



**TOWN OF CORTLANDVILLE  
TOWN CLERK'S OFFICE  
RAYMOND G. THORPE MUNICIPAL BUILDING  
3577 TERRACE ROAD  
CORTLAND, NEW YORK 13045**

**CHECKLIST FOR FIREWORK APPLICANTS:**

- ☐ Completed Application
- ☐ State of New York Department of Labor License to Deal In Or Manufacture Explosives
- ☐ A copy of valid Pyrotechnician Certificate of Competence
- ☐ A copy of valid Pyrotechnician's Explosive License
- ☐ A copy of valid Pyrotechnician's Driver's License
- ☐ Department of the Treasury Bureau of Alcohol, Tobacco and Firearms Certificate
- ☐ A site plan showing the fireworks launching areas
- ☐ Letter of permission from property owner, if the property owner is not the same as applicant
- ☐ Current certificate of insurance
- ☐ Current certificate of Workers' Compensation Insurance