



# TOWN OF CORTLANDVILLE

3577 Terrace Road, Cortland NY 13045

607-756-7490

## BUILDING PERMIT APPLICATION

Fee Paid: \_\_\_\_\_

Permit No. \_\_\_\_\_

Application Date: \_\_\_\_\_ Tax Map No. \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address & Email Address: \_\_\_\_\_

Application is Hereby Made to (construct, add, modify, etc.) \_\_\_\_\_

\_\_\_\_\_ at (address) \_\_\_\_\_

Number of Family Units \_\_\_\_\_ Basement? \_\_\_\_\_ Area (SF) \_\_\_\_\_

First Floor Area (SF) \_\_\_\_\_ Second Floor Area (SF) \_\_\_\_\_

Total Area above Second Floor (SF) \_\_\_\_\_ Size of Building \_\_\_\_\_

Size of Lot \_\_\_\_\_ Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Left Side \_\_\_\_\_ Right Side \_\_\_\_\_

Sewage Disposal \_\_\_\_\_ Water Supply \_\_\_\_\_ Type of Heat \_\_\_\_\_

Date of Health Department Approval \_\_\_\_\_

Builder's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_ OCC Class: \_\_\_\_\_

**Submit drawings showing the location of the building on the lot in relation to the property lines. A set of Building Plans detailing: the foundation, framing, grade and species of lumber, Energy Code Compliance, sheathing, interior walls, stairs, windows and other information that may be necessary to determine compliance with the N.Y.S. Building Codes.**

All Statements contained herein are true and the work will be performed in the manner set forth in this application in accordance with all codes of the State of New York and all laws, ordinances, codes and regulations of the Town of Cortlandville, New York. Certificate of Occupancy is required upon occupying the premises. **The undersigned grants the Town Building Inspector permission to enter upon the premises at all reasonable times for the purpose of making necessary inspections. Inspections require 24-hour notice by the applicant.**

\_\_\_\_\_ Permit Approved

\_\_\_\_\_ Permit Disapproved

\_\_\_\_\_ Signature of Applicant

\_\_\_\_\_ Signature of Inspector

Date: \_\_\_\_\_

\_\_\_\_\_ Signature of Cortlandville Town Clerk