

**TOWN OF CORTLANDVILLE PLANNING BOARD**  
**Minutes of Regular Meeting - Tuesday, 27 August 2019 – 7:30 PM**  
**Town Hall Board Room – 3577 Terrace Road – Cortland, NY**

**Board Members** (\*absent)

Katherine Wickwire, Chairperson  
Christopher Newell  
Nicholas Renzi  
Nasrin Parvizi  
Laird Updyke

**Others Present**

Bruce Weber, Town Planning/Zoning Officer  
John A. DelVecchio, Town Attorney  
Joan E. Fitch, Board Secretary

**Applicants & Public Present**

Engineer Timothy C. Buhl for F.I.R.M. Inc., Applicant; Allen Olmstead for Yvonne Ligoci, Applicant, Herman Endress for Endress-Prezioso, Applicants.

**The Regular Meeting of the Town of Cortlandville Planning Board was called to order at 7:30 p.m. by Chair Katherine Wickwire.**

**APPROVAL OF MINUTES – 30 JULY 2019**

A motion was made by Member Chris Newell to approve the Minutes of the 30 July 2019 Planning Board meeting, as submitted. The motion was seconded by Member Nick Renzi, with the vote recorded as follows:

**Ayes: Chair Wickwire  
Member Newell  
Member Renzi  
Member Parvizi  
Member Updyke**

**Nays: None**

**Motion carried.**

**This becomes Action #53 of 2019.**

**OLD BUSINESS - NONE**

**NEW BUSINESS**

**Roury S. Williams, Applicant/Jeremiah H. Williams, Reputed Owner – Lighthouse Hill Road – TM #76.00-03-09.110 – Subdivision of Land**

Chair Wickwire recognized the applicant, and complimented him on the map accompanying the application. Mr. Williams explained that he was seeking approval to subdivide a 2.5±-acre parcel out of the main parcel for the purpose of building a house and installing a water well and septic system.

Member Renzi asked where access to the parcel would be, and the applicant responded that still had to be determined. In response to Member Parvizi's question, Mr. Williams stated that Lighthouse Hill was a Town road, and they have not as yet approved access because of its proximity to the intersection there. The Town would like him to move access farther east, he stated.

At the conclusion of a brief discussion regarding access, **a motion was made by Member Newell to approve the Subdivision of Land, as requested, contingent upon access approval by the Cortland County Highway Department.. The motion was seconded by Member Renzi, with the vote recorded as follows:**

**Ayes: Chair Wickwire  
Member Newell  
Member Renzi  
Member Parvizi  
Member Updyke**

**Nays: None**

**Motion carried.**

**This becomes Action #54 of 2019.**

### **EXECUTIVE SESSION**

At the request of Town Attorney DelVecchio, at 7:38 p.m., **a motion was made by Member Newell to go into Executive Session to discuss litigation matters. The motion was seconded by Member Renzi, with the vote recorded as follows:**

**Ayes: Chair Wickwire  
Member Newell  
Member Renzi  
Member Parvizi  
Member Updyke**

**Nays: None**

**Motion carried.**

At 8:09 p.m., **a motion was made by Member Newell to come out of Executive Session. The motion was seconded by Member Renzi, with the vote recorded as follows:**

**Ayes: Chair Wickwire  
Member Newell  
Member Renzi  
Member Parvizi  
Member Updyke**

**Nays: None**

**Motion carried.**

No actions were taken in Executive Session.

### **ADJOURNMENT**

At 8:10 p.m., a motion to adjourn the meeting was made by Member Updyke, seconded by Member Newell, with all members present voting in the affirmative.

  
Joan E. Fitch, Board Secretary

Draft e-mailed to Town Clerk, JBF, PB Members,  
DD, BW, KM & DC on 9/22/19.  
Approved 9/24/19.