



**TOWN OF CORTLANDVILLE  
RAYMOND G. THORPE MUNICIPAL BUILDING  
KRISTIN E. ROCCO-PETRELLA, RMC  
TOWN CLERK ~ TAX COLLECTOR ~ TOWN REGISTRAR  
3577 TERRACE ROAD  
CORTLAND, NEW YORK 13045  
(607) 756-5725 FAX (607) 756-4659  
TDD 1-800-662-1220**

*Town Supervisor*  
Richard C. Tupper  
(607) 756-6091

*Deputy Supervisor*  
John C. Proud

*Town Councilmen*  
Theodore V. Testa  
C. Randolph Ross  
Douglas E. Withey

*Town Attorney*  
John A. DelVecchio  
(607) 758-7520

*Town Clerk/Collector*  
Kristin E. Rocco-Petrella  
(607) 756-5725

*Town Highway Sup't.*  
Glenn D. Bassett  
(607) 756-8241

*Town Justice*  
Francis J. Casullo  
Lenore M. LeFevre  
(607) 756-2352

*Town Assessor*  
David W. Briggs  
(607) 756-7306

*Town Engineer*  
Hayne Smith  
(607) 756-4569

*Town Historian*  
Vacant

*Code Enforcement Officer*  
Desiree Campbell  
Kevin McMahon  
(607) 756-7490

*Planning & Zoning*  
Bruce Weber  
(607) 756-7052

*Water & Sewer Sup't.*  
Peter Alteri, Jr.  
(607) 756-9637

June 20, 2019

The attached Resolution "ESTABLISH THE STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS OF THE TOWN OF CORTLANDVILLE FOR THE YEAR 2019" was adopted at a Regular Town Board Meeting on June 19, 2019. The Town Board members present were: Supervisor, Richard C. Tupper; Councilman, Theodore V. Testa; Councilman, John C. Proud; Councilman, C. Randolph Ross; and Councilman Douglas E. Withey. Also present was Town Clerk, Kristin E. Rocco-Petrella.

STATE OF NEW YORK )  
COUNTY OF CORTLAND ) SS.:  
TOWN OF CORTLANDVILLE)

I, Kristin E. Rocco-Petrella, Town Clerk of the Town of Cortlandville, Cortland County, New York, do hereby certify that I have compared the attached resolution with the original thereof filed in my office at the Raymond G. Thorpe Municipal Building in the Town of Cortlandville, Cortland County, New York, and that the same is a true and correct copy of said original and of the whole thereof.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Town, this 20<sup>th</sup> day of June 2019.

*Kristin E. Rocco-Petrella*

Kristin E. Rocco-Petrella, RMC  
Town Clerk/Collector  
Town of Cortlandville  
Cortland County, New York

(TOWN SEAL)

~ The Town of Cortlandville is an Equal Opportunity Provider and Employer ~

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Town of Cortlandville  
Town Board Meeting – June 19, 2019

RESOLUTION #147                      ESTABLISH THE STANDARD WORK DAY FOR ELECTED  
AND APPOINTED OFFICIALS OF THE TOWN OF  
CORTLANDVILLE FOR THE YEAR 2019

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Motion by Councilman Proud  
Seconded by Councilman Testa  
VOTES: AYE – Tupper, Testa, Proud, Ross, Withey                      NAY – 0  
ADOPTED

BE IT RESOLVED, the Town Board does hereby establish the following as standard work days for elected and appointed officials and will report the following days worked to the New York State Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Town Clerk:

Elected Officials:	Standard Work Day:	Name:	Term of Office:	Record of Activities:
Town Justice	6 hours	Francis J. Casullo	01/01/2016-12/31/2019	14.89
Town Justice	6 hours	Lenore M. LeFevre	01/01/2018-12/31/2021	15.24

  

Appointed Officials:	Standard Work Day:	Name:	Term of Office:	Record of Activities:
Town Attorney	6 hours	John A. DelVecchio	03/01/2019-01/01/2020	11.95