

TOWN OF CORTLANDVILLE PLANNING BOARD
Minutes of Regular Meeting - Tuesday, 30 July 2019 – 7:30 PM
Town Hall Board Room – 3577 Terrace Road – Cortland, NY

Board Members (*absent)

Katherine Wickwire, Chairperson
Christopher Newell
Nicholas Renzi
Nasrin Parvizi
Laird Updyke

Others Present

Bruce Weber, Town Planning/Zoning Officer
John A. DeVecchio, Town Attorney
Joan E. Fitch, Board Secretary

Applicants & Public Present

Engineer Timothy C. Buhl for F.I.R.M. Inc., Applicant; Allen Olmstead for Yvonne Ligoci, Applicant, Herman Endress for Endress-Prezioso, Applicants.

The Regular Meeting of the Town of Cortlandville Planning Board was called to order at 7:30 p.m. by Chair Katherine Wickwire.

APPROVAL OF MINUTES – 9 JULY 2019

A motion was made by Member Chris Newell to approve the Minutes of the 9 July 2019 Planning Board meeting, as submitted. The motion was seconded by Member Nick Renzi, with the vote recorded as follows:

**Ayes: Chair Wickwire
Member Newell
Member Renzi
Member Parvizi
Member Updyke**

Nays: None

Motion carried.

This becomes Action #49 of 2019.

OLD BUSINESS

F.I.R.M. Inc., Applicant/204 Tompkins St., LLC, Reputed Owner – 1071 Tompkins Street Ext. (NYS Route 13) – TM #96.09-01-28.000 – Site Plan for Parking

(Reference is made to the Minutes of 9 July 2019, where it was suggested that there be landscaping adjacent to the parking, the entire length of it, and in the front of the building.)

Chair Wickwire recognized the applicant's engineer, Tim Buhl, who presented the Board with a landscaping plan the showed additional landscaping at the edge of the parking lot, including a planting schedule. He stated that the lighting had also been changed from two poles to five poles, with the poles to be shorter and have variable intensity lights to keep the lighting on the subject site and not be intrusive to neighboring properties. Snow storage areas were also shown which were satisfactory. The Board reviewed the Site Plan dated 3 July 2019.

At the conclusion of the Board's discussion, a motion was made by Member Newell to approve the Site Plan dated 3 July 2019, as submitted. The motion was seconded by Member Renzi, with the vote recorded as follows:

**Ayes: Chair Wickwire
Member Newell
Member Renzi
Member Parvizi
Member Updyke**

Nays: None

Motion carried.

This becomes Action #50 of 2019.

Yvonne Ligoci, Applicant/McKeown Group, LLC, Reputed Owner – Sweeney Road – TM #85.00-08-17.100 – Subdivision of Land

(Reference is made to this Board's Minutes of 4 June and 9 July 2019, for additional information.)

Chair Wickwire recognized Allen Olmstead of McKeown Group, LLC, who was seeking approval to subdivide the subject parcel into three lots, as shown on the map accompanying the application. At the 9 July 2019 meeting of this Board, PZO Weber commented on some concerns, adding that there were multiple questions that had not been answered.

PZO Weber advised that the applicant must do an Erosion Sediment Control Plan and is not required to put in the stormwater retention areas in accordance with the requirements. If a different plan is proposed, then the DEC may require a SPDES Permit.

With no further discussion, **a motion was made by Member Newell to approve the Subdivision of Land, as requested. The motion was seconded by Member Renzi, with the vote recorded as follows:**

**Ayes: Chair Wickwire
Member Newell
Member Renzi
Member Parvizi
Member Updyke**

Nays: None

Motion carried.

This becomes Action #51 of 2019.

NEW BUSINESS

Endress/Prezioso, Applicant/Steven & Toby Sinetar, Reputed Owners – 3425 NYS Route 215 – TM #96.00-15-15.000 – Lot Line Adjustment

Chair Wickwire recognized Herman Endress, who explained that he was seeking approval to add a 40-foot strip of the adjacent Sinetar property to his property, as shown on the survey map dated 10 July 2019 by R. James Stockwin, LS.

With no further discussion, **a motion was made by Member Newell to approve the Lot Line Adjustment, as requested. The motion was seconded by Member Renzi, with the vote recorded as follows:**

**Ayes: Chair Wickwire
Member Newell
Member Renzi
Member Parvizi
Member Updyke**

Nays: None

Motion carried.

This becomes Action #52 of 2019.

EXECUTIVE SESSION

At the request of Town Attorney DelVecchio, at 7:45 p.m., a motion was made by Member Newell to go into Executive Session to discuss litigation matters. The motion was seconded by Member Parvizi, with the vote recorded as follows:

Ayes: Chair Wickwire
Member Newell
Member Renzi
Member Parvizi
Member Updyke

Nays: None

Motion carried.

At 8:45 p.m., a motion was made by Member Newell to come out of Executive Session. The motion was seconded by Member Updyke, with the vote recorded as follows:

Ayes: Chair Wickwire
Member Newell
Member Renzi
Member Parvizi
Member Updyke

Nays: None

Motion carried.

No actions were taken in Executive Session.

OTHER DISCUSSION

- PZO Weber advised the Board that they are in the process of trying to get the overhead lights in the parking lot of the strip mall at McLean Road and NYS Route 281 to conform to Town requirements.

ADJOURNMENT

At 8:02 p.m., a motion to adjourn the meeting was made by Member Newell, seconded by Member Parvizi, with all members present voting in the affirmative.


Joan E. Fitch, Board Secretary

Draft e-mailed to Town Clerk, JBF, PB Members,
DD, BW, KM & DC on 8/26/19.
Approved 8/27/19.