TOWN OF CORTLANDVILLE 3577 TERRACE ROAD CORTLAND, NEW YORK 13045-3552

APPLICATION FOR CONDITIONAL PERMIT

APPLICANT
Name Robert & Gina Sikora Fee Paid
Address 1010 McLean Rd Phone 607-597-9227
Contland, NY. 13045
PROPERTY OWNER
Name John P. Sikova Phone 607-745-6707
Address 1010 Hc Lean Rd. Confland NY 13045
PROPERTY INFORMATION
Location of property 1010 Hehean Rd Contland NY 13045 Tax Map No. of Parcel 96.09-02-25
PROPERTY ACQUIRED ON, OR PENDING DATE OF AQUISTION 65 (2012 IS PROPERTY IN FLOOD PLAIN? YES X NO ZONING DISTRICT 7.2 PROJECT DISCRIPTION Act State
Information to be included will be drawn from a checklist in Article XIV of the Cortlandville Zoning Law. DATE OF APPLICATION 8/6/18 Signature of Applicant
Signature of Applicant
Zoning Officer
Planning Board Chairperson
PERMIT GRANTED
PERMIT DENIED

Narrative for Cortlandville Town Description of Proposed Project:

GALLERY AND ARTIST STUDIO in CORTLANDVILLE R2

We are planning to operate as an art studio, for this purpose, we have emptied the living room and dining room furniture and put track lights in the celling of those areas. The total area to use as art studio is of 20.85% of the total living area of the home. The upper level of the house contains all the pertinent furniture of a regular home (the bedrooms and bathroom are fully functional as such). The rest of the time the property will be use as our personal residence. In this manner we will be operating the art studio.

We would like to widen the driveway so that it is a total of four cars wide. This will be done in order to have more parking spaces available, particularly in the winter months.

The signs for the home occupation will conform the specifications in the zoning.

Gina Sikora

607-597-9227

617.20 Appendix B Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Robert d Gina Sikora	•		
Name of Action or Project:	• •		-
"Sikora Arts"			
Project Location (describe, and attach a location map):			
1010 40 loon Pd Contland NY	1304<		.]
Brief Description of Proposed Action:			
Brief Description of Proposed Action: Have an Art Studio with vie of the year from 5-8 pm.	wince one cu	Doets	0.0
on the was hooms 5-8 mm.	J. Zuci J	F(1/34 F	Lace
Jean from	. •		
· · · · · · · · · · · · · · · · · · ·			
Name of Applicant or Sponsor:	Telephone: 607-5	97-9:	227
Gina Sikora	E-Mail: Sikora 7	an @<	l. com
Address:	251-10-		
1010 He Lean Rd			
City/PO:	State:	Zip Code:	
Cortland	NY	1304	<i>t</i> 5
 Does the proposed action only involve the legislative adoption of a plan, leadministrative rule, or regulation? 	ocal law, ordinance,	NO	YES
If Yes, attach a narrative description of the intent of the proposed action and	the environmental resources	that 🗶	
may be affected in the municipality and proceed to Part 2. If no, continue to		/~	
2. Does the proposed action require a permit, approval or funding from any of	other governmental Agency?	NO	YES
If Yes, list agency(s) name and permit or approval:			
		, , , ,	
	23 4 acres		
b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned	acres		
or controlled by the applicant or project sponsor?	O acres		
Cheat all land uses that assumed adjulying and uses the assumed adjulying		·	
l. Check all land uses that occur on, adjoining and near the proposed action. — □ Urban— □ Rural (non-agriculture) □ Industrial □ Comme	rcial Residential (subur	ban)	
□ Forest □ Agriculture □ Aquatic □ Other (s	pecify):		
□ Parkland			
•			1

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	X	`	
b. Consistent with the adopted comprehensive plan?			X
6. Is the proposed action consistent with the predominant character of the existing built or natulandscape?	ıral	NO	ÝES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environs		1	X
If Yes, identify:	nental Area?	NO	YES
		X	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		X	
b. Are public transportation service(s) available at or near the site of the proposed action?		X	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the pro	posed action?	X	
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
			X
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
[If Yes, does the existing system have capacity to provide service? ☐ NO ☐ Y If No, describe method for providing potable water:	ES]		V
			X
11. Will the proposed action connect to existing wastewater utilities?	***************************************	NO	YES
[If Yes, does the existing system have capacity to provide service? ☐ NO ☐ Y	ES]		1100
If No, describe method for providing wastewater treatment:			X
12. a. Does the site contain a structure that is listed on either the State or National Register of H	listoric	NO	YES
Places?		X	~~~~
b. Is the proposed action located in an archeological sensitive area?		λ,	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action	, contain	NO	YES
wetlands or other waterbodies regulated by a federal, state or local agency?		Х	
b. Would the proposed action physically alter, or encroach into, any existing wetland or water	rbody?	χ	· · · · · · · · · · · · · · · · · · ·
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			
 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. □ Shoreline □ Forest □ Agricultural/grasslands □ Early mid-s 	 Check all that a uccessional	pply:	
□ Wetland □ Urban ➤ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, list	ed	NO	YES
by the State or Federal government as threatened or endangered?		X	
16. Is the project site located in the 100 year flood plain?	·	********	YES
	Ì	X	
17. Will the proposed action create storm water discharge, either from point or non-point sources	?		YES
If Yes, a. Will storm water discharges flow to adjacent properties? □ NO □ YES		X	
	L		
b. Will storm water discharges be directed to established conveyance systems (runoff and storf Yes, briefly describe:			
		1]

18. Does the proposed action include construction or other activities that result in the impoundment of	NO	YES
water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size:	X	
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:	X	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:	X	
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE KNOWLEDGE Applicant/sponsor name: Sing Silver Date: 8/6/	BEST O	FMY
Signature:	•	

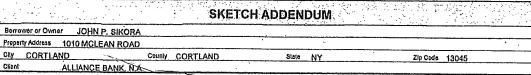
Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

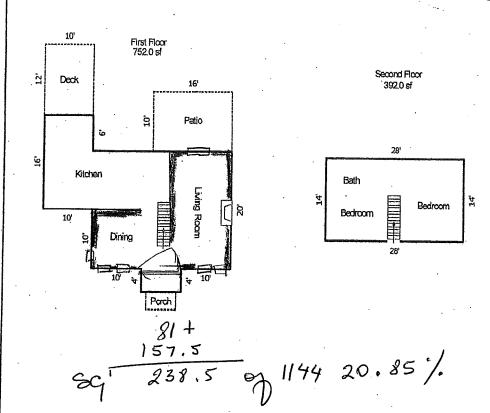
		No, or small impact may occur	Moderate to large impact may occur
1.	Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2.	Will the proposed action result in a change in the use or intensity of use of land?		
3,	Will the proposed action impair the character or quality of the existing community?		·
4.	Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		· ·
5.	Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
б.	Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7.	Will the proposed action impact existing: a. public / private water supplies?		
	b. public / private wastewater treatment utilities?		·
8,	Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9.	Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

0	Check this box if you have determined, based on the info that the proposed action may result in one or more pot environmental impact statement is required.	ornation and analysis above, and any supporting documentation. entially large or significant adverse impacts and an
0	Check this box if you have determined, based on the info that the proposed action will not result in any significant	ormation and analysis above, and any supporting documentation, adverse environmental impacts.
	Name of Lead Agency	Date
Pri	nt or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)





Switchby Apax Medical**
Comments:

GLA1	Description First Floor	2.00		Net Size	Net Totals			reakdo	Miles Services	- 24	AUXAIS
P/P	Second Floor Porch Deck Patio	•		752.0 392.0 18.0 120.0 160.0	1144.0 298.0	First :	10.0 38.0 4.0 10.0	x x x	6.0 10.0 8.0 28.0		60.0 380.0 32.0 280.0
	·					Second	Ploor 29.0	×	14.0		392.0
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										• •	
Net:	LIVABLE Area		/mi	unded)	1144	5 Items			(ray malan)		444

McLEAN ROAD SPLIT RAIL FENCE SET NEW. Q 58.00 STREET LINE H S-82°36'00'E-> SET NEW ROD/CAP 25.01 R LOT 7 19.2 96.09-02-26 MILLER (RO) INST 1029783-001 2-STY WD FR HSE 1010 MCLEAN RD CORTLAND NY13045 10.6 19.4 FENCE CONC PATIO 10.4 H ASPHALT DRIVE 20.2 Parking EASANT 23 ACRES SQ FT LOT . 6 - BLOCK . I VALLEYVIEW DEVELOPMENT BY D.B.COLEMAN - 1948 FILED AS MAP # 447 UTILITY SHED POLE SET NEW 68.00 (-N 82" 36 '00"W SET NEW ROD/CAP FOUND IRON PIPE

LOT 5 96.09-02-24 0.7" 8 & 1.3" W

TOWN OF CORTLANDVILLE 3577 TERRACE ROAD CORTLAND, NEW YORK 13045-3552

APPLICATION FOR CONDITIONAL PERMIT

<u>APPLICANT</u>	
Name Tolu & CONGDON	Fee Paid
Address 1096 MALLEN LN	Phone 607-423-3333
Cortland, NY 13045	
PROPERTY OWNER	
Name & Cleril CONGDON	Phone 607-423-3333
Address 1096 MADLEN LN COR	HAND, NY 13045
PROPERTY INFORMATION	
Location of property 3709 LUKER Tax Map No. of Parcel 112289 9	2d Cortland, My 13045 5.08-01-14.000
IS PROPERTY IN FLOOD PLAIN?	NG DATE OF AQUISTION NOV. 2009 VES_X_NO Pa Used Ando Sales office (Lo-
Information to be included will be draw Cortlandville Zoning Law. DATE OF APPLICATION 8/3-0/18	rn from a checklist in Article XIV of the Signature of Applicant
	Zoning Officer
	Planning Board Chairperson
PERMIT GRANTED	
PERMIT DENIED	

1096 Madden Lane Cortland, NY 13045 August 17, 2018

Town of Cortlandville 3577 Terrace Road Cortland, NY 13045

Re: John R. Congdon

Application for Conditional Permit

I, John R. Congdon, being co-owner of 3709 Luker Road, Cortland, NY, am requesting a Conditional Permit to move my used automobile sales office to that location. My business, Valley Motors, Inc., primarily operates as a small wholesale operation buying and selling to dealers in Pennsylvania. Most vehicles are not transported to Cortland; however, we do occasionally retail vehicles locally. New York State requires a car dealer within the state to maintain a sales office/lot in order to have a dealer license.

The Luker Road property requires no modification to the building, driveway or landscape to accommodate this use as follows:

- Water and sewer are in place and will easily handle this use.
- Repair work and inspections are done offsite—contracted out with independent facilities.
- The small number (5 or less) of vehicles on display at this location will easily park within the driveway area and still leave space to accommodate customer parking.
- Traffic flow to and from the offices will be light with no negative impact.
- The property will be well kept and maintained as it has over our last nine years of ownership.

Also, I have interest from a potential tenant requesting office space to operate a small one-person owner-operated accounting office within this building. Again, there would be no modification to the building footprint, driveway or landscape.

I feel the requested use of this property fits in well with the surrounding properties/businesses and will allow a more productive use for me as the property owner.

Sincerely,

John R. Congdon

Property Owner/Applicant

our.

617.20 Appendix B Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Valley Morcas Juc Gales Oplies Lot	.>		
Project Location (describe, and attach a location map): 3709 Rukee Rd Cor-Lamb, NY 13045			
Brief Description of Proposed Action: Condulational VERMENT to operate a USED Auto			
CONDUCTIONS YERMS TO OPERATE AS USED THERE	Sales office/Lot		
Name of Applicant or Sponsor:	Telephone:		
Februar Clonsbon	Telephone: 607-423-33 E-Mail: Teln Cetway.	33 A	
Address:	Tern Calmeny.	. 1615. C	DIM
City/PO: A			
CHYPO:	1	p Code: 304	
1. Does the proposed action only involve the legislative adoption of a plan, lo	ocal law, ordinance,	NO	YES
administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to	the environmental resources that question 2.	×	
2. Does the proposed action require a permit, approval or funding from any of	other governmental Agency?	NO	YES
If Yes, list agency(s) name and permit or approval:	i	X	
B.a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned	acres acres		
or controlled by the applicant or project sponsor?	<u>. 53</u> acres		
I. Check all land uses that occur on, adjoining and near the proposed action. ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☒ Comme ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (s	rcial Residential (suburban)		
Parkland	респу):		

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?		X	
b. Consistent with the adopted comprehensive plan?		X	
6. Is the proposed action consistent with the predominant character of the existing built or natural		NO	YES
landscape?	_	Ш	凶
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Ar If Yes, identify:	ea?	NO	YES
		X	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		X	
b. Are public transportation service(s) available at or near the site of the proposed action?		X	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed act	ion?	X	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies:		NO	YES
if the proposed action will exceed requirements, describe design reatures and technologies.		\Box	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			冈
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:		П	X
			TING
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	}	NO	YES
b. Is the proposed action located in an archeological sensitive area?	-		
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain		NO NO	YES
wetlands or other waterbodies regulated by a federal, state or local agency?		図	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?		X	Ħ
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:		اقتا	<u> </u>
		,	į
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check al	l that a	l pply:	
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successio	nal		
☐ Wetland ☑ Urban ☐ Suburban		3 70 T	TITIC
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?		NO	YES
		NO.	YZEC
16. Is the project site located in the 100 year flood plain?	-	NO X	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes, a. Will storm water discharges flow to adjacent properties?		X	
			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains If Yes, briefly describe:)?		1
	— [

	ent of	NO	YES
water or other liquids (e.g. retention pond, waste lagoon, dam)?			
11 Tes, explain purpose and size.		X	
19. Has the site of the proposed action or an adjoining property been the location of an active or	closed	NO	YES
solid waste management facility? If Yes, describe:		×	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (NO	YES
completed) for hazardous waste? If Yes, describe:		X	
		[8]	
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE KNOWLEDGE	TE TO THE E	EST O	F MY
Applicant/sponsor name: Tolk R Covedon Date: B Signature: Dal Corpor	30/18		
Digitality.			
	No, or small impact may	to la	erate
Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	occur	m	arge pact ay
		m	arge pact
Will the proposed action result in a change in the use or intensity of use of land?		m	arge pact ay
		m	arge pact ay
. Will the proposed action impair the character or quality of the existing community?		m	arge pact ay
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Check this box if you have determined, based on the information and analysis above, and any that the proposed action may result in one or more potentially large or significant adverse in environmental impact statement is required.	supporting doc npacts and an	umentation,
Check this box if you have determined, based on the information and analysis above, and any sthat the proposed action will not result in any significant adverse environmental impacts.	supporting doc	sumentation,
Name of Lead Agency Date		
Print or Type Name of Responsible Officer in Lead Agency Title of Responsible Officer in Lead Agency	Officer	

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)



