

TOWN BOARD MEETING

As a result of COVID-19, and the Executive Order of the Governor of the State of New York, as well as the declared State of Emergency in the Town of Cortlandville, the Regular Meeting of the Town Board of the Town of Cortlandville was held via video and telephone conferencing, with Supervisor Williams presiding.

Members present:

Supervisor, Thomas A. Williams  
Councilman, Jay E. Cobb  
Councilman, Jeffrey D. Guido  
Councilman, Theodore V. Testa  
Councilman, Douglas E. Withey  
Town Clerk, Kristin E. Rocco-Petrella

Others present were: Town Attorney, John A. DelVecchio; Highway Sup’t. Glenn Bassett; Water & Sewer Sup’t. Peter Alteri; Christopher Stroud and Bart J. from Cipriani Energy; and Tammy Custer.

Supervisor Williams called the meeting to order.

Supervisor Williams recognized Town Clerk Rocco-Petrella for her accomplishment in being awarded the Registered Municipal Clerk (RMC) re-certification through the New York State Town Clerks Association. Supervisor Williams commended her for her work and knowledge and thanked her for her service to the Town. Members of the Board concurred and applauded her achievement.

Councilman Testa made a motion, seconded by Councilman Cobb, to approve the Draft Town Board Minutes of March 30, 2020. All voting aye, the motion was carried.

RESOLUTION #101

ACKNOWLEDGE AND AUTHORIZE PAYMENT OF  
VOUCHERS – APRIL 15, 2020 (ABSTRACT #08)

---

Motion by Councilman Testa  
Seconded by Councilman Cobb  
VOTES: AYE – Williams, Cobb, Guido, Testa  
ABSENT – Withey  
ADOPTED

NAY – 0

WHEREAS, per Town Board Resolution #87 of 2020, Supervisor Williams was authorized by the Board to be the sole signatory on vouchers in order to pay bills as needed during the declared State of Emergency, therefore

BE IT RESOLVED, the Town Board does hereby acknowledge and authorize payment of the following vouchers, as audited by Supervisor Williams and paid on April 15, 2020 (Abstract #08), and further acknowledges receipt of an electronic copy of the Abstract by email:

Funds A, B, DA, DB, HG, SF, SS, SW	Voucher #455-501		
	General Fund A	\$	67,344.40
	General Fund B	\$	177.32
	Highway Fund DA	\$	0.00
	Highway Fund DB	\$	8,140.42
	Gutchess Lumber SC Project HG	\$	0.00
	C’Ville Fire District SF	\$	0.00
	Sewer Fund SS	\$	230.49
	Water Fund SW	\$	30,454.79
Funds CD1, CD3, CD4	Voucher #(None)		
	BMills Rehab CD1	\$	0.00
	Town Wide Rehab CD3	\$	0.00
	Business Devl CD4	\$	0.00
Funds TA, TE	Voucher #(None)		
	Trust & Agency TA	\$	0.00
	Expendable Trust TE	\$	0.00

RESOLUTION #102                      ACCEPT THE GASB STATEMENT NO. 75 ANNUAL REPORT

Motion by Councilman Cobb

Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa

NAY – 0

ABSENT – Withey

ADOPTED

BE IT RESOLVED, the GASB Statement No. 75 Annual Report, Other Post-Employment Benefits, for the year 2019 as prepared by Armory Associates, LLC Actuarial Consulting Group, 120 Walton Street, Suite 601, Syracuse, NY 13202 is hereby accepted and shall be received and filed.

RESOLUTION #103                      ACCEPT 2018 ANNUAL FINANCIAL REPORT (AUD) OF  
THE TOWN SUPERVISOR

Motion by Councilman Cobb

Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa

NAY – 0

ABSENT – Withey

ADOPTED

BE IT RESOLVED, the Annual Financial Report (AUD) of the Town Supervisor for the year 2019 is hereby accepted, and shall be received and filed.

Councilman Testa made a motion, seconded by Councilman Cobb, to receive and file the following monthly reports:

- 1) Code Enforcement Officer, Kevin McMahon – April 2020;
- 2) Tax Collector – April 2020;
- 3) Town Clerk – April 2020;
- 4) Water & Sewer Department – April 2020;
- 5) Fire & Safety Inspector/Code Enforcement Officer, Desiree Campbell – March 2020 and April 2020.

All voting aye, the motion was carried.

Councilman Cobb made a motion, seconded by Councilman Guido, to receive and file correspondence from Charter Communications, dated April 14, 2020, regarding programming services. All voting aye, the motion was carried.

At this time in the meeting there was a brief pause to allow Councilman Withey the opportunity to join the video conference as he was experiencing technical difficulties. The meeting resumed after several minutes with Councilman Withey in attendance.

Attorney DelVecchio reported:

Code of Ethics and Board of Ethics:

Attorney DelVecchio stated that he provided the Board with draft language for a Code of Ethics that would include a Board of Ethics, using the County's Code as a model. While the Town already has a Code of Ethics, which he thought was well written, it does not have an Ethics Board or language appointing members to such a board. Attorney DelVecchio asked the Board to look at Article IV and Article V of the draft code that he provided. Discussion occurred amongst the Board about the creation of the Board of Ethics and the number of members that should be on the board. Attorney DelVecchio chose the number three for the draft code, in which two members would constitute a quorum, and one member should be an employee or official of the Town, and all members should be town residents. Supervisor Williams suggested the number of members be five and that the board be comprised of two members of each the Democratic and Republican parties and one member of another political party to eliminate the potential for political bias. After further discussion amongst the Board, they agreed to review the draft presented by Attorney DelVecchio (Articles IV and V) and to discuss the matter at a later date.

Contract with Siemens Industry – Street Lighting:

With regard to the Town's LED Streetlight project with Siemens Industry, Attorney DelVecchio apprised the Board that National Grid completed its audit of the streetlights in the Town and clarified the discrepancies that existed. He was now in the process of getting an Acquisition Agreement from National Grid, which he would review and present as a formal agenda item at a future meeting.

Proposed Lease Agreement with Lime Hollow Nature Center:

Attorney DelVecchio recalled that at the April 15, 2020 there was discussion amongst the Board about entering into a formal lease agreement with Lime Hollow Nature Center to lease the Town's newly acquired properties (2019) in the vicinity of Lime Hollow Road (surrounding the Town's wells). Attorney DelVecchio drafted a lease agreement and requested the Board adopt a resolution authorizing the lease and for the Supervisor to sign such lease, subject to permissive referendum as required by law. He mentioned that the Town has a similar 10-year lease with Lime Hollow Nature Center for other Town property which will expire December 31, 2025. Attorney DelVecchio suggested the new lease terminate at the same time so that the Board could decide to renew the leases concurrently. The Board was in agreement to authorize the lease and allow the Supervisor to sign the agreement subject to permissive referendum as required by law.

RESOLUTION #104	AUTHORIZE LEASE OF TOWN PROPERTY LOCATED OFF OF LIME HOLLOW ROAD AND ROUTE 13 TO THE LIME HOLLOW NATURE CENTER SUBJECT TO PERMISSIVE REFERENDUM
-----------------	--

---

Motion by Councilman Cobb

Seconded by Councilman Testa

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey     NAY – 0

ADOPTED

BE IT RESOLVED, that the Town Board of the Town of Cortlandville does hereby authorize the lease of town property located off of Lime Hollow Road and Route 13 in the Town of Cortlandville, consisting of three (3) parcels of land totaling 107+/- acres as follows: a 5.7 acre parcel, tax map #95.00-06-02.200; a 70.00 acre parcel, tax map #95.00-06-04.120; and a 31.3 acre parcel, tax map #105.00-03-01.000; for the sum of \$1.00 for a period of five (5) years, to the Lime Hollow Nature Center, and it is further

RESOLVED, the Town Board hereby authorizes the Supervisor to execute the lease agreement between the Town and Lime Hollow Nature Center, and it is further

RESOLVED, this resolution is adopted Subject to Permissive Referendum as required by law.

BAN Renewal – Gutches Lumber Sports Complex:

Attorney DelVecchio recalled that in January 2020 the Town opted for a 1-year renewal of the BAN for the Gutches Lumber Sports Complex (GLSC) with the option to renew the BAN in 6-months. The Town has flexibility with the current bond; at the moment the BAN is tax-exempt which would disallow the Town from entering into agreements with a third-party or private companies; however the Town could alter the bond. Attorney DelVecchio was in communication with Fiscal Advisors and Bond Counsel and at this point no action was necessary until the end of the year. Attorney DelVecchio would stay on top of the matter and ensure that the renewal date was not missed.

Recreation Contracts with City of Cortland, Village of Homer, Village of McGraw:

Attorney DelVecchio apprised the Board that Town Clerk Rocco-Petrella provided him with copies of the three recreation contracts the Town has with the City of Cortland, Village of Homer and Village of McGraw. The Board discussed the recreation contract with the City of Cortland at its last meeting but did not mention the Village contracts. Since recreation activities were cancelled due to COVID-19, he suggested that the Board may want to discuss the contracts again. Supervisor Williams commented that while the Board did not specifically mention the

Villages at their last meeting, the Board consensus was to honor the 2020 contracts and to adjust the 2021 contracts accordingly, if necessary, once the Board knows what the outcome of the 2020 year is and loss of activities. The Board was in agreement to honor the approved contracts as intended. Supervisor Williams would reach out to all three municipalities to discuss the contracts.

Supervisor Williams recalled that at recent meetings the Board has had discussions about water and sewer projects and the possible interconnection between the Town and City water lines. Supervisor Williams invited Water & Sewer Sup't. Peter Alteri to the meeting to discuss the projects, potential alternatives and to answer questions.

Water & Sewer Sup't. Alteri apprised the Board that as Supervisor Williams indicated they have discussed several options. One option he would like to pursue would be to find another location in the Town for a new well, which per CHA (the Town's engineering firm) would cost an estimated \$1.3 million. A second option was discussed to tie into the City; both were expensive. Sup't. Alteri and Water & Sewer Operator Brian Congdon discussed a third option to tie into the City's Saunders Road tank, which he thought the Town should pursue. He explained that the project would require less pipe and that the Town has an 18-inch line going up Saunders Road. Compared to the other options (of interconnecting the Town and the City lines on Groton Ave.), the cost was estimated at \$2.4 million. Sup't. Alteri stated that the Town should look into pursuing both a new well and tying into the Saunders Road tank. There are hurdles to each of them. In order to put in a new well, the Town would have to deal with the Susquehanna River Basin for permitting, which would be a two to three year process. While he would like to move in the direction of a new well, he was not confident that the River Basin would be more lenient in its requirements or that the amount of time it would take to get permitted would decrease. Sup't. Alteri stated it may be easier and quicker to tie into the City, expecting it would take a year and half for the design work, and negotiations between the Town and City for the price that the Town would purchase water for.

Sup't. Alteri stated that the Town has to do something. Byrne Dairy is using a lot of water, and he suspected they would be taking even more. With a couple of situations that have come up, it was straining the Town's system which needs to be addressed. He stated the only way to do so, in the short term, was to tie into the City, and at the same time to look for another site for a new Town well.

Sup't. Alteri apprised the Board that another issue recently arose. The Town has a transmission line that went to the Town's old tank site behind the mobile home park ("Penguin Trailer Park"). The line runs from Terrace Road up behind the trailer park and ties in behind Lowes. The 12-inch cast iron line has broken twice in the last six-months. Sup't. Alteri explained that without the line there, it doesn't provide enough volume to the Walden Oaks area, resulting in the loss of pressure. The Town may have to consider putting in a new line in behind Lowe's toward the trailer park, which would require purchasing some land. He explained that the line cannot run down Tompkins Street (Route 13) because there are too many things like fiber optics in the way. Sup't. Alteri explained that it was 3,000 feet of 12-inch pipe. He stated that the project was not planned for yet, and he has not talked to CHA about it. He stated that the line could be shortened by perhaps going through land owned by Joe Armideo (off of Route 13).

Sup't. Alteri stated that all of the projects are critical and important. The Town is moving forward with the design for the Hillside Drive sewer project and the Lime Hollow water project to increase contact time; CHA was working on the design of both projects.

Sup't. Alteri explained that the projects would be paid for in cash by Town's water and sewer reserve funds. He has run his department lean for the past 30-years and has been able to save money for projects. However the new well and connection to City water should happen sooner than the reserve funds will be replenished and suggested the Town may have to go to bond for the projects.

Councilman Guido asked the cost to tie into the Saunders Road well. Sup't. Alteri explained that the figure he received from CHA was \$2,328,000.

Supervisor Williams recalled that the proposed connection to the City through the waterworks was \$3 million. He stated that the Town could potentially complete two projects; a new well (\$1.3 million) and connecting to the Saunders Road tank (\$2.3 million), for close to what it would cost to complete the originally suggested project to connect the Town and City through the waterworks.

With the capacity that the City has, Councilman Withey asked what the logic was to putting another well in if the Town connects to the Saunders Road tank. Sup't. Alteri explained the reason he would like to look at another well was because the sodium levels at the Town's Terrace Road well was increasing. He stated it won't be long before the Town won't want to use that well. Also, if the Town lost the Lime Hollow well, the Town would probably have a struggle

with the Terrace Road well and may have to restrict water. Without any disrespect, Sup't. Alteri stated he did not want to be tied to the City or be "under their thumb". He stated he would like be able to maintain the Town's own wells. In addition, if the Rocks 13 project moves forward and the Town can find a site for a well above that area, the Town might be in a position to keep the water clean for our residents and increase the size of the well in the future to help supply the City if they get polluted.

Councilman Withey stated that another consideration to think about is that money is looser when we look at consolidation of operations. He stated we should seek out what would be a benefit to us in that regard to.

The Board thanked Sup't. Alteri for his time and for the information he provided.

Supervisor Williams reported:

Gutchess Lumber Sports Complex – Dugout Lights:

Supervisor Williams apprised the Board that Highway Sup't. Bassett approached him about the installation of the lights in the dugouts at the Gutchess Lumber Sports Complex (GLSC). The conduits and circuits were in place; however the fixtures for all four dugouts must be purchased. The total cost for the "bullet proof" fixtures was approximately \$2,000. There was approximately \$160,000 left in the contingency funds for Phase 1 of the project. Supervisor Williams asked the Board for a motion to spend approximately \$2,000 to equip all four dugouts with appropriate lighting.

Councilman Testa asked why the lighting was needed and asked why the overhead lights were not enough to light the dugouts. Supervisor Williams explained that for safety reasons among others there was a suggestion to light the dugouts. The fields are well-lit but the dugouts are not.

Councilman Withey asked what the status of the playground was. Supervisor Williams stated he had a meeting scheduled with CHA for May 7, 2020 to discuss the playground. He would have more info to report after such meeting. Councilman Withey suggested the Board use any remaining "contingency money" for to complete the playground.

RESOLUTION #105	AUTHORIZE EXPENDITURE OF APPROXIMATELY \$2,000 TO PURCHASE LIGHT FIXTURES FOR THE FOUR DUGOUTS AT THE GUTCHESS LUMBER SPORTS COMPLEX
-----------------	---

---

Motion by Councilman Guido

Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey     NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize the expenditure of approximately \$2,000 to purchase appropriate light fixtures for the four dugouts at the Gutchess Lumber Sports Complex.

Professional Service Contract – Beard Electric:

Supervisor Williams recalled that the Board recently discussed engaging in a professional service contract with Beard Electric to provide work for the Town. Not only is Beard Electric the only local business who provides such services, they have completed much of the work in the Town Hall as well as at the Fire Department. The contract would eliminate the need for the Town to go to bid for small projects and would eliminate the need for Beard Electric to pay prevailing wages for such projects. Councilman Withey suggested the contract be renewable each year.

RESOLUTION #106      AUTHORIZE SUPERVISOR TO SIGN THE PROFESSIONAL  
SERVICE CONTRACT BETWEEN THE TOWN OF  
CORTLANDVILLE AND BEARD ELECTRIC LLC FOR THE  
YEAR 2020

---

Motion by Councilman Testa

Seconded by Councilman Withey

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED

BE IT RESOLVED, the Town Board does hereby authorize and direct the Supervisor to sign the Professional Service Contract between the Town of Cortlandville and Beard Electric LLC for the year 2020.

Reopening of Town Buildings after expiration of Emergency Declaration:

There was discussion regarding the reopening of town buildings to the public after the expiration of the emergency declaration in the Town of Cortlandville. Supervisor Williams explained that he emailed all Board members his strategy for reopening town buildings, which they were in receipt of and had reviewed. He stated that the plan was a “moving target” and that in all likelihood plans would change as directives change from Albany or the County. Supervisor Williams explained he met with the Town’s safety officers, Water & Sewer Sup’t. Alteri and Secretary, Patty O’Mara, as well as with Town Clerk Rocco-Petrella to discuss the reopening strategy and made changes prior to him submitting the plan to the Board.

Supervisor Williams would be asking all Town Hall employees to report to work at the office on Friday, May 15, 2020 for “orientation”. The Town Hall would reopen to the public on May 18, 2020 for limited hours, from 10:00 am to 12:00 pm and from 1:00 pm to 3:00 pm. It was suggested that a part-time employee be hired to fill the role of the “gatekeeper”. The gatekeeper would be the first point of contact for the public and would be signing the public in to the building and directing appropriately. Initially, Supervisor Williams planned for different Town employees to fill the role of “gatekeeper” however for consistency it was suggested to have one person fill that role. He explained that there was money in the Highway budget to help fund the position, and mentioned that Highway Sup’t. Bassett has several part-time summer help employees who could potentially fill the role. Supervisor Williams asked the Board for their comments.

Councilman Withey stated that he read the plan and asked if there would only be one gatekeeper. Supervisor Williams answered yes. He stated that the building would be closed from 12:00 pm to 1:00 pm to allow all employees to go to lunch at the same time as well as to clean the public areas. Councilman Withey asked if a magnetic door lock was still being pursued. Supervisor Williams explained that the door was the next item to be discussed.

Supervisor Williams asked for authorization to hire a part-time employee to fill the role of the “gatekeeper”. He stated that the expense may be reimbursable through FEMA as it is something new in direct response to the emergency (COVID-19) and not normal activity.

RESOLUTION #107      AUTHORIZE SUPERVISOR TO HIRE A PART-TIME  
EMPLOYEE TO WORK AS A BUILDING RECEPTIONIST  
FOR PUBLIC SAFETY PURPOSES AT THE RAYMOND G.  
THORPE MUNICIPAL BUILDING

---

Motion by Councilman Cobb

Seconded by Councilman Guido

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey    NAY – 0

ADOPTED

BE IT RESOLVED, as a direct response to the public health emergency of the novel coronavirus, COVID-19, the Town Board does hereby authorize and direct the Supervisor to hire a part-time employee to work as a building receptionist or “gatekeeper” for public safety purposes at the Raymond G. Thorpe Municipal Building, at a wage of \$15.00 per hour.

## Proposal from Beard Electric – Reception Desk/Door Security:

Supervisor Williams apprised the Board he requested and received a proposal from Beard Electric for labor and material to install a new phone and internet at the reception desk, a door phone/intercom at the main entrance door, an electric door strike on the existing door to allow the receptionist to operate the door. Also included in the quote was moving the Town's Wi-Fi hub from its current location to a location that would provide better service to the entire building.

Councilman Cobb asked whether or not it would be possible for the intercom to be answered by the Town Clerk's office as well and allow entry into the building. Water & Sewer Sup't. Alteri added that it was also suggested that a camera be added to the exterior to allow the Clerk's office to see the person they were speaking to on the intercom. Supervisor Williams stated that it may be possible to use the exterior security camera that already exists and tie it into the system.

RESOLUTION #108                      AUTHORIZE SUPERVISOR TO SIGN PROPOSAL FROM  
BEARD ELECTRIC LLC FOR LABOR AND MATERIAL AT  
THE NEW RECEPTION DESK AT THE RAYMOND G.  
THORPE MUNICIPAL BUILDING

---

Motion by Councilman Cobb

Seconded by Councilman Guido

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey      NAY – 0

ADOPTED

BE IT RESOLVED, as a direct response to the public health emergency of the novel coronavirus, COVID-19, the Town Board does hereby authorize and direct the Supervisor to sign the proposal from Beard Electric LLC for labor and material to install one new SL1100 – 24 button phone, door phone, electric door strike, all necessary cabling and programming for the new reception desk, as well as to relocate the Town's wireless access point for added signal coverage at the Raymond G. Thorpe Municipal Building, for the total cost of \$3,471.00.

RESOLUTION #109                      REFER AQUIFER PROTECTION PERMIT APPLICATION  
SUBMITTED BY SOURCE RENEWABLES FOR PROPERTY  
OWNED BY GUNZENHAUSER REAL ESTATE LOCATED  
OFF OF LOCUST AVENUE TO THE TOWN AND COUNTY  
PLANNING BOARDS FOR REVIEW AND  
RECOMMENDATIONS

---

Motion by Councilman Withey

Seconded by Councilman Cobb

VOTES: AYE – Williams, Cobb, Guido, Testa, Withey      NAY – 0

ADOPTED

BE IT RESOLVED, the Aquifer Protection Permit application submitted by Source Renewables/Locust Solar LLC for property owned by Gunzenhauser Real Estate located off of Locust Avenue, tax map #76.20-01-08.000, shall be forwarded to the Town and County Planning Boards for review and recommendations, and it is further

RESOLVED, the Town Board hereby requests that the Town Planning Board act as Lead Agency for SEQR purposes.

Councilman Withey made a motion, seconded by Councilman Cobb to receive and file the following correspondence with regard to DG New York CS, LLC. All voting aye, the motion was carried.

- 1) Correspondence from NYSEDA to NYS Agriculture & Markets, dated February 28, 2020, regarding the Notice of Intent to undertake an action within an Agricultural District, DG New York CS, LLC's **Cortlandville 1** Solar and Energy Storage in the Town of Cortlandville; correspondence from NYS Agriculture & Markets to NYSEDA, dated March 31, 2020, regarding the Final Notice of Intent to undertake an action within an Agricultural District, Nextera, **Cortlandville 1** Solar and Energy Storage in the Town of Cortlandville, Cortland County Agricultural District No. 1;

- 2) Correspondence from NYSERDA to NYS Agriculture & Markets dated February 28, 2020, regarding the Notice of Intent to undertake an action within an Agricultural District, DG New York CS, LLC's **Cortlandville 3** Solar and Energy Storage in the Town of Cortlandville; correspondence from NYS Agriculture & Markets to NYSERDA, dated March 27, 2020, regarding the Final Notice of Intent to undertake an action within an Agricultural District, Nextera, **Cortlandville 3** Solar and Energy Storage in the Town of Cortlandville, Cortland County Agricultural District No. 1;
- 3) Correspondence from DG New York CS, LLC to the Town of Cortlandville, dated April 30, 2020, regarding the Notice of Intent to construct a Solar Energy System Solar Project Development on Riley Road, to include a 5 MW solar photovoltaic generator and a 5 MW battery storage system, tax map #87.00-03-08.112, pursuant to Real Property Tax Law Section 487(9)(a).

Councilman Withey made a motion, seconded by Councilman Cobb, to receive and file correspondence from Cipriani Energy Group, dated April 17, 2020, regarding the Notice of Intent to construct a solar project (Yellow 3, LLC) on property located at 1585 Tower Road in the Town of Cortlandville, pursuant to Real Property Tax Law Section 487(9)(a). All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Cobb, to receive and file the Preliminary Scoping Statement for the Homer Solar Energy Center, Towns of Homer, Cortlandville, and Solon, Cortland County, New York, Case 19-F-0588, dated April 2020. All voting aye, the motion was carried. (One copy is on file for public review in the Town Clerk's Office.)

Councilman Withey made a motion, seconded by Councilman Cobb, to receive and file the New York State Board on Electric Generation Siting and the Environment publication entitled, "Article 10 of the Public Service Law, Siting Major Electric Generating Facilities, dated January 13, 2020. All voting aye, the motion was carried.

Councilman Withey made a motion, seconded by Councilman Cobb, to receive and file correspondence from H2H Geoscience Engineering, dated March 31, 2020, regarding the final addendum to previously submitted reports for the one-year hydrogeologic assessment conducted in support of the Cortlandville Sand & Gravel mine permit modification application, including the Final Addendum to the Baseline – Quarters 1 & 2 Hydrogeologic Investigation Report, Route 13 Rocks, LLC, Cortlandville Sand & Gravel Mine, NYSDEC Permit #7-1122-00043/00008, NYSDEC MLF #70436. All voting aye, the motion was carried. (One copy is on file in the Town Clerk's Office/electronic copy provided to the Board).

Councilman Withey made a motion, seconded by Councilman Cobb, to receive and file correspondence from the New York State Town Clerks Association, dated March 31, 2020, informing the Board that Town Clerk, Kristin Rocco-Petrella has been awarded recertification as a Registered Municipal Clerk which recognizes the professional competency of Town Clerk Rocco-Petrella in fulfilling the responsibilities of her office. All voting aye, the motion was carried.

Attorney DelVecchio drew the Board's attention to the proposed solar projects and the notice presented to the Town (pursuant to Real Property Tax Law Section 487(9)(a)) and the need for the Town to respond to the solar companies that the Town would require them to enter into a payment in lieu of tax (PILOT) agreement. The Town has 60-days to respond to a notice of intent. After a brief discussion, Supervisor Williams suggested the Board ask Assessor Briggs to attend the next board meeting to provide more information with regard to PILOT agreements and solar projects.



No further comments or discussion were heard.

Councilman Testa made a motion, seconded by Councilman Withey, to recess the Regular Meeting to an Executive Session to discuss pending litigation. All voting aye, the motion was carried.

Councilman Testa excused himself from the meeting at this time.

The meeting was recessed at 6:10 p.m.

Councilman Withey made a motion, seconded by Councilman Guido, to adjourn the Executive Session and reconvene the Regular Meeting. All voting aye the motion was carried.

The Executive Session was adjourned at 6:45 p.m.

No further comments or discussion were heard.

Councilman Withey made a motion, seconded by Councilman Guido, to adjourn the Regular Meeting. All voting aye, the motion was carried.

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

*Kristin E. Rocco-Petrella*

Kristin E. Rocco-Petrella, RMC  
Town Clerk  
Town of Cortlandville

\*Note:

The draft version of this meeting was submitted to the Town Board for their review on May 11, 2020.

The final version of this meeting was approved as written at the Town Board meeting of May 20, 2020.