

TOWN OF CORTLANDVILLE FEES

ZONING:

Aquifer Permit: \$ 500.00

Building Permit:

Residential

Pools, Accessory structures, Solid fuel burning devices, etc. \$ 60.00 plus \$2.00/\$1,000 of cost
New construction \$ 0.30 per square foot
Alterations and renovations \$ 0.20 per square foot
Solar Permits \$ 0.20 per square foot panels
Renewal Permit \$ 50.00
Certificate of Compliance for non-permit projects \$ 100.00

Commercial

Signs, accessories, etc. \$ 60.00 plus \$2.00/\$1,000 of cost
New construction \$ 0.30 per square foot
Alterations and renovations \$ 0.20 per square foot
Solar Permits:
Up to 5 MWac \$ 0.10 per square foot panels
5000 up to 25MWac \$ 0.15 per square foot panels
Over 25 MWac \$ 0.20 per square foot panels
Renewal Permit \$ 100.00
Certificate of Compliance for non-permit projects \$ 100.00

Agricultural

Zoning compliance only - no building plan review \$ 50.00

Building Demolition:

Residential Structures: \$ 0.05 per square foot
Commercial Structures: \$ 0.10 per square foot

Conditional Permit/Site Plan:

Application fee: \$ 750.00
Revision to existing approval: \$ 350.00
Engineering deposit if required: \$1,500.00
Home Occupation: \$ 100.00
Mobile Home Site Plan: \$ 100.00
Farm Uses per Town Code §178-18(B)(1): \$ 50.00

Fair/Circus Permit:

Fair Application fee: \$ 5.00 per day plus Bond
Circus Application fee: \$ 25.00 per day plus Bond

Stormwater Review: \$ 500.00

Subdivision of Land:

Lot Line Adjustment \$ 50.00

Re-Subdivision – Residential

(Over 3 lots with no streets or utilities)

Application fee: \$ 100.00
Engineering and legal deposit: \$ 100.00 per original lot number

Minor Subdivision – Residential

(4 lots or less with no street or utilities)

Application fee: \$ 100.00
Engineering and legal deposit: \$ 100.00 per lot

Major Subdivision – Residential

(4 lots or more with streets or utilities)

Application fee: \$ 200.00
Engineering and legal deposit: \$2,000.00

Non-Residential Subdivision

Application fee: \$ 200.00
Engineering and legal deposit: \$1,000.00

Filing of Subdivision Map:	\$ 25.00 plus \$5.00 per subdivided lot
Transient Permit:	
Application fee:	\$ 400.00 plus \$100.00 per day (maximum 5 days)
Vacant Building Registration:	
Residential:	\$ 500.00
Commercial:	\$1,000.00
Variance:	
Residential Variance (Bulk):	\$ 100.00
Commercial Variance (Bulk):	\$ 400.00
Use Variance:	\$ 500.00
Quarry Permit:	
10-50 cubic yards	\$ 25.00
51-100 cubic yards	\$ 50.00
101-500 cubic yards	\$ 100.00
501-1,000 cubic yards	\$ 250.00
Over 1,000 cubic yards	\$ 500.00
Fire Safety Inspections:	
<i>Assembly Occupancies*</i>	
0 to 99 occupants	\$ 50.00
100 to 999 occupants	\$ 100.00
Over 1000 occupants	\$ 200.00
* Churches (Total seating – primary services meeting room)	
* Restaurants (Total allowed patrons)	
<i>Business Occupancies**</i>	
Up to 999 Sq. Ft.	\$ 60.00
1,000 to 4,999 Sq. Ft.	\$ 90.00
5,000 to 9,999 Sq. Ft.	\$ 120.00
10,000 to 49,999 Sq. Ft.	\$ 180.00
Over 50,000 Sq. Ft.	\$ 240.00
**Multi-building businesses on the same lot – Fees will be calculated using the square footage of all buildings combined.	
<i>Multi-Family Occupancies***</i> – if allowed to do unit inspections	
3 to 12 Units	\$ 18.00/unit
13 to 59 Units	\$ 16.00/unit
Over 60 Units	\$ 14.00/unit
<i>Multi-Family Occupancies***</i> – if not allowed access to all units	
Same schedule as business occupancies above – calculated by square footage of all floors/all buildings. Only public/common areas to be inspected.	
***To be determined by property owner and/or tenant and filed with Town records.	
Second re-inspection fee	\$ 50.00
Fire Hydrant Inspections:	
<i>Private Fire Hydrant Inspections Conducted by Town Water/Sewer Dept.</i>	
Annual fee per hydrant	\$ 75.00
Operating Permits:	
a. Manufacturing / Storage	\$ 200.00 initial application
Hazardous Materials	\$ 50.00 renewal plus inspection fee
b. Hazardous Processes	\$ 200.00 initial application
(dust generation, etc.)	\$ 50.00 renewal plus inspection fee
c. Pyrotechnic devices / assembly occupancies	\$ 250.00 each event plus inspection fee
d. Public assembly with over 100 occupants	\$ 100.00 initial application
	\$ 25.00 renewal plus inspection fee
e. Other hazardous structures / processes	\$ Set by Board

RACING & WAGERING FEES:

Bell Jar License:	\$ 25.00 per calendar year
Bingo License:	\$ 18.75 per occasion
Games of Chance License:	\$ 25.00 per calendar year
Raffle License:	\$ 25.00 per calendar year

MISCELLANEOUS FEES:

Dishonored Check:	\$ 20.00
Freedom of Information (FOIL):	\$ 0.25 per page
Handicap Parking Permit:	No Charge
In Lieu of Tax:	Per IDA schedule
Marriage License:	\$ 40.00 (active military – no fee)
Marriage Officiant One-Day License:	\$ 25.00
Postage First Class:	Current USPS fee, charge by weight

CODE BOOKS/PAMPHLETS/MAPS:

Complete Town of Cortlandville Code Book:	\$ 125.00
Aquifer Map:	\$ 2.00
Aquifer Pamphlet:	\$ 1.00
Business District Design Specifications:	\$ 10.00
Cortland County Map:	\$ 0.50
Design & Development Guidelines:	\$ 5.00
1978 Development Plan Booklet with Maps:	\$ 18.00
Highway Code:	\$ 10.00
Land Use & Aquifer Protection Plan:	\$ 25.00
NYS Uniform Fire Prevention Code:	\$ 5.00
Subdivision Code:	\$ 5.00
Water & Sewer Code:	\$ 10.00
Zoning Law Book:	\$ 15.00
Zoning Map:	\$ 8.00

CONSERVATION FEES:

Ask Issuing Agent or check Hunting
& Trapping Regulation Guide

DOG FEES:

Altered dog license fee:	\$ 10.00
Altered dog surcharge:	\$ 1.00 mandated by NYS for Animal Population Control
Unaltered dog license fee:	\$ 19.00
Unaltered dog surcharge:	\$ 3.00 mandated by NYS for Animal Population Control
Replacement tag fee:	\$ 4.00 each tag
Specialty tag fee:	\$ 4.00 each tag
Renewal late fee:	\$ 5.00 each dog, each month
Unlicensed dog fee:	\$ 5.00 each dog
Enumeration fee:	\$ 5.00 each dog
Purebred license fee:	\$ 45.00 3 to 10 dogs
Purebred license fee:	\$ 90.00 11 to 18 dogs
Purebred license fee:	\$ 180.00 19+ dogs

Dog Impoundment:

1 st Impoundment within one year:	\$ 30.00 plus \$10.00 each additional day
2 nd Impoundment within one year:	\$ 50.00 plus \$10.00 each additional day
3 rd Impoundment within one year:	\$ 70.00 plus \$10.00 each additional day

VITAL RECORDS:

Certified Copy of Birth, Death and Marriage	\$ 10.00
Genealogy	\$ 22.00

PARK RESERVATION FEES (per day):

Fewer than 100 people	\$ 50.00
Over 100 people	\$ 75.00
All day tournaments	\$ 75.00 plus \$100.00 deposit
Use of additional electric panel	\$ 20.00
Clean-up help from the Town after use	\$ 50.00/hr.

GUTCHESS LUMBER SPORTS COMPLEX:

	<u>County Applicants</u>	<u>Non-County Applicants</u>
Facility Rental	\$75.00/hour/field	\$150.00/hour/field
Facility Supervision	\$15.00/hour	\$15.00/hour
Use of field lights	\$50.00/hour/field	\$50.00/hour/field
Deposit	\$100.00	\$100.00
Pavilion Rental	\$150.00	\$150.00
Pavilion Rental with alcohol	\$200.00	\$200.00
Partner Day Rate per day/field	\$750.00	\$750.00

Qualifications:

1. Multiple day events (tournaments, showcases, etc)
2. Multiple events per year (3 minimum)
3. 10+ hour rental

*Park reservation forms and rules may be obtained from the Town Highway Department, Town Clerk’s office, and online at www.cortlandville.org.

DATE ADOPTED: May 1, 2002
EFFECTIVE DATE: May 2, 2002

REVISED: December 30, 2010
REVISED: December 3, 2014
REVISED: January 16, 2019
REVISED: August 7, 2019
REVISED: September 4, 2019
REVISED: December 18, 2019
REVISED: September 16, 2020
to be effective October 1, 2020
REVISED: February 3, 2021
REVISED: July 12, 2022
REVISED: October 5, 2022
REVISED: April 5, 2023