

**CORTLANDVILLE TOWN BOARD  
AGENDA  
DECEMBER 20, 2017 - 5:00 P.M.**

*Pledge Allegiance to the Flag*

**A. CALL THE MEETING TO ORDER**

**B. APPROVE MINUTES**

- B-1 Receive & file the Cortlandville Zoning Board of Appeals Minutes of October 31, 2017
- B-2 Receive & file the Cortlandville Zoning Board of Appeals Minutes of November 28, 2017
- B-3 Receive & file the Cortlandville Planning Board Minutes of November 28, 2017

**C. PURCHASE ORDERS**

- C-1 P.O. # 1387, Empire Tractor, repairs to Ford Tractor in the amount of \$3,915.11
- C-2 P.O. #1388, Genson Overhead Door, to replace a rusting overhead door, \$4,890.00

**D. AUTHORIZATION TO PAY THE BILLS**

**E. PRIVILEGE OF THE FLOOR**

**F. REPORTS – (Town Clerk)**

- F-1 Receive & file the November Monthly Report of the Supervisor for the year 2017
- F-2 Receive & file the Town Justice Report of November 2017 for Judge Casullo & Judge Alexander
- F-3 Receive & file the “Dog Control Officer Inspection Report” completed on 11/29/2017 (satisfactory)
- F-4 Receive & file the “Municipal Shelter Inspection Report” completed on 11/29/2017 (satisfactory)

**G. COMMUNICATIONS**

- G-1 Receive & file the correspondence dated December 13, 2017 from Charter Communication regarding programming

**H. OLD BUSINESS**

**I. NEW BUSINESS**

- I-1 Town Clerk
  
- I-2 Town Attorney
  
- I-3 CDBG #287HR326-16 Town-wide Housing Rehabilitation Grant Program:
  - a.) Receive & file the correspondence dated December 12, 2017 from NYS Homes & Community Renewal regarding 12-Month Completion Notice of our NYS CDBG 287HR326-16 Grant Program
  
  - b.) Authorize Supervisor to sign the “New Applicant Approval Request” of Roxanne Sorrells, 734 Bowling Green Road, in the amount of \$28,240.00
  
  - c.) Authorization for payment for the following Vouchers:
    - 1.) M.A.B. Roofing & Siding, \$10,000.00
    - 2.) R. Homer Carpets, \$5,471.00
    - 3.) T.H.I. Heating & Plumbing, \$4,400.00
    - 4.) Town of Cortlandville, Code Enforcement, \$400.00
  
  - d.) Authorize the Supervisor to sign the “New Applicant Approval Request” of Matthew & Heather Shimer, 4074 Kinney Gulf Road in the amount of \$25,772.80
  
- I-4 Appoint Delegate, Supervisor, Dick Tupper and Alternate, Town Clerk, Kristin Rocco-Petrella to attend the Annual Association of Towns Training School & Meetings in NYC, February 18-21, 2018
  
- I-5 Set mileage rate as issued by the IRS for the year 2018 for Town use vehicles (The rate for 2017 was \$0.5350)
  
- I-6 Receive & file the correspondences dated December 7, 2017 from Town Justice Fran Casullo & David Alexander regarding the Town Board examining their records & dockets for the year 2017
  
- I-7 Accept resignation of Lenore LeFevre on the Town of Cortlandville Zoning Board of Appeals effective December 29, 2017
  
- I-8 Adopt Standard Workday for appointed & elected officials

- I-9 Receive & file the correspondence dated November 13, 2017 and the completed Asset Management LPA Monitoring Questionnaire 2017-2018 received December 11, 2017 regarding the Town's 2008 HOME Grant (NYS HOME Grant Program Long Term Compliance SHARS ID # 20083182)
  
- I-10 Receive & file the correspondence dated December 14, 2017 from New York State Empire State Development regarding the Grant for Gutches Lumber Sports Complex. This project has been recommended for an award up to \$862,000.

**J. ADJOURN**