

**CORTLANDVILLE TOWN BOARD
AGENDA
January 22, 2020 - 5:00 P.M.**

Pledge Allegiance to the Flag

PUBLIC HEARING:

**1.) Aquifer Protection Permit Applications
of DG New York CS, LLC to construct
ground mounted large scale solar energy
systems**

- a.) Tax Map # 87.00-01-08.100 – Riley Road
- b.) Tax Map # 87.00-03-02.110 – East River Road & north side of Riley Road

- a.) *Open the Public Hearing*
 - b.) Town Clerk to read Legal Notice
 - c.) Privilege of the Floor
 - d.) Close the Public Hearing
-

A. CALL THE MEETING TO ORDER

B. APPROVE MINUTES

- B-1 Receive & file the Cortlandville Zoning Board of Appeals Minutes of October 29, 2019
- B-2 Receive & file the Cortlandville Planning Board Minutes of October 29, 2019
- B-3 Receive & file the Cortlandville Zoning Board of Appeals Minutes of December 3, 2019

C. PURCHASE ORDERS

- C-1 P.O. #0157, Scadatek, for repairs and upgrade telemetry to Blue Creek Tank, in the amount of \$5,910.00

D. AUTHORIZATION TO PAY THE BILLS

E. PRIVILEGE OF THE FLOOR

F. REPORTS

- F-1 Accept Annual Review of all Town of Cortlandville Department Records & Documents for the year 2019:
 - a.) Town Clerk & Tax Collector audited by Deputy Town Supervisor, Jeff Guido on January 10, 2020
 - b.) Town Justice audited by Deputy Town Supervisor Jay Cobb on January 21, 2020
 - c.) Town Highway, Water & Sewer audited by Town Board Member Ted Testa on January 15, 2020
 - d.) Town Supervisor audited by Town Board Member Doug Withey on January 21, 2020

- F-2 Accept Annual Report of the Town Clerk for 2019

- F-3 Accept Annual Report of the Town Code Enforcement Permits for 2019, submitted by Kevin McMahon CEO

- F-4 Receive & file the Monthly Report of the Town Justice for December 2019, submitted by Judge LeFevre & Judge Mathey

- F-5 Receive & file the Monthly Report of the Cortland Community SPCA for December 2019

- F-6 Receive & file the Monthly Report of the Town Supervisor for December 2019

G. COMMUNICATIONS

- G-1 Receive & file the correspondence dated January 10, 2020 from Charter Communications regarding programming

- G-2 Receive & file the correspondence dated January 13, 2020 from Charter Communications regarding programming

H. OLD BUSINESS

- H-1 Aquifer Protection Permit applications of DG New York CS, LLC

I. NEW BUSINESS

- I-1 Town Clerk

- I-2 Town Attorney

- I-3 Receive & file the correspondence dated January 9, 2020 from NYS Department of Environmental Conservation (DEC) regarding Notice of Violation for Particulate Fallout at Gutches Lumber Co., located at 890 McLean Road

- I-4 Receive & file the correspondence dated January 3, 2020 received January 10, 2020 from the NYS Department of Environmental Conservation, Office of the Commissioner regarding the Town's Land Acquisition for Source Water Protection project being selected to receive up to \$178,240. through the Water Quality Improvement Project (WQIP)
- I-5 Resolution to authorize extension of time for tax collection to June 1, 2020
- I-6 Authorize the Supervisor to sign the Contract with Clough Harbour & Associates to design Water & Sewer Improvement Projects in the Town
- I-7 Receive & file the correspondence dated January 3, 2020 from NYS Homes & Community Renewal regarding the 2016 Town-wide Housing Rehabilitation Grant Program CDBG #287HR326-16 post monitoring. All records are in order and can be closed out
- I-8 Receive & file the correspondence dated January 15, 2020 from Moody's Investors Service regarding the Town's rating (Aa3). This remains the same as 2019
- I-9 Authorize the Supervisor to sign the Contract with Thoma Development Consultants regarding Administration and Program Delivery services for the Town-wide Housing Rehabilitation Grant Program #287HR323-19 CDBG
- I-10 Authorization to increase Part-time Building & Grounds Laborer, Fred Walker to \$20.44 per hour effective January 19, 2020
- I-11 Authorization Budget Transfers to balance the 2019 Budget

J. ADJOURN

LEGAL NOTICE
TOWN OF CORTLANDVILLE
AQUIFER PROTECTION PERMIT
PUBLIC HEARING

NOTICE IS HEREBY GIVEN that, pursuant to Section 178-46 of the Code of the Town of Cortlandville, a public hearing will be held before the Town Board of the Town of Cortlandville, County of Cortland, New York, at the Raymond G. Thorpe Municipal Building, 3577 Terrace Road, Town of Cortlandville, New York, on January 22, 2020 at 5:00 p.m. or as soon thereafter as the parties may be heard, concerning an application for an Aquifer Protection Permit.

The application is by DG New York CS, LLC to construct a five megawatt ground mounted large scale solar energy system encompassing approximately 36.6+/- acres. The property, owned by Douglas J. Christofferson, is located at the end of Riley Road, tax map #87.00-01-08.100.

The Applicant has a lease agreement for the property, which is located in the tributary watershed area (Area 3) of the Aquifer Protection District of the Town of Cortlandville, and is located in a Zoning District denominated AG (Agricultural).

At the time and place of said hearing all parties in interest and citizens shall have an opportunity to be heard.

Dated: January 9, 2020

KRISTIN ROCCO-PETRELLA, RMC
Town Clerk/Tax Collector
Town of Cortlandville
3577 Terrace Road
Cortland, New York

LEGAL NOTICE
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The application is by DG New York CS, LLC to construct a five megawatt ground mounted large scale solar energy system encompassing approximately 31.27+/- acres. The property, owned by Joanne Condron, is located on the east side of East River Road and north side of Riley Road, tax map #87.00-03-02.110.

The Applicant has a lease agreement for the property, which is located in the tributary watershed area (Area 3) of the Aquifer Protection District of the Town of Cortlandville, and is located in a Zoning District denominated AG (Agricultural).

At the time and place of said hearing all parties in interest and citizens shall have an opportunity to be heard.

Dated: January 9, 2020

KRISTIN ROCCO-PETRELLA, RMC
Town Clerk/Tax Collector
Town of Cortlandville
3577 Terrace Road
Cortland, New York

G-1



January 10, 2020

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

This letter will serve as notice that on or around February 11, 2020, Charter Communications (“Charter”), locally known as Spectrum, will launch FOX Soccer Plus, channel 419 on FOX Soccer Plus Pack to the channel lineup serving your community. To view a current Spectrum channel lineup visit www.spectrum.com/channels.

Charter Communications (“Charter”), locally known as Spectrum, is making its customers aware that on or around February 11, 2020, FOX Soccer Plus, channel 419 will no longer be available on the SPP Tier 2, Sports Pass and HD Tiers in the channel lineup serving your community. To view a current Spectrum channel lineup visit www.spectrum.com/channels.

Also, on or around February 13, 2020, Fox News will be launched on the Lifestyle package in the channel lineup serving your community.

If you have any questions about this change, please feel free to contact me at 585-340-8188 or via email at lauren.kelly@charter.com.

Sincerely,

A handwritten signature in black ink that reads "Lauren E. Kelly".

Lauren E. Kelly
Director, Government Affairs – Finger Lakes
Charter Communications

100 Town Centre Dr. Suite 100
Rochester, NY 14623



January 13, 2020

Re: Charter Communications – Upcoming Changes

Dear Municipal Official:

Charter Communications (“Charter”), locally known as Spectrum, was recently informed that on or around February 4, 2020, Upliftv located on Expanded Basic, Standard & HD Tiers, will be rebranded to Living Faith Network on the channel lineup serving your community. To view a current Spectrum channel lineup visit www.spectrum.com/channels.

If you have any questions about this change, please feel free to contact me at 585-340-8188 or via email at lauren.kelly@charter.com.

Sincerely,

A handwritten signature in black ink that reads "Lauren E. Kelly". The signature is written in a cursive, flowing style.

Lauren E. Kelly
Director, Government Affairs – Finger Lakes
Charter Communications

RECEIVED JAN 13 2020

1-5



Cortland County Treasurer's Office

Cortland County Office Building
60 Central Avenue
Cortland, New York 13045-2718

Telephone: (607) 753-5070
Fax: (607) 758-5512

TO: Town Supervisors
FROM: John T. Banewicz, County Treasurer
DATE: January 8, 2020
RE: Extension of Time

Town law provides that tax rolls and tax funds collected by Town Collectors be returned to the County Treasurer no later than April 1 of each year. The same law provides that the County Treasurer may extend the time for a collector to hold the roll and collect taxes to May 31, upon the receipt from the Town Supervisor.

I am enclosing a form for you to use in making this request. Before making your request, you should have the approval of your Town Board.

If you plan to ask for an extension of time to collect taxes to May 31st, the County Treasurer's Office must receive your application no later than April 1, 2020.

Thank you for your attention to this matter. If you have any questions, please contact this office.

JTB:klg

Enc.

If you wish to extend the Collector's time to collect taxes until May 31, 2020, please sign and return this form to the County Treasurer.

REAL PROPERTY TAX LAW §938

TO THE TREASURER OF THE COUNTY OF CORTLAND:

Application is hereby made in pursuance to Section § 938 of the Real Property Tax Law, for an extension of time until _____ for the collection of taxes in the Town of _____ for the reason that the Collector has been unable to collect all the taxes in the Town of _____.

Supervisor of the Town of

Dated this _____ day of _____, 2020

1-6

**Town of Cortlandville
Misc Water/Sewer Upgrades
Construction Cost Estimate**

CHA Proposal X60271
January 17, 2020

Water

	Qty	Units	Unit Price	Total
<u>Lime Hollow Chlorine Contact Time WM Loop</u>				
Mobilization/Demobilization	1	LS	10,000	10,000
14-inch DIP watermain including restoration	20	LF	150	3,000
14-inch tapping sleeve & valve	2	EA	1,500	3,000
30x14 reducers	2	EA	4,000	8,000
Fire Hydrants	1	EA	6,500	7,000
30-inch DIP 90° Bends	10	EA	3,000	30,000
30-inch DIP watermain	600	LF	300	180,000
Surface Restoration	1	LS	15,000	15,000
Subtotal Lime Hollow Chlorine Contact Time WM Loop			\$	256,000

Water

<u>Route 281 Water Main Extension</u>				
Mobilization/Demobilization	1	LS	10,000	10,000
Connect to existing 8" DIP (Fisher Ave)	1	LS	7,500	8,000
Connect to existing 8" DIP (Blue Creek Rd)	1	LS	7,500	8,000
8" HDPE W/M - HDD under Rt 281	150	LF	275	42,000
8" HDPE W/M - HDD along Rt 281, under Fisher Ave	350	LF	275	97,000
8" Gate Valve	3	EA	3,500	11,000
Fire Hydrant Assembly	1	EA	7,500	8,000
Repair existing swale @ Blue Creek & 281	1	LS	10,000	10,000
Misc surface restoration near HDD pits	1	LS	10,000	10,000
Subtotal Route 281 Water Main Extension			\$	204,000

sewer

<u>Hillside Drive Sewer Repairs</u>				
Mobilization/Demobilization	1	LS	10,000	10,000
Bypass pumping < 50 gpm	14	days	200	3,000
Replace 250 LF 8" PVC Sewer - Hillside Dr	250	LF	150	38,000
New 5' diameter MH	1	EA	7,500	8,000
Excavate and replace 8" PVC Wye fitting	1	LS	6,000	6,000
Pavement Repair	170	SY	75	13,000
Subtotal Hillside Drive Sewer Repairs			\$	78,000

Overall subtotal 538,000
Construction contingencies 20% 108,000

Total Construction Cost \$ 646,000

Engineering Design and Construction Services 78,750

Total Capital Cost \$ 724,750



Homes and Community Renewal

1-7

ANDREW M. CUOMO
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

January 3, 2020

Honorable Richard C. Tupper
Town of Cortlandville
3577 Terrace Road
Cortland, NY 13045-3598

Dear Supervisor Tupper:

Re: Post Monitoring- No Findings
NYS CDBG 287HR326-16

Thank you for the time and efforts you and your staff gave to the Office of Community Renewal's (OCR) Community Developer, Denise Cannon, who conducted a monitoring visit of the Town of Cortlandville's 2016 project identified above on November 21, 2019.

The monitoring visit was conducted to determine whether program operations are compliant with the requirements of the CDBG regulations as contained in 24 CFR Part 85, as well as the provisions of the contract(s) executed with the Housing Trust Fund Corporation dated December 15, 2016.

The review of your program administration and project files indicates compliance with the statutory and regulatory requirements of the program. In addition, the Monitoring Visit did not identify any areas where improvements could be made. I would like to take this opportunity to commend you for your excellent work in administering the NYS CDBG grant.

The expenditure of funds has been completed and all required accomplishments have been reported, the Town is now cleared to close out this grant. Within 30 days of the date of this letter, the OCR will issue a Grant Closeout Transmittal Form and instructions electronically to the Town, which must be signed and the original returned to the OCR within 30 days of receipt.

Please be aware that this report does not relieve your Community of its obligation to continue to administer the grant in accordance with grant agreement requirements; Federal and State rules and regulations; and sound management practices. We look forward to working with you on the successful completion of your project.

If you have any questions or require additional information, please contact Community Developer Denise Cannon at (518) 474-2057.

Sincerely,

Charles Phillon
Program Director
Office of Community Renewal

cc: Kristin Rocco Petrella, Clerk/Treasurer/Registrar, Town of Cortlandville
Richard Cunningham, Senior Consultant, Thoma Development Consultants
Denise Cannon, Community Developer, OCR
Nina Krupski, Community Developer, OCR