wide Rehab CD3	\$	0.00
	Business Devl CD4	\$	0.00
Funds TA, TE	Voucher #(None)		
	Trust & Agency TA	\$	0.00
	Expendable Trust TE	\$	0.00

Supervisor Williams offered privilege of the floor to Victor Siegle.

Cortland County resident, Victor Siegle, addressed the Board with regard to solar energy and the proposed application of EDF Renewables for the construction of a large solar project in Cortland County. He read from a prepared statement, which he presented to the Board along with handouts concerning the increase in carbon dioxide emissions rather than the decrease of emissions, and the breakdown of the PILOT choices for the Town for the proposed project. He explained that EDF makes millions in profit versus the benefit to the Town. Based on EDF’s PILOT proposal, in 30-years, the Town would receive \$240,188. However, if the Town opted out of the PILOT and had a 30-year full real property tax, the Town would receive over \$7.9 million in taxes. With regard to carbon dioxide emissions, Mr. Siegle stated that moving to solar energy would actually increase the carbon dioxide emissions. He explained that upstate New York is already 89.2% carbon free; the electricity coming into Cortland County comes from hydro, nuclear and wind facilities. He stated that solar is 14% efficient, meaning that 86% of electricity would have to be supplied by natural gas, which would increase the carbon dioxide emissions times eight.

Mr. Siegle had three main conclusions: 1. Taxes should be fair: don’t allow the IDA to determine taxes for the Town; 2. There must be energy storage; 3. People think solar is good, however we don’t want to be played for fools for financial reasons.

At the conclusion of Mr. Siegle’s presentation, Supervisor Williams and the Board thanked Mr. Siegle for his comments and indicated that they would be made part of the record.

I am fascinated by the relationship between energy and economic and have been studying these subjects for 15 years. The more I learn about energy, the more strongly I am committed to creating a future of 100% carbon-free energy in Cortland County and in the world.

However, when something seems too good to be true, it probably is. Understanding why Cortland County has recently been invaded by at least 10 solar projects would be very illuminating. For example, why would Electricity of France, one of the world’s largest nuclear power utility, open an office in San Diego, one of the sunniest locations in our country, in order to construct a gigantic solar factory here in Cortland, one of the cloudiest locations? I am convinced they are here to harvest subsidies and tax credits, not to improve Cortland County.

Taxpayers in the Town of Cortlandville should NOT be forced to guarantee profits for foreign solar developers:

- by slashing our standard property taxes by more than 90% for solar energy facilities, rather than demanding fair property taxes;
- by ignoring the fact that solar electricity, because it will not be stored, will not be available when we actually need it: at night; when the sky is overcast; when it is raining; or when the panels are covered by snow or ice.
- by paying a premium for electricity that we do not need;
- by allowing the installation of solar panels from foreign countries, rather than insisting upon purchase from our highly-subsidized Tesla Gigafactory in Buffalo; and
- most damaging to us all, by increasing, rather than decreasing, our carbon dioxide emissions.

Individually, each one of these problems is serious, but when the problems are combined and are not solved, they are devastatingly negative.

I have previously delivered dozens of pages of essays, spreadsheets, and charts explaining my conclusions. As a sign of how seriously I take these issues I would be willing to participate in SEQR hearings, in public forums, and in private meetings explaining the facts behind my conclusions.

Supervisor Williams and colleagues, I appeal to you to “Do the right thing!” and take the following actions:

- Follow the lead of the Town of Solon, opt-out of the Real Property Tax Law Section 482, and resume standard taxation of solar projects;
- Review the Cortlandville Solar Law to ensure that gigantic solar projects such as EDF guarantee appropriate protections to Cortlandville residents;
- Establish minimum requirements for energy storage in new solar energy projects;
- Begin oversight of the Cortland County IDA; and
- Protect Cortland County taxpayers by requiring transparent disclosure of all tax credits granted.

Why is this all so important?

- Because we may give away millions of dollars in property taxes that the Town of Cortlandville and our school districts desperately need;
- Because future, non-solar developers will insist on similar property tax reductions;
- Because our good intentions are leading to destructive, unintended consequences; and
- Because, without energy storage, we are just being bamboozled by the false promises of utility-scale solar in Cortland County.

Thank you for listening,  
Victor Siegle  
75 North Main Street  
Homer, NY 13077

Councilman Cobb made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Water & Sewer Department for the months of November and December 2019. All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Testa, to receive and file the corrected monthly report of the Town Supervisor for the month of December 2019. All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Testa, to receive and file the monthly report of Code Enforcement Officer McMahon for the month of January 2020. All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Fire & Safety Inspections from Code Enforcement Officer Campbell for the month of January 2020.

Councilman Cobb made a motion, seconded by Councilman Testa, to receive and file correspondence from CEO Campbell, dated January 31, 2020, regarding her inspection of the trailer parks known as Cortland Mobile Home Park and Landmark for the 2020 permit renewals and the violations noted at the time of inspection (compliance date of February 14, 2020). All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Testa, to receive and file the monthly report of the Town Clerk for the month of January 2020. All voting aye, the motion was carried.

Attorney DelVecchio reported:

Town Hall of Fame:

Attorney DelVecchio stated that there has been discussion regarding the manner in which individuals are named to the "Town Hall of Fame". A suggestion was made for an advisory committee to be created to advise the Board in the process of naming individuals to the Hall of Fame. He suggested that in addition to the Town Clerk, the two current honorees, John Folmer and Katherine Wickwire, be named to the committee. The Town Board could promulgate the rules for the committee to abide by. There was discussion amongst the Board regarding the creation of such a committee. Supervisor Williams and Councilman Guido talked about a similar committee in place for the Cortland High School (CHS) Wall of Fame. Supervisor Williams suggested the committee be comprised of 5 or 7 members, including the Town Clerk, and suggested that no present employee or official be eligible for nomination while they are still employed or in office. After continued discussion, Supervisor Williams stated that he, Attorney DelVecchio and Councilman Guido would put together a proposal for the Board consider at its next meeting.

Contract with Siemens:

Attorney DelVecchio briefed the Board on the progress with the Town's contract with Siemens for the LED streetlight project. He recently had Supervisor Williams execute a document to facilitate the financing for the project. Siemens has to go through an audit process with National Grid as well as the public service commission to receive approvals before moving forward with the project. During the audit a few minor issues arose with regard to not finding a streetlight pole and a couple lights not being in the locations as indicated. As a result, the contract may have to be revisited and reviewed. Attorney DelVecchio would report back to the Board at a later date.

## Recreation Commission:

Attorney DelVecchio stated that there has been discussion about creating a Recreation Commission or Committee in the Town as a result of the Gutches Lumber Sports Complex. The manner in which the Town can create such a Commission is codified in General Municipal Law Section 243. The Commission must be comprised of no less than 5 people, and no more than 7 people, who must be residents of the Town. The members cannot be paid. There are ambiguities about term limits for members of the Commission. If the Commission is formed, the Town Board can give the Commission a certain amount of discretion to make decisions, subject to Town approval. Attorney DelVecchio suggested that before a Commission is formed the Board should have an idea of who the members of the Commission would be.

Councilman Withey questioned whether the Commission would be able to make decisions or make recommendations to the Board. Attorney DelVecchio stated that the Town Board should decide what authority the Commission has. Members of the Board voiced their support for a Commission to be created.

Supervisor Williams added that the current ad hoc committee would be a resource to the Commission. Supervisor Williams and Attorney DelVecchio would prepare a proposal for the Board to consider at a later date.

Under new business, Town Clerk Rocco-Petrella presented the Board with the Draft Town Board Minutes of January 8, 2020 for their review. She reported on the status of tax collection during the month of January, in which 82% of the tax warrant was collected. She thanked her staff for their hard work and diligence.

Under new business, Supervisor Williams reported:

## Adjustment to Water/Sewer Bill:

Supervisor Williams apprised the Board that a communication was received from Kathleen Telling requesting that her 4<sup>th</sup> Quarter Billing sewer charges be reduced due to a leak in her outdoor garden hose that occurred during the month of September 2019. The Board previously approved an adjustment to Mrs. Telling's account for the consumption that was charged to the 3<sup>rd</sup> Quarter bill however, the leak occurred at a time that affected two billing periods. Water & Sewer Sup't. Alteri reviewed the request and suggested the Board authorize an adjustment to the sewer portion of the 4<sup>th</sup> Quarter bill.

RESOLUTION #40	AUTHORIZE TOWN CLERK TO ADJUST THE SEWER CHARGE AND WATER AND SEWER PENALTIES FOR THE 4 <sup>TH</sup> QUARTER BILLING 2019 FOR PROPERTY LOCATED AT 3938 HIGHLAND ROAD
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Motion by Councilman Withey

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey      NAY – 0

ADOPTED

WHEREAS, a request was received from Kathleen Telling dated December 30, 2019 to reduce the sewer charges for the 4<sup>th</sup> Quarter Billing 2019 for Account #1060, for service to 3938 Highland Road, tax map#85.16-01-32.000, due to a leak in her garden hose that went undetected, and

WHEREAS, Water & Sewer Sup't. Peter Alteri reviewed the request and recommends the Town adjust the sewer portion of the bill as the majority of the water did not go into the sewer, therefore

BE IT RESOLVED, the Town Board does hereby authorize and direct the Town Clerk to adjust the sewer charge for the 4<sup>th</sup> Quarter Billing 2019 in the amount of \$176.48 as well as the sewer penalties if any, and it is further

RESOLVED, the Town Clerk is further authorized to make an adjustment to the water/sewer benefit tax to be charged in 2021 if necessary.

### Construction of Meeting Room/Project Room:

Supervisor Williams stated that there was a lack of meeting room space available in the Raymond G. Thorpe Municipal Building (Town Hall) and requested permission to construct a 14' x 20' meeting room/project workspace in the Municipal Water/Sewer Garage. Excluding the Town Court Room/Meeting Room, there are two conference rooms located in the Town Hall. One conference room comfortably accommodated 6 people, while the second conference room accommodated 10 people. However, the second conference room was located in the court area and was not readily available for use by the Town officials. Supervisor Williams completed a cost analysis and stated that the cost of the building materials was approximately \$4,500. The labor costs would be covered through payroll as the Town Highway Department employees would be able to complete the construction. Supervisor Williams requested permission to proceed.

Councilman Withey voiced his support for the construction and suggested that magnetic boards be considered for the walls.

Councilman Testa voiced his opposition to the construction of the meeting room stating that there are already meeting rooms in the Town and he was not in favor of spending \$4,500 on a project that he did not think was a high priority.

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RESOLUTION #41	AUTHORIZE CONSTRUCTION OF A MEETING ROOM IN THE MUNICIPAL GARAGE LOCATED AT 3587 TERRACE ROAD
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Motion by Councilman Withey

Seconded by Councilman Guido

VOTES: AYE – Williams, Cobb, Guido, Withey

NAY – Testa

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize the construction of a meeting room in the Municipal Garage located at 3587 Terrace Road, Cortland, New York, for the purpose of accommodating meetings or utilized as project workspace by Town officials or employees, for a total cost not to exceed \$9,000.00.

### Smoke Intake from Cortlandville Fire Department:

Supervisor Williams apprised the Board there is a problem with smoke intake in the Raymond G. Thorpe Municipal Building when the Cortlandville Fire Department is conducting training. Water & Sewer Sup't. Alteri and the company that handles the HVAC system, to be able to program the system so the air handler can be turned off. At the same time, the Town is working with the CVFD to receive 48-hour notification of trainings so the air handler can be turned off. The CVFD will pay for the programming on the system and the protocol was in process.

### Liaisons to Town Departments:

Supervisor Williams stated that the Town has always had liaisons for the different departments within the Town. As Supervisor, he made the following decisions: Councilman Withey – Liaison to the Cortlandville Fire Department; Councilman Testa – Liaison to the Town Hall/Town Court; Councilman Cobb – Liaison to the Town Highway Department; Councilman Guido – Liaison to the Water/Sewer Department.

Supervisor Williams apprised the Board that on future meeting agendas, there would be an agenda item for the Councilmen to report on any matters to the rest of the Board.

### Shared Services Grant with City of Cortland:

Supervisor Williams apprised the Board that he received communication from the City with regard to the shared services grant awarded to the City to conduct a feasibility study on possibility of interconnecting the Town and City water. If the Town agrees to participate in the grant, the City was asking that the Town pay half of the \$25,000 match. Supervisor Williams had a meeting scheduled with the Mayor of the City of Cortland and would report back to the Board at a later date.

## 2019 Annual Financial Report:

Supervisor Williams requested authorization to request an additional 30-day extension from the NYS Comptroller's Office for filing the 2019 Annual Financial Report (AUD). If approved, the AUD would be filed with the State by May 1, 2020.

RESOLUTION #42                      AUTHORIZE SUPERVISOR TO REQUEST A 30-DAY  
EXTENSION FROM THE NYS COMPTROLLER'S OFFICE  
FOR FILING THE 2019 ANNUAL FINANCIAL REPORT  
(AUD)

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Motion by Councilman Cobb

Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED

BE IT RESOLVED, the Supervisor is hereby authorized to request an additional 30-day extension of time from the NYS Comptroller's Office for filing the 2019 Annual Financial Report (AUD).

## Byrne Dairy Gas Station:

Supervisor Williams apprised the Board that he noticed in the *Cortland Standard* newspaper that Byrne Dairy was looking to construct a gas station in the Village of Homer. He asked whether the Board would support revisiting Byrne Dairy as far as having a gas station sited in the Town, which Byrne Dairy was previously interested in. Supervisor Williams would not pursue the conversation unless there was a show of support from the Board.

Councilman Withey recalled that about one year ago Byrne Dairy was interested in locating a gas station in the Town, however the proposal was turned down. He stated that the public did not want the gas station and that he did not want it, especially in his experience over the years as the former Water and Sewer Superintendent for the City of Cortland. He stated that it was a good idea where Byrne Dairy wants to locate it now (in Homer), and stated that it is a bad idea to bring it here. He said there was legitimate public concern about property values and such, and suggested it be left alone.

Supervisor Williams stated that Councilman Withey was speaking of the former Willcox Tire site (located on Route 13). He asked whether Councilman Withey would entertain the idea of Byrne Dairy locating in the Town at a different site. Councilman Withey stated that he would be more than happy to entertain it as long as it did not affect our water quality down the road.

Councilman Guido stated that he would entertain it as long as it was not going to affect the Town's water quality. Councilman Withey stated that all depends on where the site was going to be.

Councilman Testa asked what the problem was with having Supervisor Williams reach out to Byrne Dairy? He stated that the first step was to have the conversation with Byrne Dairy to see if they were interested in coming to Cortlandville. However, Councilman Testa stated that he looked at the site in Homer that Byrne Dairy was interested in and thought it was a good location.

Supervisor Williams asked whether he could make the statement to Byrne Dairy that he discussed this with the present Town Board, that there is nobody who is saying no, out of hand, and that the Board would entertain discussion of other sites in the Town. Councilman Cobb made a motion, seconded by Councilman Withey to formally authorize the Supervisor to have such a conversation with Byrne Dairy. Councilman Withey added that he would be encouraged to look at anything further downstream.

RESOLUTION #43                      AUTHORIZE SUPERVISOR TO CONTACT BYRNE DAIRY IN  
REGARDS TO LOCATING A GAS STATION IN THE TOWN  
OF CORTLANDVILLE

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Motion by Councilman Cobb

Seconded by Councilman Guido

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize the Supervisor to contact Byrne Dairy in regards to locating a convenience store/gas station in the Town of Cortlandville.

RESOLUTION #44                      AUTHORIZE TOWN TO PARTICIPATE IN THE CORTLAND  
COUNTY MULTI-JURISDICTIONAL ALL-HAZARD  
MITIGATION PLAN (HMP) UPDATE PROJECT

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Motion by Councilman Withey  
Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey      NAY – 0  
ADOPTED

WHEREAS, per federal regulations, all local governments must have a FEMA approved Hazard Mitigation Plan (HMP) in order to be eligible to apply for and receive Federal Mitigation Grant funding for public and private mitigation projects, and

WHEREAS, Cortland County Department of Emergency Response and Communications, Division of Emergency Management, invited municipalities within the County to participate in the five-year update of the County's HMP, and

WHEREAS, participating in the HMP update increases the awareness of risk and vulnerability to severe weather and flooding events; reduces hazard impacts – saves lives, property and money; helps identify implementable strategies and funding sources; provides eligibility to apply for and receive FEMA mitigation funds for public and private mitigation projects; and creates more resilient communities, therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town of Cortlandville to participate in the Cortland County Multi-Jurisdictional All-Hazard Mitigation Plan (HMP) update project, and it is further

RESOLVED, that Supervisor Williams shall be the first point of contact, and Councilman Withey shall be the alternate/second point of contact.

RESOLUTION #45                      AUTHORIZE SUPERVISOR TO EXECUTE DISCHARGE OF  
MORTGAGE BETWEEN THE TOWN AND BETTY J. FISK  
REGARDING THE 2009 CDBG TOWNWIDE HOUSING  
REHABILITATION PROGRAM SUBJECT TO TOWN  
ATTORNEY APPROVAL

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Motion by Councilman Testa  
Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey      NAY – 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to execute the discharge of mortgage between the Town and Betty J. Fisk, 4437 State Route 41, McGraw, New York, with regard to the 2009 CDBG Townwide Housing Rehabilitation Program, subject to Town Attorney approval.

RESOLUTION #46                      ACKNOWLEDGE      RECEIPT      OF      THE      DRAFT  
COMPREHENSIVE PLAN FOR THE TOWN OF  
CORTLANDVILLE

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Motion by Councilman Withey  
Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey      NAY – 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby acknowledge receipt of the Draft Comprehensive Plan for the Town of Cortlandville, dated December 2019, as submitted by CHA and the Comprehensive Plan Committee, and it is further

RESOLVED, the Draft Comprehensive Plan is hereby received and filed.

Supervisor Williams that a public meeting would be held regarding the Draft Comprehensive Plan on February 13, 2020 at 6:00 p.m. at the Cortlandville Fire Station.

RESOLUTION #47                      AMEND 2020 BUDGET AND AUTHORIZE SUPERVISOR TO  
TRANSFER FUNDS TO ACCOUNT FOR PAYMENT OF THE  
2020 TOWN/COUNTY TAX BILLS FOR TOWN PROPERTY  
LOCATED OFF OF LIME HOLLOW ROAD

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Motion by Councilman Testa

Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to amend the 2020 Budget for the Town of Cortlandville and to transfer \$3,137.32 from SW1990.4 (Water Contingency) to SW1950.4 (Taxes & Assessments on Municipal Property) to account for the payment of the 2020 Town/County tax bills for properties located off of Lime Hollow Road, purchased from Farm East LLC, tax map #105.00-03-01.000, tax map #95.00-06-04.100 (portion of), tax map #95.00-06-02.000 (portion of) for the protection of the municipal wells located on Lime Hollow Road.

RESOLUTION #48                      AMEND 2020 BUDGET AND AUTHORIZE SUPERVISOR TO  
TRANSFER FUNDS TO ACCOUNT FOR THE BAN  
PRINCIPAL AND INTEREST PAYMENTS FOR THE  
GUTCHESS LUMBER SPORTS COMPLEX

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Motion by Councilman Withey

Seconded by Councilman Guido

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to amend the 2020 Budget for the Town of Cortlandville and to transfer funds to correct the budget lines for BAN principal and interest payments made for the Gutches Lumber Sports Complex as follows:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A9710.6	A9730.6	\$155,000.00
A9710.7	A9730.7	\$ 90,000.00

Councilman Withey made a motion, seconded by Councilman Testa, to receive and file correspondence from the Cortland County Board of Elections, received January 31, 2020, notifying the Town of the dates and times for the 2020 primary and general elections and use of the Town meeting room and Municipal Garage. All voting aye, the motion was carried.

Councilman Testa made a motion, seconded by Councilman Cobb, to receive and file correspondence from Sharon Stevans on behalf of the Cortland Cable Commission to Catherine C. Bohigan, Executive Vice-President, Governmental Affairs, dated January 22, 2020, requesting information regarding the number of subscribers in the franchise area; the number of subscribers who receive cable plus internet; and the number of subscribers who receive internet only. All voting aye, the motion was carried.

RESOLUTION #49                      AUTHORIZE SUPERVISOR TO SIGN CORRESPONDENCE  
AND DOCUMENTATION TO NYS HOME & COMMUNITY  
RENEWAL REGARDING THE DECLARED TYPE II ACTION  
UNDER SEQRA FOR THE TOWN-WIDE HOUSING  
REHABILITATION GRANT (CDBG #287HR323-19)

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Motion by Councilman Guido

Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED



BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to sign correspondence to Denise Cannon, NYS Home & Community Renewal and the following documentation with regard to the declared Type II Action under SEQRA for the Town-wide Housing Rehabilitation Program (CDBG #287HR323-19):

1. Designation of Certifying Officer and Environmental Responsibility Certification
2. Certification of NEPA Classification (Form 2-3)
3. Certification of SEQRA Classification (Form 2-3A)
4. NEPA Classification Checklist (Form 2-4)
5. Statutory Checklist (Form 2-5), Environmental Review for Activity/Project that is Categorically Excluded Subject to Section 58.5 Pursuant to 24 CFR 58.35(a)

Supervisor Williams requested the Board convene to an Executive Session to discuss a personnel matter for the office of the Town Historian, and to discuss a contract regarding the Town's computer system and a contract regarding the Town's payroll program. He expected the Board to take action after the Executive Session.

Councilman Withey made a motion, seconded by Councilman Cobb, to recess the Regular Meeting to an Executive Session to discuss a personnel matter and contract negotiations. All voting aye, the motion was carried.

The meeting was recessed at 5:59 p.m.

Councilman Withey made a motion, seconded by Councilman Cobb, to adjourn the Executive Session and reconvene the Regular Meeting. All voting aye the motion was carried.

The Executive Session was adjourned at 6:30 p.m.

There was discussion regarding the vacant Town Historian position. Supervisor Williams acknowledged that the position had been vacant for several years despite the previous Supervisor's efforts to fill the position. Supervisor Williams was pleased to announce that Jenae Withey of Homer, New York was selected to fill the position at a salary of \$2,600.00 for a minimum of 100 work hours per year. Members of the Board welcomed Ms. Withey and thanked her for her interest.

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**RESOLUTION #50                      APPOINT JENAE M. WITHEY AS TOWN HISTORIAN**

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Motion by Councilman Guido

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa

NAY – 0

ABSTAIN – Withey

ADOPTED

BE IT RESOLVED, the Town Board does hereby appoint Jenae M. Withey of 46 N. West St., Homer, New York as Town Historian for a two-year term commencing February 5, 2020 until December 31, 2021.

No further comments or discussion were heard.

Councilman Cobb made a motion, seconded by Councilman Testa, to adjourn the Regular Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

*Kristin E. Rocco-Petrella*

Kristin E. Rocco-Petrella, RMC

Town Clerk

Town of Cortlandville

\*Note:

The draft version of this meeting was submitted to the Town Board for their review on March 1, 2020.

The final version of this meeting was approved as written at the Town Board meeting of March 4, 2020.