

**CORTLANDVILLE TOWN BOARD  
AGENDA  
APRIL 15, 2020- 5:00 P.M.**

Pledge Allegiance to the Flag

**A. CALL THE MEETING TO ORDER**

**B. APPROVE MINUTES**

B-1 Town Board Minutes of March 18, 2020

B-2 Receive & file the Cortlandville Zoning Board of Appeals Minutes of March 3, 2020

B-3 Town Board Minutes of March 4, 2020

**C. PURCHASE ORDERS**

**D. AUTHORIZATION TO PAY THE BILLS**

D-1 Acknowledge Payment of bills dated April 7, 2020

**E. PRIVILEGE OF THE FLOOR**

**F. REPORTS**

F-1 Accept Annual Disposition List of 2019

F-2 Receive & file the Monthly Report of the Code Enforcement Office for March 2020

F-3 Receive & file the Monthly Report of the Water & Sewer Department for March 2020

F-4 Receive & file the Monthly Report of the Tax Collector for March 2020

F-5 Receive & file the Monthly Report of the Town Clerk for March 2020

F-6 Receive & file the Monthly Report of the Cortland Community SPCA for March 2020

F-7 Receive & file the Monthly Report of the Fire & Safety Inspection for March 2020

**G. COMMUNICATIONS**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

- I-1 Town Clerk
- I-2 Town Attorney
- I-3 Town Board Reports
- I-4 Town Supervisor
- I-5 Acknowledge receipt of filling of Local Law #1 of 2020 – Amendment to Sign Ordinance
- I-6 Authorization to pay Thoma Development Consultants for administration services regarding the Town-wide Housing Rehabilitation Grant CDBG #287HR323-19

**J. ADJOURN**

STATE OF NEW YORK  
**DEPARTMENT OF STATE**  
ONE COMMERCE PLAZA  
99 WASHINGTON AVENUE  
ALBANY, NY 12231-0001  
WWW.DOS.NY.GOV

RECEIVED APR 07 2020

ANDREW M. CUOMO  
GOVERNOR

ROSSANA ROSADO  
SECRETARY OF STATE

1-5

March 26, 2020

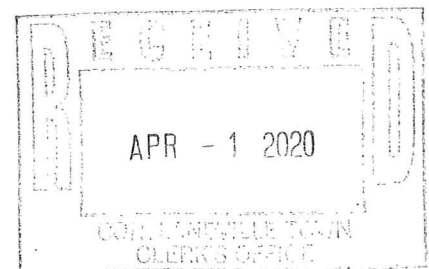
Kristin E Rocco-Petrella  
Town Clerk  
3577 Terrace Road  
Cortland NY 13045

**RE: Town of Cortlandville, Local Law 1 2020, filed on March 13 2020**

Dear Sir/Madam:

The above referenced material was filed by this office as indicated. Additional local law filing forms can be obtained from our website, [www.dos.ny.gov](http://www.dos.ny.gov).

Sincerely,  
State Records and Law Bureau  
(518) 473-2492



Department  
of State

1-6

# TOWN OF CORTLANDVILLE

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3577 Terrace Road  
Cortland, New York 13045  
Telephone: (607) 756-5725  
TRANSMITTAL  
Fax: (607) 756-4659

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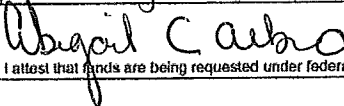
EMAIL

<b>TO:</b>	Annette Huskins Thoma Development Consultants
<b>EMAIL:</b>	annette@thomadevelopment.com
<b>FROM:</b>	Town of Cortlandville
<b>DATE:</b>	
<b>PAGES, INCLUDING COVER:</b>	
<b>MESSAGE:</b>	Drawdown request for Grant # 287HR323-19

Public/Cortlandville/Town/CD2000/Admin/Faxform

Emailed to Annette 3/31/20

Form 1-4  
Housing Request for Funds

Section I – CDBG Recipient Information				Drawdown Number		1	
CDBG Project Number		287HR323-19		Total Amount Requested		\$4,500.00	
Recipient Name		Town of Cortlandville		Award Date		06/28/2019	
				Contract End Date		06/28/2021	
Section II – Financial Information (CDBG FUNDS ONLY)							
Budgeted Activities	A		B		C	D	
	Total CDBG budget amount		Total CDBG requested prior to the draw		Total amount requested this draw	Balance remaining after this draw	
<b>1. Program Activity</b>	% of total grant	82%	% column A	0%			
Housing Rehab (SU)	\$275,600.00		\$0.00		\$0.00	\$275,600.00	
Housing Rehab (MU)						\$0.00	
Housing Rehab (4MU)						\$0.00	
Manufactured Housing						\$0.00	
Public Housing						\$0.00	
Well and Septic						\$0.00	
Homeownership						\$0.00	
Engineering						\$0.00	
<b>Total</b>	<b>\$275,600.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>\$275,600.00</b>	
<b>2. Program Delivery</b>	% of total grant	13%	% column A	0%			
Program Delivery (SU)	\$43,600.00		\$0.00		\$0.00	\$43,600.00	
Program Delivery (MU)						\$0.00	
Program Delivery (4MU)						\$0.00	
Program Delivery (HO)						\$0.00	
<b>Total</b>	<b>\$43,600.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>\$43,600.00</b>	
<b>3. Administration</b>	% of total grant	5%	% column A	0%			
Program Administration	\$16,800.00		\$0.00		\$4,500.00	\$12,300.00	
<b>4. Total</b>	<b>\$336,000.00</b>		<b>\$0.00</b>		<b>\$4,500.00</b>	<b>\$331,500.00</b>	
<b>5. Balance of CDBG funds on hand</b>							
<b>6. Amount of CDBG funds requested and not received</b>							
<b>7. Amount of CDBG funds requested and received</b>					\$0.00		
Section III – Local Approval (Authorized Signatures Only refer to Form 1-1)							
Date	3/31/2020	Name	Patricia R. O'Mara		Title Supervisor's Secretary		
Signature	 <small>I attest that funds are being requested under federal CFDA number 14.228 for the Community Development Block Grant Program</small>						
Date	3/31/2020	Name	Abigail C. Albro		Title Deputy Town Clerk		
Signature	 <small>I attest that funds are being requested under federal CFDA number 14.228 for the Community Development Block Grant Program</small>						
Comments:							

