

**THOMA***Development Consultants**partnering with communities for a better tomorrow*

October 8, 2020

Supervisor Tom Williams
Town of Cortlandville
The Raymond G. Thorpe Municipal Building
3577 Terrace Road
Cortland, NY 13045

Dear Supervisor Williams:

The Tioughnioga River Local Waterfront Revitalization Program (LWRP) was originally prepared in 2010 for the New York State Department of State, with funds under Title 11 of the Environmental Protection Fund Act. This plan included 11 participating municipalities within Cortland County along the Tioughnioga River waterfront. The Tioughnioga River LWRP includes land and water use plans, as well as proposed projects that will guide development along the Tioughnioga River. While the plan was completed in 2010, it was not officially adopted by the participating municipalities and certified by the New York State Department of State.

While access to LWRP funds for project implementation has previously been available with the draft LWRP in place, the State now requires an adopted LWRP plan for communities to be eligible for future LWRP funds. Therefore, the City of Cortland applied for and received a Local Waterfront Revitalization Program grant with the goal of updating and adopting the Tioughnioga River LWRP plan document. Thoma Development Consultants has been hired to develop the plan. This plan can include any municipalities with river waterfrontage, including yours.

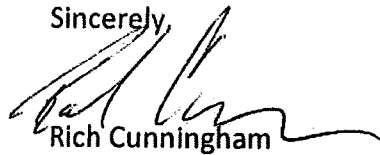
The completion and adoption of the LWRP by participating municipalities will allow those municipalities to apply for LWRP project funding in the future. As a partner in the LWRP, your municipality may be asked to appoint someone to an LWRP steering committee, provide data or documents, review and revise local laws, as well as have specific policies considered in order to maximize consistency among the LWRP municipalities. You will also have to adopt a local consistency law at the conclusion of the planning process that will require that certain actions be reviewed regarding their consistency with the adopted LWRP.

The LWRP grant covers 75% of the cost for the plan, with the remaining 25% (\$16,250) provided by participating municipalities. The cost of the 25% match will be paid equally by those municipalities choosing to participate in the program, not to exceed \$3,000. The final amount will be determined once the total number of participating municipal partners is identified.

On July 11, 2018 the Town of Cortlandville adopted a resolution that stated that the Town would fully participate in the development of the plan, and was willing to commit \$2,500 toward the required match of this plan. If the Town is no longer interested in participating and contributing toward that match, please contact our office by Monday, October 19th. Assuming you are interested in being a full participant in the process of the plan, we will be in contact with you in the coming weeks with more information and to appoint a local participant to the steering committee.

We encourage you to contact our office at 607-753-1433 to learn more about the LWRP, the process, and the requirements of participation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rich Cunningham', written over a horizontal line.

Rich Cunningham
Senior Consultant

Cc: Brian Tobin, Mayor, City of Cortland